

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 13<sup>th</sup> September 2023 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Davison (Chairman), I. Hardy, Nolan (Vice-Chairman), Padden, Sutton and Toogood

Mr Bob Carroll – (Non-Voting Advisory member)

Clerk: Mrs Kim Cooper

Apologies: Mr Paul Hogan (Non-Voting Advisory member)

**134277** **DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Councillor Sutton declared a non-pecuniary interest in Minute No. 134281 (b) as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.*

*Councillor Toogood declared a non-pecuniary interest in Minute No. 134281 (b) as he is a Trustee for The Hourne Community Centre Development Trust.*

*Mr Bob Carroll declared a non-pecuniary interest in Minute No. 134281 (b) as he is a Trustee for The Hourne Community Centre Development Trust.*

**134278** **MINUTES OF PREVIOUS MEETING:**

(Padden/Sutton)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 12<sup>th</sup> July 2023 and authorise the Chairman to sign.

**134279** **CHAIRMAN'S COMMUNICATIONS:**

**None received.**

**134280** **FINANCE MATTERS:**

a) Income/Expenditure Reports to 31<sup>st</sup> August 2023:

(Padden/Sutton)

**RESOLVED** to receive the financial reports as given.

b) Schedule Nos. 287 & 288 (Receipts & Payments)

(Sutton/Padden)

**RESOLVED** to receive schedules 287 & 288 to 31<sup>st</sup> July 2023 and 31<sup>st</sup> August 2023 as given and authorise the Chairman to sign.

- c) Bank Transfers since the previous meeting:

(Sutton/Padden)

**RESOLVED** to receive details of Bank Transfers as given and authorise the Chairman to sign.

- d) Income from Town Hall lettings – Comparative figures:

(Padden/Sutton)

**RESOLVED** to note the details as given.

- e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are currently no outstanding invoices at this meeting.

- f) Community Aid:

<i>Community Aid 2023/2024:</i>	
<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications:

**There were no new applications.**

- g) Committee to receive and note the email and photographs sent with thanks from Andy Schofield, the Secretary/Coach of the Hull Cycle Speedway Club of the Family Fun Day held with help from the Town Council Community Aid Grant.

(Chair/I. Hardy)

**RESOLVED** that the email and photographs are received and noted.

- h) Mayoral Roll of Honour Board

Further to July's Committee meeting, Councillor Bovill has now obtained 3 quotes for the Finance Committee to consider the purchase of a Hessle Town Council Mayoral Honour Board for the Town Hall.

(Chair/Nolan)

**RESOLVED** that a Recommendation is made from this Committee to Full Council to accept Quote 2 for a solid oak arched Honour Board and to thank Councillor Bovill for his work.

- i) Electric Bollards – The Square

Committee to note that due to an accident on Friday 25<sup>th</sup> August, one of the electric bollards in the Square was significantly damaged following a car hitting it. The Clerk understands that the driver was not hurt and has instructed Lighting & Signs Ltd, who installed the bollards, to undertake repairs to fix the damage to the bollard and the surrounding pavers as soon as possible.

(Padden/Chair)

**RESOLVED** noted. The Clerk confirmed that she has reported the incident to the Police who are looking into the details for us to be able to make a claim for the damage done from the vehicle owners insurance company.

**134281**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

The building works started as agreed on 14<sup>th</sup> August and are currently going to plan. A meeting with the Architect and the Working Party members has been scheduled for Monday 2<sup>nd</sup> October in order for him to update members, review the program of works if necessary and to answer any questions.

(Chair/Sutton)

**RESOLVED** noted.

b) Hessle Community Centre

Mr Bob Carroll to provide any further updates and the Committee to discuss setting up a Working Group in order to sort out the lease for the Community Centre Trust.

Mr Carroll provided an update to the Committee and confirmed where the Trust is with the Charity Commission registration and registration of the new Trustees appointed at the last Full Council meeting. He also confirmed that they have now held their first meeting and that a Working Group has been formed from the Trust members in order to progress the terms of a lease with the Town Council. The Town Council should now also set up a Working Group to undertake negotiations on behalf of the Council and that Solicitors need to be appointed.

(Chair/Nolan)

**RESOLVED** that this item is taken to Full Council in order that all Councillors have the opportunity to decide if they wish to be a member of a new Working Group. Councillor Davison expressed his interest in being a member of the Working Group at this meeting.

c) Tower Hill Memorial Park

The Clerk has ordered the Memorial Obelisk as agreed at Full Council on 18<sup>th</sup> July 2023 and the installation company has confirmed that the first availability they have to fit the Memorial will be week commencing 6<sup>th</sup> November 2023.

(Chair/Nolan)

**RESOLVED** noted.

**134282**

**SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park and M.U.G.A.

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Sutton)

**RESOLVED** that items a) – d) are noted.

**134283**

**CCTV**

Committee to receive and consider the report written by the Clerk following a meeting held with the East Riding Council Service Manager for Street Lighting, Traffic Signals and CCTV regarding our CCTV system potentially going into the ERYC CCTV Unit for 24/7 monitoring and the financial costs involved.

(Nolan/Chair)

**RESOLVED** that after considering value for money, this item is taken to Full Council with a Recommendation to not pursue the ERYC CCTV offer because of the significant costs quoted and instead the Council look at ways of improving our system, especially the Prestongate ANPR's, and look at the logistics, costs, guidelines, GDPR and ICO regulations for the potential of using volunteers to undertake some monitoring.

**134284**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

There were no Personnel matters to discuss.