HESSLE TOWN COUNCIL

Finance, Personnel and Asset Management Committee Wednesday, 12th July 2023 at 7.30pm Large Front Room Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Davison (Chairman), I. Hardy, Harrison, Nolan (Vice-Chairman), Padden and Toogood

Mr Paul Hogan & Mr Bob Carroll – (Non-Voting Advisory members)

Clerk: Mrs Kim Cooper

Apologies: Cllr Sutton

134216

DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

None given.

134217

MINUTES OF PREVIOUS MEETING:

(Padden/I. Hardy)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 7th June 2023 and authorise the Chairman to sign.

134218 CHAIRMAN'S COMMUNICATIONS:

Councillor Bovill provided some details and would like the Finance Committee to consider the purchase of a Hessle Town Council Mayoral Honour Board for the Town Hall. (Padden/Chair)

RESOLVED that Councillor Bovill pursue this in more detail, obtains 2 further quotes and then brings this item back to this Committee for further consideration.

134219 FINANCE MATTERS:

a) Income/Expenditure Reports to 30th June 2023: (Nolan/Padden)

RESOLVED to receive the financial reports as given.

b) Schedule No. 286 (Receipts & Payments)

(Nolan/Padden)

RESOLVED to receive schedule 286 to 30th June 2023 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Nolan/Padden)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are currently no outstanding invoices.

f) Community Aid:

Community Aid 2023/2024:	
Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: There were no new applications.

 g) Committee to receive and note the letter of thanks received from Jo Kent, Director of Humber Wellbeing HUB for the Town Council Community Aid Starter Grant. (Chair/Padden)

RESOLVED that the letter is received and noted.

134220

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

To note that confirmation has now been received from the Architect and the Builders that the Renovation/Upgrade works will begin the week commencing 14th August 2023. A provisional program has been drawn up and sent out to all Councillors/Working Party members and the companies/tradesmen that will be involved and the Clerks have notified all user our groups. (Padden/Toogood)

RESOLVED that the information is received and noted and that the Council take some photographs with the Mayor and the builders on the 14th August to mark the start of the Town Hall building works for the newsletter.

b) Hessle Community Centre

The registration at the Land Registry of the Community Centre has now been completed. Mr Bob Carroll provided a brief update to confirm that the new Trust registration is progressing through the Charity Commission but he will provide a detailed summary of progress to date and decisions that the Council needs to make at the next Full Council Meeting. (Padden/Chair)

RESOLVED that the information is received and noted.

c) Tower Hill Memorial Park

There are currently no further updates to report. Councillor Nolan will provide an update and costings for a memorial stone in the sunken garden at the next Full Council meeting. (Nolan/Padden)

RESOLVED that a Recommendation is made to the next Full Council meeting from this Committee: That the Town Council goes ahead with phase one of the Sunken Garden project and accepts the quotes received from Haddonstone and GC Stonework as per the report provided by Councillor Nolan totaling £4,615.83 + VAT, which is within the Expenditure Budget, and purchases and installs the Millenium Obelisk Memorial.

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

134221

a) Skate Park and M.U.G.A.

All in good order. Councillor Nolan and the Clerk provided a brief update on the current situation with the proposed new Skate Park equipment and the situation with the contractor following his ill health and that this is hoped to be completed within the next few months.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Padden)

RESOLVED that items a) - d) are noted.

134222 CCTV

Following their monthly visit on 2nd July, Visual Security confirmed that the cameras for Tower Hill Park are due to be fitted within the next 4/5 weeks. Whilst undertaking the monthly checks, two or three of our older cameras in The Square were identified as now having bad picture quality and will therefore be upgraded and replaced for free at their next visit. The Clerk also confirmed that PC Marc Skelton and the local Policing Team are looking into the possibility of Hessle & Cottingham's CCTV cameras being fed into the Willerby Police Station. He is currently looking at the logistics and costs for this and he will provide more information in due course.

(Nolan/Chair)

RESOLVED that the information is received and noted.

134223 PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

a) To note that the Assistant Town Clerk will be on annual leave from the 21st July 2023 until the 1st August 2023.

(Chair/Padden)

RESOLVED noted.

The Chairman, on behalf of the Hessle Feast organisers, thanked Councillor Ross Harrison for volunteering and helping out and supporting them at the Feast on Sunday 9th July.