

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 11th October 2023 at 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Davison (Chairman), I. Hardy, Langdale, Nolan (Vice-Chairman), Padden, Sutton and Toogood

Clerk: Mrs Kim Cooper

Apologies: Mr Paul Hogan & Mr Bob Carroll – (Non-voting Advisory members)

134319 **DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Sutton declared a non-pecuniary interest in Minute No. 134281 (b) as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.

Councillor Toogood declared a non-pecuniary interest in Minute No. 134281 (b) as he is a Trustee for The Hourne Community Centre Development Trust.

Councillor Davison declared a non-pecuniary interest in Minute No. 134322 (g) as he has previously been in receipt of a ERPF pension payment.

134320 **MINUTES OF PREVIOUS MEETING:**

(Sutton/I. Hardy)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 13th September 2023 and authorise the Chairman to sign.

134321 **CHAIRMAN'S COMMUNICATIONS:**

None received.

134322 **FINANCE MATTERS:**

- a) Income/Expenditure Reports to 30th September 2023:
(Sutton/Padden)

RESOLVED to receive the financial reports as given.

- b) Schedule Nos. 289 (Receipts & Payments)
(Padden/I. Hardy)

RESOLVED to receive schedule 289 to 30th September 2023 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Padden/I. Hardy)

RESOLVED to receive details of Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Sutton/Padden)

RESOLVED to note the details as given for perusal.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are currently no outstanding invoices at this meeting.

f) Community Aid:

<i>Community Aid 2023/2024:</i>	
<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications:

There were no new applications.

g) East Riding Pension Fund

The ERPF are holding their AGM on Friday 3rd November 2023 at County Hall in Beverley. As employers in the scheme, if any Councillors wish to attend, either in person or remotely via Zoom, please let the Clerk know and she will complete the necessary pro-forma attendance form.

(Chair/Padden)

RESOLVED noted.

134323

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

A working party meeting was held on Monday 2nd October with the Architect, Mr Nik Wilson and Mr Terry Brownlee from Vale Developments. Nik and Terry confirmed that building works are currently progressing and that no major hold ups have had to change the provisional program of works. Nik provided various samples and a 'mood board' from the interior designer for various areas with suggested colours for vinyl, parquet and carpet flooring for the rooms and the new toilets, together with her proposals for the exterior and interior Victorian heritage colour scheme. The samples and proposals were at this meeting for members of this Committee to view and comment on and the Clerk will take them to the next Full Council meeting.

(Chair/Sutton)

RESOLVED that the information is received and noted and that this Committee are pleased with the colour scheme and flooring proposals.

b) Hessle Community Centre

There were no further updates to report since the information provided last month by Mr Carroll.

c) Tower Hill Memorial Park

The Clerk confirmed that the benches and picnic table have now been cemented in following youths causing anti-social behaviour problems and moving them around.

(Padden/Chair)

RESOLVED noted.

134324

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

- a) Skate Park and M.U.G.A.
All in good order.
- b) Notice Boards:
All in good order.
- c) Bus Shelters:
All in good order.
- d) Flagstaff in The Square/Flags:
All in good order.

(Sutton/Padden)

RESOLVED that items a) – d) are noted.

134325

CCTV

The Clerk confirmed that the new CCTV cameras for Tower Hill Memorial Park together with the new hardware equipment package as part of the grant funding awarded has all now been installed and is all fully working. Councillor Nolan provided an update to the Committee following his recent visit to the ERYC CCTV monitoring suite at Bridlington. He confirmed that he witnessed good interaction with the Police during the visit and has asked Mr Karl Rourke, the CCTV Service Manager to provide more information and any available figures on the difference live monitoring makes to an area compared to the Police viewing recorded footage days/weeks after an incident. Mr Rourke will also provide a further quote for a 'Blackwall' monitoring service which should be considerably cheaper than the previous quote received for a live monitoring and maintenance package.

134326

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

Grievance referral – Assistant Town Clerk re Email received and the Events & Communications Committee meeting held on 4th October 2023

As this was a confidential matter, details and relevant paperwork were attached to this Agenda for members to read before the meeting.

(Nolan/Padden)

RESOLVED that the Chairmen of the Personnel & Events Committees write to the Assistant Town Clerk to apologise for the libelous, abusive and incorrect comments she was subjected to in the email received from a member of the showman's guild and confirm that she has acted properly and within the Town Councils previously agreed delegated responsibilities and the Town Council give her their full support. Members of this Committee also resolved that due to the severity of the email, under Standing Order 15.1 the decision made at the Events & Communications Committee held on 4th October 2023 be overturned. The Clerk will be presented with the necessary written notice of special resolution signed by the required minimum of nine members of the Council in order for this to be discussed again at an Urgency meeting to be arranged as soon as possible.