

**HESSLE TOWN COUNCIL**  
**Tuesday 19<sup>th</sup> September 2023 at 7.30pm**  
**(\*Public Forum at 7.35pm)**  
**Large Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Adams, Davison (Vice-Chairman), I. Hardy, Harrison, H. Hogan, Nolan, Padden, Sutton, Toogood and Walker.

Mr Paul Hogan & Mr Bob Carroll – (Non-voting Advisory Members)

Ms Louise Babych & Beth Shakesby, Community Impact Partners, Kingston Communications

Humberside Police – PCSO Jess Watts & PC Ollie Turner

Clerk: Mrs Kim Cooper

3 Members of the public

Apologies: Cllrs Bovill (Chairman), P. Hardy (Vice-Chairman), Keillor, Langdale and Pickering

**134285 PUBLIC FORUM**

Residents attended the Full Council meeting to submit a petition against MS3 installing poles in their streets in Hessle. The petition was accepted by the Town Clerk and Councillor David Nolan confirmed that he will personally take their petition and present it to the East Riding of Yorkshire Council tomorrow (20<sup>th</sup> September 2023).

**134286 DECLARATIONS OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Councillor Sutton declared a non-pecuniary interest in Minute No. 134293 as she is the Town Council representative for the Community Centre Organisation and a Trustee for The Hourne Community Centre Development Trust.*

*Councillor Toogood declared a non-pecuniary interest in Minute No. 134293 as he is a Trustee for The Hourne Community Centre Development Trust.*

*Mr Bob Carroll declared a non-pecuniary interest in Minute No. 134293 as he is a Trustee for The Hourne Community Centre Development Trust.*

**134287**

**MINUTES OF PREVIOUS MEETING:**

(Padden/Adams)

**RESOLVED** to confirm as a correct record the minutes of the previous meeting held on 18<sup>th</sup> July 2023 and authorise the Chairman to sign.

**134288**

**CHAIRMAN'S COMMUNICATIONS:**

**None received.**

**134289**

**KINGSTON COMMUNICATIONS:**

Louise Babych and Beth Shakesby from Kingston Communications attended the meeting to provide information on the landline switchover and advised the Town Councillors on Kingston Communications plans for replacing and upgrading the old copper telephone networks with fibre and how this may affect some residents and what they are doing to help. Leaflets, brochures and contact details were left for residents to contact them in needed. Louise confirmed that they will be sending out letters and contacting all residents to inform them before the switchover in Hessle begins.

Councillor Davison, on behalf of the Council, thanked Louise and Beth for attending the meeting and providing the information.

**134290**

**ANNUAL TOWN MEETING:**

Postponed from the July meeting, Councillors and the Clerk to provide any updates on what actions have or still need to be taken on particular concerns raised by members of the public at the Annual Town Meeting held in May.

As Councillor Pickering was unable to attend the meeting, he had provided information to the Clerk before the meeting. The Clerk informed and updated Councillors on each of the issues raised at the Annual Town Meeting and all of the issues have been looked into and resolved, dealt with or are still being investigated by Councillor Pickering.

The Chairman thanked Councillor Pickering for looking into the issues raised concerning East Riding Council.

**134291**

**POLICE MATTERS:**

To receive the latest figures/information on police matters pertaining to Hessle since the previous meeting.

PC Ollie Turner and PCSO Jess Watts from Humberside Police attended the meeting and provided information on crimes that have occurred and/or been reported in Hessle over the last month together with details of any that have ongoing investigations. PC Turner confirmed that an arrest has been made following a number of shop thefts in Hessle and the person has been remanded into custody. He confirmed that the number of shop thefts has decreased since this arrest. PC Turner also confirmed that 'operation Livingstone' has been ongoing since 21<sup>st</sup> August to tackle the reported anti-social behaviour along Cliff Road. This operation will finish in late September and the statistics reviewed and the information will be provided to the Council at the next meeting.

PCSO Jess Watts confirmed that they have been attending Tower Hill Park following reports of anti-social behaviour from residents and whilst there have been youths congregating, they did not see any issues and could not see any of the damage that had been reported. The Clerk confirmed that the CCTV cameras are currently in the process of being installed this week in the park which should help. The ongoing issue regarding vehicles parking on the central reservation along Boothferry Road was discussed again and whilst there is nothing the Police can do, PC Turner will look into an issue mentioned regarding vehicles actually parking the wrong way on the verge to the flow of traffic to see if the verge is included within the Highway or if it is included within the boundary lines of the road. Councillors asked again about the laws and legislation on E-Scooters and PC Turner confirmed that other than those being tried in government backed rental schemes, they are illegal on the public highway and footpaths. He confirmed that they have the powers to seize and crush any scooters that are being ridden in a reckless way and causing a danger to themselves, pedestrians or other road users. Councillor Sutton mentioned the fatality that occurred on the A63 at the weekend and asked if they knew if Network Rail had been contacted who own the bridge. Councillor Nolan suggested that the Town Council send a letter to request Network Rail install better signage such as what is now along the Humber Bridge and the Clerk will undertake this. The Police re-iterated again that they need residents to report all incidents via 101 or online in order that problems are occurring. Councillor Nolan also requested if comparison figures on crimes could be provided in order for the Council to compare the statistics over the previous year/months and the officers said they would look into this.

