

**HESSLE TOWN COUNCIL**  
**Events and Communications Committee**  
**Wednesday 4<sup>th</sup> October 2023, 7.30pm**  
**Large Front Room**  
**Town Hall, South Lane, Hessle**

**Minutes**

Members present: Councillors; P Hardy, R Harrison (Vice-Chair), H Hogan, V Padden (Chair), S Pickering and C Walker

Advisory Members (Non-voting) present: Mrs K Weaver (Hessle First), Mr Phil Withers & Mr John Wilding

Also present: Mrs V Raywood, Mr M Tuby (Fairground Ride operators & members of the Showmen's Guild) & Mr P Warren (Hessle First)

Apologies: Cllr S Keillor & Mrs M Edwards

Clerk: Joanna Render

**134308 DECLARATION OF INTEREST:** The Chairman will now read out the following:-

*Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.*

None received.

**134309 MINUTES OF THE PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on the 6<sup>th</sup> September 2023 and authorise the Chairman to sign.

(Walker/Hardy)

**Resolved** -The minutes of the meeting held on the 6<sup>th</sup> September 2023 were confirmed as a correct record and the Chair was authorised to sign them.

**134310 CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to put before the committee. None received.

**134311 INCOME & EXPENDITURE:** To note the Income and Expenditure as at 31<sup>st</sup> August 2023.

(Hardy/Walker)

**Resolved** - The Income and Expenditure as at 31<sup>st</sup> August 2023 was noted.

**134312 UP TO DATE LIST OF EVENTS AT THE TOWN HALL:** List suspended due to building works.

**134313 EVENTS**

**a) Hessle Christmas Light's Switch on Event – Friday 24<sup>th</sup> November 2023**

- i) Committee to consider the email from M Tuby regarding the provision of rides at this year's event. Clerk to provide further information.
- ii) Committee to receive any written or verbal statement from Mr Tuby.

7.40pm Mr Tuby was invited to speak to the committee by the Chair. Following representation Mr Tuby presented the Chair with a document, this was not discussed in the meeting as it did not form part of the agenda. Mr Tuby & Mrs Raywood left the meeting at 8pm(approx).

*Prior to any discussion on Mr Tuby's representation, Mr P Warren was invited to ask his questions, for clarity these are covered under (iii)*

*below. Mr Warren left the meeting prior to any discussion relating to Mr Tuby's representation.*

The Committee then discussed Mr Tuby's representation, and any additional information provided by the Clerk.

(Harrison/Hogan)

**Resolved** - To allow both operators to attend the Christmas Light's switch-on for 2023, the Events & Communications Committee will decide on where the rides are positioned. Going forward the Events & Communications Committee will make a decision year on year on what is provided at the event.

iii) Mr Warren was invited to speak.

Mr Warren advised that he had been asked to attend the meeting on behalf of Christine Brant who had some questions relating to the market but could not attend the meeting.

- To confirm the times of the parking suspension and the road closure along the Weir – the clerk advised that this was as previous years to allow for the stalls to be erected and placed on site. The suspension is from 2pm and the road closure from 3pm.
- 20 stalls have applied, but only able to accommodate 16. Is the committee happy for them to make the decision on who can attend. Agreed.
- Happy for Hesse First to apply for the street trading licence, the clerk advised that they usually add the stalls in the Square to the licence, which she would like them to do again and will forward the information asap.
- Was there facility in the Square for a food stall – the clerk advised to send her the details over.

Mr Warren was thanked by the Chair for his attendance and input and duly left the meeting (approx. 8.15pm)

iv) Committee to consider the pricing for the stalls / rides at this year's event.

(Hardy/Padden)

**Resolved** – To charge £60 per stall / ride. All monies from attendees will be paid to the Town Council via bank transfer prior to the event.

v) Committee confirm that they are content for the Clerk to continue to make decisions on the stalls / rides that are brought to the event outside of the committee meetings.

Discussion held – following issues from this year's event the Clerk will be bringing decisions concerning the rides and location to the Events and Communications committee for a final decision.

