

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 6th September 2023, 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

Minutes

Members present: Councillors; R Harrison (Vice-Chair), H Hogan, V Padden (Chair), and C Walker
Advisory Members (Non-voting) present: Mr Phil Withers
Also present: Mr I Dean (Hessle Branch - RBL) + 1 Member of the public.
Apologies: Cllr Hardy, Cllr Keillor and Ms M Edwards (Hessle Federation)
Clerk: Joanna Render

134252 DECLARATION OF INTEREST: The Chairman will now read out the following:-

Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.

None received.

134253 MINUTES OF THE PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 5th July 2023 and authorise the Chairman to sign.

(Hogan/Padden)

Resolved- the minutes of the meeting held on the 5th July 2023 were confirmed as a correct record and the Chair was authorised to sign them.

134254 CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the committee. None received.

134255 INCOME & EXPENDITURE: To note the Income and Expenditure as at 31st July 2023.

(Padden/Walker)

Resolved – The Income & Expenditure to 31st July 2023 was noted.

134256 UP TO DATE LIST OF EVENTS AT THE TOWN HALL: List suspended due to building works.
Noted.

134257 EVENTS – Mr Dean, Chair of the Hessle Branch of the RBL was in attendance to hear plans for the DD 80th Anniversary. The Chair agreed to move the agenda item 6(b) to this point in the meeting.

a) **80th Anniversary of D-Day – 6th June 2024**

- i) Committee to note that the Clerk has approached Hi-Fliers for a quote for the provision of the column flags for along the Foreshore.
Noted.
- ii) Committee to note that the Clerk has provisionally booked the East Riding of Yorkshire Town Crier – Michael Wood for the event.
Noted.
- iii) Committee to discuss any other activities for the day, other than the lighting of the Beacon. Mr Withers advised the following:
 - He is speaking with Hull4 Heroes as they would like to be involved.
 - He is in contact with local Consulates, to establish if they would like to send representatives.

- He has discussed flags being displayed on the Humber Bridge, as they did for the Platinum Jubilee.
- He suggested that we speak with the Firework company used for the Platinum Jubilee about providing the incendiary mechanism for lighting the beacon—it worked well at the Platinum Jubilee event. The Clerk will make enquiries.

Cllr Padden thanked Mr Withers for his update.

- The names of the fallen could be read out by the Town Crier prior to the lighting of the Beacon. Clerk will discuss this with the Local History Society.
 - The event footprint, road and car park closures will be discussed at a future meeting, when plans for the event have been firmed up.
 - Mr Dean will discuss the event with his RBL members to see how they would like to support the event and he will make enquiries regarding the provision of a bugler and standard bearers – there maybe a cost involved.
 - Cllr Harrison and Mr Withers will be the main points of contact for this event.
- Update noted.

b) Hessle Christmas Light's Switch on Event – Friday 24th November 2023

- i) Committee to note that the road closure application has been submitted to ERYC Highways Events Team. Clerk to provide an update on cost of parking suspension notice for Buttfield.

The Clerk advised that she has spoken with ERYC and this year we will be charged the 'at cost' price for the parking suspension – she doesn't have a figure as yet. The costings for parking suspensions at future events are being looked at and will be advised as soon as a decision is made.

- ii) Committee to consider the quote for the provision of SIA/ Marshalling at the event.

(Harrison/Hogan)

Resolved – to accept the quote from Prestige Support Ltd for the provision of SIA/ Marshalling for the Christmas Lights switch on.

- iii) Committee to consider the quote for the provision of presenter/stage manager/ and street team for the event.

(Hogan/Harrison)

Resolved - to accept the quote from Greatest Hits Radio for the provision of presenter/stage manager and street team for the Christmas Lights switch on event.

- iv) Committee to consider the quotes for the provision of medical cover at the event. Clerk to speak to changes in cover. The clerk advised that the legislation surrounding the provision of medical cover at events had

changed, in that all staff had to have specific roles and could not be used to cover, hence the increase in cost.

