

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 1st November 2023, 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

Minutes

Members present: Councillors; R Harrison (Vice-Chair), H Hogan, and P Davison
Advisory Members (Non-voting) present: Mrs K Weaver (Hessle First),
Apologies: Cllrs P Hardy, V Padden & C Walker and Mrs M Edwards (Hessle Federation) & Mr J Wilding(non-voting advisory)
Clerk: Joanna Render

134329 DECLARATION OF INTEREST: The Chairman will now read out the following:-

Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.

None received.

134330 MINUTES OF THE PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 4th October 2023 and authorise the Chairman to sign.

(Harrison/Hogan)

Resolved - The minutes of the meeting held on the 4th October were confirmed as a correct record and the Chair was authorised to sign.

134331 CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the committee.

None received.

134332 INCOME & EXPENDITURE: To note the Income and Expenditure as at 30th September 2023.
(Harrison/Hogan)

Resolved – the Income and Expenditure as at 30th September 2023 was noted.

134333 UP TO DATE LIST OF EVENTS AT THE TOWN HALL: List suspended due to building works.
Noted.

134334 EVENTS

a) **Hessle Christmas Light's Switch on Event – Friday 24th November 2023**

- i) Committee to note that the Road Closure for the event has been agreed by ERYC. The Clerk informed the members that the letters advising the affected residences/ businesses have been delivered.
- ii) Committee to note that the Parking Suspension notice request has been submitted to ERYC. The Clerk advised the cost of a full -service parking suspension including, signage, cones and parking enforcement is £475, which is the reduced rate. All agreed that this was acceptable. Noted.
- iii) Mrs Edwards from Hessle High is putting the stage performance schedule together and the poster for the event. Noted.
- iv) Committee to note that the Stage, sound and Lighting/TM/First Aid/ Marshalling and presenter & team for the event have all been booked. Noted.

- v) Committee to note that the lighting company will be checking the lights and starting to erect over the coming weeks. New icicle lighting for along Prestongate has been purchased. Noted.
- vi) Committee to note that all letters advising of the event and road closures have been sent to all emergency services and bus companies. Noted.
- vii) Committee to note that the Clerk has spoken with EYMS, and they have agreed to display advance warning of the event to passengers and to make drivers fully aware of the road closure and access route and timings. Noted.
- viii) Committee to discuss and make a decision on location of the stalls/ rides in the Square. The Clerk provided an update on the situation since the last meeting of the committee and advised that the Council has been approached by the Showmen's Guild in relation to one of the stall providers, requesting that we work with her in bringing rides to the event. The Clerk advised that she is happy to work with this stall holder, the committee discussed this and agreed to leave the decision with the Clerks and also the decision on location of the stalls/ rides. Any decisions made will be fully supported by the committee.
- ix) Committee to note that volunteers are required throughout the day. Clerk to advise on the roles and timings. The Clerk advised that volunteers are required from @ 2pm until the end of the event. The Clerk stressed the importance of having as many volunteers as possible at the event to ensure it runs smoothly. She will draft an email to all councillors requesting support on the day.
- x) Clerk to provide any further updates regarding the event. No further updates.

(Harrison/Hogan)

Resolved - Updates and actions above were noted.

b) 80th Anniversary of D-Day – 6th June 2024

- i) Committee to note that the Clerk has approached Hi-Fliers for a quote for the provision of the column flags for along the Foreshore. Still awaiting quote -she has chased them up. Noted.
- ii) Committee to note that the Clerk has provisionally booked the East Riding of Yorkshire Town Crier – Michael Wood for the event. Noted.
- iii) Committee to discuss any other activities for the day, other than the lighting of the Beacon. None at present.
- iv) Mr Withers to provide any further update. Mr Withers was not present at the meeting so no update available.

134335 HESSLE MARKET

- a) This is currently on hold until the licensing issues can be dealt with.
The Clerk advised that this is still with Legal at ERYC. She advised that the current organiser may no longer be running markets, however, the ERYC Local Growth Team may be able to provide contacts in this area if needed once a decision has been made by ERYC regarding the granting of a licence. Noted.

134336 BUDGET 2024/25

Committee to consider the budget for 2024/25

(Harrison/ Hogan)

- i) Christmas Lights - £20,000
- ii) Soapbox Derby 2024 - £2,000
- iii) 80th Anniversary D Day – 6th June 2024 – the clerk will look into costing for a Beacon lighting only event and bring to the December meeting.
- iv) Any other events – to consider at the December meeting.

The Communications meeting will now commence. Advisory members are welcome to stay if they wish

134337 INCOME AND EXPENDITURE: To note the Communications (Newsletter/ Website/ Noticeboards) Income & Expenditure to 30th September 2023.

(Harrison/Hogan)

Resolved – the Income & Expenditure for Communications (Newsletter/Website/Noticeboards) at the 30th September was noted.

134338 NOTICEBOARDS – no further updates. Noted.

134339 'HESSLE TOWN' – Issue 114 – January 2024

- i) Committee to consider the content for the next newsletter. The Following suggestions have been received.
 - a)Humber Rescue article – to raise awareness for support.
 - b) Hessle Community Centre Mini-Bus – article to raise awareness for fund raising for new bus. (1/2 page)
 - c) update on Town Hall works/ Town Council update. (centre pages)
 - d) My Community Alert Information (1/4) page
 - e) Hessle Sporting ¼ page advert
 - f) Specsavers advert (full page)
 - g) Crawshaws Roofing (1/4 page)
 - h) VP Design (1/4 page)
 - i) Mayoral Dairy / Update / New Year message (full page)
 - j)Hessle Evangelical Choir article – Cllr Pickering (1/2 page + photos)
 - k) Hessle Christmas Lights Switch on – article and photos
 - l) Cllr Hogan article re the Tennis Club/ children (1/2 page + photos)
 - m) Citizens Advice article – Christmas Club promotion (1/4 page)
 - n) The Bridge– church ½ page advert
 - o) Hull Cycle Speedway article – British finals/ qualifications – article and photo -full page – part of Mayoral diary.
 - p) HDGA annual show – photos as part of mayoral diary
 - q) Parking review article

Cllr Hogan has been unable to contact anybody at the Schools, so her article will be about Hessle Lawn Tennis Club. The Clerk advised that a number of articles have been received but she is still awaiting a couple. Noted.

- ii) Timetable issue 114
 - Agreement on articles- November meeting, to Clerk by 13/11/23. Noted.
 - To printer by 27/11/23. Noted.
 - To delivery company by 22/12/23. Noted.

134340 WEBSITE - To note that accessibility requirement on all public bodies' websites is likely to change from the current WCAG2.1AA level to the new standard of WCAG2.2AA with compliance from October 2024. Aubergine will make all the necessary changes/updates to the platform to ensure compliance.

Noted.

134341 BUDGET 2024/25 – Committee to consider the budget for Communications 2024/25.
(Harrison/Hogan)

Resolved - Committee agreed to leave at current 3 issues a year, and that the budget increase should be in line with price increases.