

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 8th February 2023 at 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice- Chairman), Padden and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Fordham, D. Nolan and Potter

134005 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest in Minute no. 134009 (b) as she is the Town Council representative and Vice-Chairman of the Hessle Community Centre Organisation.

Cllr Carroll declared a non-pecuniary interest in Minute no. 134009 (b) as he is a Trustee for the new Community Centre Trust.

134006 MINUTES OF PREVIOUS MEETING:

(Padden/Sutton)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 11th January 2023 and authorise the Chairman to sign.

134007 CHAIRMAN'S COMMUNICATIONS:

None received.

134008 FINANCE MATTERS:

- a) Income/Expenditure Reports to 31st January 2023:
(Sutton/Padden)

RESOLVED to receive the financial reports as given.

- b) Schedule No. 281 (Receipts & Payments)
(Sutton/Padden)

RESOLVED to receive schedule 281 to 31st January 2023 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Sutton/Padden)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are currently no outstanding invoices.

f) Community Aid:

Community Aid 2022/2023:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: Hessle First – Hessle Feast - An application was tabled for consideration.
(Davison/Padden)

RESOLVED to approve the application and supporting documents and that Hessle Town Council in accordance with its powers under S19 of the Local Government (Miscellaneous Provisions) Act 1976 and S144 of the Local Government Act 1972 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a Community Aid Grant of £3000.00.

134009

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Clerk provided members with a brief update and a list from the Architect with the latest quotes that he has received from the companies/contractors he has requested to tender contracts. He is still awaiting additional quotes and will provide further information and arrange a meeting when these have been received.

(Padden/Sutton)

RESOLVED noted.

b) Hessle Community Centre

To receive and discuss the report from the Surveyors following an inspection after receiving concerns of cracking adjacent to a horizontal metal tie rod in the west roof truss in the main hall of the Community Centre.

Councillor Carroll provided clarification of the report from the Surveyors which confirmed that there does not appear to be any structural problems with the building, but that the problem has been caused by water egress from the roof gully's, gutters and downpipes not been maintained for a significant number of years. Once the rainwater discharge has been attended to, the

Surveyors recommend that the cracked plasterwork is repaired and painted and then visually monitored for any further movement and/or cracking.

Councillor Carroll also confirmed that the Trust for the Community Centre has now been set up and the first meeting is to be held on 20th February 2023, when they will be able to discuss putting together a schedule of works needed for the Community Centre. He is also going to put together a report to Full Council in March to propose that the Town Council give the new Trust a lease for the Community Centre in order that they will be able to apply for grant funding.

(Sutton/Davison)

RESOLVED noted.

c) Tower Hill Memorial Park

Following the decision made by Full Council to award the Tower Hill Memorial Park Play Area Scheme to Streetscape, the revised quotation has now been received after implementing the amendments agreed. Committee to discuss the additional item quoted for as part of the overall scheme for the installation of a 50m tarmac footpath from the steps at the South entrance of the Park to the Play Area Gate at a cost of £8,560 +VAT.

(Padden/Chair)

RESOLVED that following further information received from Councillor D. Nolan from the short consultation undertaken on social media, this item is put on hold until the next meeting when residents will have been consulted on other proposed options.

134010

**SKATEPARK/M.U.G.A./NOTICE BOARDS/BUS SHELTERS/FLAGSTAFF
MATTERS:**

a) Skate Park and M.U.G.A

All in good order.

b) Notice Boards:

All in good order. Councillor Padden confirmed that a new notice board has been agreed by the Events & Communications Committee to be installed along First Lane near Church Fields. The exact location and approval from East Riding Council are currently being determined and agreed.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Padden/Davison)

RESOLVED that items a) – d) are noted.

134011

CCTV

The Clerk provided an update on the ERYC Grant Funding applied for in order to undertake the required trenching, infrastructure work and installation of CCTV cameras in Tower Hill Memorial Park. After speaking directly with a member of the Operational Service Development Team in charge of the Grant Funding and the Senior Engineer for CCTV at ERYC, it was indicated, given the funding available for each Town & Parish Council, that we should re-evaluate our quote and possibly consider higher quality and specification cameras. The Clerk therefore undertook this guidance and met with our CCTV contractor who has provided a further quote which as well as upgrading the cameras, has also had to include other hardware and software items that will need upgrading in the CCTV room at the Town Hall in order for the system to be able to cope with the specifications. By undertaking this upgrading work now, it will help with the prospect of our CCTV system connecting into the proposed new larger ERYC CCTV suite being built later in 2023 for the cameras to be monitored 24/7.

(Chair/Davison)

RESOLVED that the information is noted and given the amounts of grant funding purported to be available for each Town & Parish Council, it might be advantageous if the Clerk could find out if any further items, such as updating older CCTV cameras could be added onto the quote.

134012

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.