(Padden/Hogan)

**Resolved** – for the Clerk to continue to make decisions under delegated powers as per Sec 101 of the Local Government Act 1972 on the stalls / rides brought to the event outside the meeting.

- vi) Committee to consider if they wish the usual donation letter to be sent to the businesses.  
(Padden/Hogan)  
**Resolved** - To issue the donation letter to the businesses within the event area.
- vii) Committee receive an update from Ms Edwards regarding the stage performers. Unfortunately, Ms Edwards could not be at the meeting, the Clerk provided an update. Ms Edwards is putting together the stage performance schedule, working in performances from the Schools and local choirs/ groups. Update Noted.
- viii) Committee to discuss the provision of a Father Christmas and receive any update from Ms Edwards. Mr Edwards had agreed to act as Father Christmas again this year. The committee passed on thanks to him.
- ix) Committee to carry out the draw for the residential home recipient of this year's Christmas Cake. Cllr Paul Hardy as Deputy Mayor carried out the draw. Recipient to be withheld from the minutes.
- x) Clerk to provide any further information regarding the event including the road closure/ parking suspension applications. The Clerk advised that the road closure has been granted, she is still awaiting confirmation of the parking suspension and of the cost. Update noted.

**b) 80<sup>th</sup> Anniversary of D-Day – 6<sup>th</sup> June 2024**

- i) Committee to consider the quote of £690 +VAT from Fantastic Fireworks for the provision of the incendiary mechanism for the safe lighting of the beacon. A discussion took place, and it was agreed that this was expensive, although they appreciate the work that is involved. Following suggestions from Mr Withers the clerk is to investigate an alternative provider and bring to a future meeting.
- ii) Committee to note that the Clerk has approached Hi-Fliers for a quote for the provision of the column flags for along the Foreshore. Still awaiting quote. The Clerk advised that the company have been very busy over the Summer months with events and have not been able to provide the quote as yet. Update Noted.
- iii) Committee to note that the Clerk has provisionally booked the East Riding of Yorkshire Town Crier – Michael Wood for the event. Noted.
- iv) Committee to discuss any other activities for the day, other than the lighting of the Beacon. Committee to consider. For further discussion at a future meeting.
- v) Mr Withers to provide any further update. No further updates at present.

**134314 HESSLE MARKET**

- a) This is currently on hold until the licensing issues can be dealt with. Clerk/ Cllr Padden to provide any updates. No further updates at present.

**The Communications meeting will now commence. Advisory members are welcome to stay if they wish**

**134315 INCOME AND EXPENDITURE:** To note the Communications (Newsletter/ Website/ Noticeboards) Income & Expenditure to 31<sup>st</sup> August 2023.  
(Hardy/Padden)

**Resolved** - the Income and Expenditure for the Newsletter/ website and Noticeboards was noted.

**134316 NOTICEBOARDS** – no further updates. Noted.

**134317 'HESSLE TOWN' – Issue 114 – January 2024**

- i) Committee to consider the content for the next newsletter. The Following suggestions have been received.
  - a)Humber Rescue article – to raise awareness for support.
  - b) Hessle Community Centre Mini-Bus – article to raise awareness for fund raising for new bus.
  - c) update on Town Hall works/ Town Council update.
  - d) My Community Alert Information
  - e) Hessle Sporting ¼ page advert
  - f) Specsavers advert (full page) TBC
  - g) Crawshaws Roofing (1/2 page) TBC
  - h) VP Design (1/4 page)
  - i) Mayoral Dairy / Update / New Year message
  - j)Hessle Evangelical Choir article – Cllr Pickering
  - k) Hessle Christmas Lights Switch on – article and photosCllr Hogan suggested an article from the primary school children – she will make contact with the schools. The Clerk advised her of the timetable for the newsletter.
- ii) Timetable –January 2024, Issue 114  
The Clerk advised that this newsletter would be delivered through January and needed to be with the deliverer by the 22/12/23. It will need to be put together at the November meeting of this committee. Update and timescales noted.

**134318 WEBSITE** - No updates. Noted.