The Chairman thanked PCSO Jess Watts and PC Ollie Turner for attending the meeting and providing the updates.

#### **134292 EAST RIDING OF YORKSHIRE COUNCIL – COMMUTED SUMS**

Councillor Simon Pickering to speak to this item.

(Chair/Padden)

As Councillor Pickering was not present, the Chairman proposed that this item is deferred until the next meeting.

#### **134293 THE HOURNE COMMUNITY CENTRE TRUST:**

Following the first meeting held, a Working Group has been formed from the Trust members in order to progress the terms of a lease with the Town Council. The Town Council now need to set up a Working Group in order to undertake negotiations on behalf of the Council and to appoint Solicitors. Council to therefore decide on members for a new Working Group to deal with the Lease and Solicitors on behalf of the Council. Councillor Davison has already expressed his interest in being a member of the Working Group at the Finance, Personnel & Asset Management Committee meeting.

(Adams/Chair)

**RESOLVED** that a Working Group is set up in order to progress the terms for a lease for the new Community Centre Trust. Members decided that Councillors Phil Davison, David Nolan, Viv Padden and Margot Sutton will be the new Working Group members.

**134294**

**ERYC**

a) Community Governance Review

Council to consider the draft recommendations made for Hessle in the Community Governance Review and that any responses need to be submitted before Saturday 30<sup>th</sup> September 2023.

(Nolan/Chair)

**RESOLVED** that the Clerk responds to object to the Community Governance Review recommendations. Whilst the Town Council do not object to the Parish boundary amendment between Swanland and Hessle, the Town Council do not agree that there is 'no significant development within the parish.' There has been substantial development built on the Tranby Park site and along Boothferry Road over the last 2/3 years and which is still ongoing. The proposal for 2 additional Town Councillors for the Westfield Ward does not make sense and is not fair to residents (one Ward will have 6 Councillors and another will only have 3). There is also a question over the location of the existing Polling Stations for this Ward and the distance that residents have travel in the Westfield Ward to reach these, especially from the Jenny Brough Lane housing developments. As Hessle Town Council is a political council, this one Ward could potentially command over 1/3<sup>rd</sup> of the political representation on the Town Council if the number of Councillors is increased. The Town Council's original request for each of the Hessle Ward boundaries to be reviewed, balanced up and redrawn needs to be considered, rather than ERYC taking the easy solution to just add two more Councillors in the Westfield Ward.

b) ERYC – Design Code

Councillors to note that the East Riding Council have now opened the public consultation on the Draft East Riding Design Code, which is a Supplementary Planning Document (SPD). The consultation started on 11 September and ERYC are inviting Councillors and members of the public to review the draft documents and submit any comments by 22 October 2023.

During the consultation period, the Draft version of the East Riding Design Code, the Draft Compliance Checklist, the Draft Allocations Place Types, and supporting documents, will be available online at [www.eryc.link/designcode](http://www.eryc.link/designcode) for viewing and downloading. You will also be able to find a visual summary of the document, and the most frequent questions and answers.

To complete the survey online, please go to: [www.eryc.link/designcodesurvey](http://www.eryc.link/designcodesurvey).

Alternatively, a printed version of the document will be available in all libraries and customer service centres in the East Riding, where you can make a copy of the response form. If you prefer, you can write a letter and send it to: Planning Design Team, AG19, County Hall, Cross Street, Beverley, East Riding of Yorkshire, HU17 9BA.

If you have any questions about the Design Code and wish to speak with us, you can join us at some of the in-person events we are holding in libraries across the East Riding at any time between 12:30 and 18:30. These will be held at the following venues and dates:

- Pocklington Pocela Centre – 19 September
- Bridlington North Library – 21 September
- Goole Library – 25 September
- Hornsea Library and Customer Service Centre – 26 September
- Market Weighton Wicstun Centre – 27 September
- Haltemprice Library – 2 October
- Hedon Library – 3 October
- Driffild Library – 9 October
- Beverley Library – 12 October

(Sutton/Padden)

**RESOLVED** that the details for the ERYC Design Code public consultation are noted.

c) ERYC – Standards Committee

East Riding Council are inviting Town and Parish Councils to consider submitting nominations to fill two vacancies for Parish Council Representatives on the ERYC Standards Committee. If anyone would like to be nominated please advise the Clerk and provide a brief history of any experience and reasons for wishing to be appointed. The Clerk will then advise Julie Lidster before the closing date on Friday 8<sup>th</sup> December 2023. Appointments will initially be made for three years.