(Harrison/Hogan)

Resolved - to accept the quote ref Q0906 from NE Medical for the provision of the medical cover, to include the Ambulance and personnel and 4 responders + equipment for the Christmas lights Switch-on event.

- v) Committee to consider the quote for the provision of Traffic Management for the Christmas Lights Switch-on event.

(Harrison/Hogan)

Resolved- to accept the quote from Chevron for the provision of Traffic Management for the Christmas Lights Switch-on Event.

- vi) Committee to consider the quote for the provision of the LED stilt Angels.

(Harrison/Hogan)

Resolved – To accept the quote for the provision of the LED stilt Angels for the Christmas Lights switch-On event.

- vii) Committee to consider any quote received for the provision of the checking/ installation and removal of the Christmas Lights.

(Padden/Harrison)

Resolved - To accept the quote from Lighting & Signs for the checking/ installation and removal of the Christmas Lighting displays for this year's switch-on event.

- viii) Committee to consider any quote received for the provision of the stage/lighting and sound for the event.

(Padden/Harrison)

Resolved - To accept the quote from HPSS for the provision of the stage/lighting and sound for the Christmas Lights Switch-on event.

- ix) Committee to note that Ms Brant from Hessle First will organise and run the market along The Weir as in previous years. Noted.
- x) To discuss with Ms Edwards the provision of stage entertainment from the School. As Ms Edwards was not present, the Clerk will email her. Noted.
- xi) Committee to discuss the provision of a Father Christmas. Clerk will contact Ms Edwards. Noted.
- xii) Committee to consider any other entertainment for the event. To look at possible choir for the end of Prestongate.
- xiii) Committee to discuss request from Hull Fibre to have a stall at the event. This was discussed and agreed they could attend if they were happy to sponsor something at the event. The Clerk will contact them and discuss.

134258 HESSLE MARKET

- a) This is currently on hold until the licensing issues can be dealt with. Clerk to provide any updates. The Clerk advised that this was still with the Legal department at ERYC, prior to granting our request permission must be obtained from the managers of markets within a specific area of Hessle. They are currently seeking this. We have received no details of cost of any licence. Update noted.

134259 TOWN COUNCIL RECOGNITION AWARDS – committee to discuss the document and recommendation from Cllr Nolan regarding the introduction of Annual Award certificates in

recognition of significant contribution to our Community. Suggested categories are Exceptional Community Voluntary Work, Young Person(s) of the Year, Hessle Honorary Freeman/Freewomen – long service to the Council. Any decision to be ratified by Full Council.

The Committee discussed this and whilst in principle they agree, the members did not understand why this committee had been asked to consider it. The committee agreed that it should be referred to Full Council for discussion and decision.

(Padden/Harrison)

Resolved - Clerk will pass document on Town Council Recognition awards to Full Council for full discussion and decision.

The Communications meeting will now commence. Advisory members are welcome to stay if they wish

134260 INCOME AND EXPENDITURE: To note the Communications (Newsletter/ Website/ Noticeboards) Income & Expenditure to 31st July 2023.

(Padden/Harrison)

Resolved – The Income & Expenditure for the Newsletter, website and Noticeboards to 31st July was noted.

134261 NOTICEBOARDS – no further updates. Noted.

134262 'HESSLE TOWN' – Issue 114 – January 2024

- i) Committee to consider the content for the next newsletter. The Following suggestions have been received.
 - a) Humber Rescue article – to raise awareness for support.
 - b) Hessle Community Centre Mini-Bus – article to raise awareness for fund raising for new bus.
 - c) update on Town Hall works.
 - d) My Community Alert Information

Cllr Hogan suggested the following to be included in the next issue.

- Market update
- Possible interview with children on what it's like to live in Hessle/ favourite place / things to do. Cllr Hogan will make enquiries with the local schools.

- ii) Timetable – TBC

134263 WEBSITE - No updates. Noted.