(Padden/Nolan)

**RESOLVED** that the information is received and noted and that any Councillors who would like to apply contact the Clerk with the information required. Mr Paul Hogan confirmed that he would be interested in becoming an Independent Member for the ERYC Standards Committee and the Clerk will contact ERYC and put his name forward.

**134295**

**FINANCE**

a) Schedule Nos: 287 and 288 (Receipts & Payments up to 31<sup>st</sup> July 2023 and 31<sup>st</sup> August 2023):

(Sutton/Padden)

**RESOLVED** to approve the copies as given that were duly signed by the Chair of Finance & Personnel at the meeting held on 13<sup>th</sup> September 2023.

b) Annual Return for the Financial Year ended 31<sup>st</sup> March 2023

The Annual Return has now been returned from PKF Littlejohn, Accountants and has been prepared at a cost to the Town Council of £2,100.00 (+ VAT). The external auditor reports thus:  
*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR, is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

The 'Notice of conclusion of the audit and right to inspect the Annual Return' in line with the statutory requirements was put up for display in the Town Hall Notice Board and on the website from 1<sup>st</sup> August 2023, along with a copy of the certified Annual Return.

(Chair/Sutton)

**RESOLVED** that the Annual External Audit is now complete and that all legislation and regulatory requirements have been met by the Clerk/RFO.

c) Mayoral Roll of Honour Board

Council to ratify the Recommendation received from the Finance, Personnel & Asset Management Committee to accept Quote 2 for a solid oak arched Mayoral Honour Board for the Town Hall and to thank Councillor Bovill for his work in obtaining the quotes.

(Chair/Harrison)

**RESOLVED** that Hessle Town Council agrees with and approves the recommendation from the Finance, Personnel & Asset Management Committee to accept Quote 2 for a solid oak arched Mayoral Honour Board for the Town Hall.

**134296**

**CCTV**

Council to receive a copy of the report presented to the Finance, Personnel & Asset Management Committee written by the Clerk following a meeting held with the East Riding Council Service Manager for Street Lighting, Traffic Signals and CCTV regarding an invitation for our CCTV system to potentially go into the ERYC CCTV Unit for 24/7 monitoring and the financial costs involved. After consideration and looking at value for money, Council to ratify the Recommendation received from the Finance, Personnel & Asset Management Committee that Hessle Town Council does not pursue the ERYC CCTV offer because of the significant costs quoted, but instead consider ways of improving our system, especially the Prestongate ANPR's, and to also look at the logistics, costs, guidelines, GDPR and ICO regulations of potentially using volunteers other than the Police to regularly monitor it.

(Nolan/Padden)

**RESOLVED** that Hessle Town Council agrees with and approves the recommendation received from the Finance, Personnel and Asset Management Committee to not pursue the ERYC CCTV unit offer, but instead looks at other ways to improve and undertake some monitoring of our CCTV system.

**134297**

**STANDING ORDER 9.1:**

A member may ask the Chairman of the Council or the Chair of any committee any question concerning the business of the Council provided that two working days' notice of the question has been given by the member to the Town Clerk.

**None received.**

**134298**

**HESSLE TOWN COUNCIL RECOGNITION AWARDS:**

Council to discuss the attached document and recommendation from Councillor Nolan that Hessle Town Council introduces an Annual Award Certificate in recognition of significant contribution to our Community. Suggested categories are Exceptional Community Voluntary Work, Young Person(s) of the Year and Hessle Honorary Freeman/Freewoman – long service to the Council.

(Nolan/Padden)

**RESOLVED** that Hessle Town Council agrees with the recommendation received from Councillor Nolan, that Hessle Town Council introduces an Annual Awards Scheme in recognition of residents' significant contributions to our community. The Clerk will look further into how this works officially and will prepare the required Policy documents and nomination/application form for the next Full Council meeting to approve.

**134299**

**DECLARATIONS OF GIFTS RECEIVED BY HESSLE TOWN COUNCIL MEMBERS:**

Councillor Sutton and Councillor P. Hardy each declared a gift of a bunch of flowers received following the presentations at the Hessle & District Allotment Association (Horticultural) Show held on the 2<sup>nd</sup> September 2023.

(Chair/Padden)

**RESOLVED** that the declarations of gifts are recorded and noted.

**134300**

**MINUTES OF PREVIOUS COMMITTEE MEETINGS:**

To confirm as a correct record the minutes of the meetings (minutes previously circulated) and approve any recommendations and resolutions contained therein;

Planning & Traffic – 1<sup>st</sup> August 2023 – (Adams/Padden)

Planning & Traffic – 5<sup>th</sup> September 2023 – (Adams/Padden)

Environment & Open Spaces – 12<sup>th</sup> September – (Sutton/Toogood)

Events & Communications – 6<sup>th</sup> September 2023 - (Padden/Harrison)

Finance, Personnel & Asset Management – 13<sup>th</sup> September 2023 – (Chair/Sutton)