

HESSLE TOWN COUNCIL
ENVIRONMENT & OPEN SPACES COMMITTEE
Small Front Room
Hessle Town Hall
Wednesday 18th January 2023
Minutes

Members present: Cllrs J Bovill, B Carroll, V Padden, A Potter (Chairman), and Walker
Advisory Member (Non-voting) present: Ms G White (HDGA)
Clerk: Joanna Render

Apologies: Cllr D Cross, Cllr Fordham and Cllr Sutton

133969 DECLARATION ON INTEREST: The Chairman will now read out the following – “Members must declare their pecuniary or non-pecuniary interests in items at this meeting – rather than personal and prejudicial interests – and ensure that they act appropriately”

None received

133970 MINUTES OF PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 8th November 2022 and authorise the Chairman to sign.

(Padden/Bovill)

Resolved - The minutes of the meeting held on the 8th November 2022 were confirmed as a correct record and the Chair was authorised to sign.

133971 CHAIRMAN’S COMMUNICATIONS: To receive such communications as the Chairman may wish to lay before the committee.

The Chair advised he had two items

- I. The Friends of Tranby Gate have issued their latest newsletter, which was passed to the members. The Clerk advised that this has been circulated to all Council members and included on the Town Council website.
- II. Cllr Bovill was asked to present the next item. He explained that he has put together with the help of ERYC a list of all benches in Hessle, this excludes those along the Foreshore as Paul Palmer (ERYC) has acknowledged they maintain these. ERYC Highways have advised that they maintain any Memorial benches and that they have only one currently on their records. Cllr Bovill is concerned that nobody appears to have responsibility for all the other benches within the town, raising the question of maintenance. Cllr Bovill would like the members to add to the list if they think of any other bench locations, advising either himself or Jo Render. He will continue discussions with ERYC regarding current ownership and maintenance. Cllr Bovill will bring to a future meeting for further discussion.

Cllr Carroll advised that there was another bench on Woodfield Lane, Cllr Bovill will include on the list.

133972 ALLOTMENT INCOME AND EXPENDITURE: Committee to receive and note the Income and Expenditure to 31st December 2022. Cllr Potter advised that the gap between allotment outgoings and income is decreasing due to the allotment rental increment, and will hopefully continue due to the 5 year rental increase plan.

133973 BOOTHFERRY ROAD, FERRIBY ROAD AND TOWER HILL ALLOTMENT SITES:

- a) Allotment Warden's Report: To note the report. All agreed that the warden continued to do an excellent job. Noted.
- b) Inspection of Plots: None undertaken. To be arranged. Noted.
- c) Gardeners Association: None received as items covered on agenda
- d) Plots: no vacant plots. The Clerk advised that there are now 3 vacant plots, and all have been offered.
- e) Crime: None reported. Noted.
- f) Invoices: 5 outstanding and have been chased up. The Clerk advised that there is only 1 invoice now outstanding.

133974 ALLOTMENT ISSUES: Committee to consider the following issues.

- a) **Boothferry Road Allotment Site CCTV** – Committee to receive any update from the HDGA advisory member regarding the installation and proposed safeguarding provision as per the ICO and government data protection guidance. The Clerk advised that guidance had been forwarded to the HDGA and she stated that any responsibility for the system is theirs as it is under their control and nothing to do with the Town Council, the CCTV cannot be linked to the Town System as it would not be compatible. Ms White has not received much feedback from members of the HDGA. She will continue to read the guidance and discuss with the members. She will report any progress to a future meeting.
- b) **Open Gardens** – Committee to note the email regarding the Ferriby Road allotment site entering this year's Open Gardens, to note the concerns of the clerk regarding health and safety and Public Liability. The Clerk informed the committee that she has been advised that the event will have Public Liability insurance which will cover all areas involved in the event. If the Committee is happy that this goes ahead the Clerk will write to all other plot holders on site advising them of the event and that permission has been granted by the Council, safeguards will be in place to prevent visitors from straying onto other plots not involved in the event. Any plot holders wishing to become involved can liaise with one of the organisers.
(Potter/Padden)
Resolved - The committee give permission for the Ferriby Road allotment site to be included in this year's Open Garden event. The Clerk will write to all tenants on the Ferriby Road site advising them of this decision and of how they can get involved should they wish. She will write to Mrs Locker advising of this decision and the need to have safeguards in place to protect those plots of tenants who do not wish to be involved from trespassers.
- c) **Boothferry Road Site – Potholes** – Committee to consider the request from the HDGA to fund the hire of a digger, dumper truck and whacker to enable a volunteer to fill all the

potholes once scalplings have been delivered. Any further information to be provided by Ms White of the HDGA.

Ms White advised of the quote for weekend hire of a digger, dumper, and a whacker of £200. Ms White advised that it would be much more effective and less time-consuming way to fill the holes, of which there are a considerable number following the recent frost. The Clerk advised that she has arranged for a load to be delivered in the coming weeks. Ms White explained that a few loads would be required to build up a supply of the scalplings to make the hire of the equipment worthwhile.

(Padden/Carroll)

Resolved - Agree to the quote of £200 for the hire of equipment suitable for the filling in of the potholes on the Boothferry Road allotment site by members of the HDGA. On the understanding that this will not be undertaken until a significant supply of scalplings has been built up.

The Clerk advised that a report of flooding issues on plot 82 has been made, and the tenant has asked if this can be looked into. The Clerk and Chair of the Committee will have a look next site visit and see what can be done, the Clerk will also speak with the Allotment Warden.

- d) **NATIONAL ALLOTMENT SOCIETY** – Committee to agree the renewal of the Town Council's Annual membership of the society of £66.00.

(Carroll/ Bovill)

Resolved - Agree to the renewal of the Town Council's yearly membership to the National Allotment Society of £66.00.

133975 TREE COMMITTEE / TREES & ENVIRONMENT ISSUES

- a) Committee to note the tree reports for December 2022 & January 2023.
(Potter/Bovill)

Resolved – The Tree Reports for December 2022 and January 2023 were noted.

- b) Committee to note that the ERYC Tree Officer, Mr Hemmingway will be retiring in April, and to consider the future of the current Tree Committee role. Cllr Sutton to provide any further information.

The Clerk read out an email from Cllr Sutton advising that once Mr Hemingway retires in all probability the personal visits from the ERYC Arboreal specialist will end. Hessle is the only Town Council to receive this service within the East Riding. Going forward the Town Council will receive a report of current Tree Applications. All agreed that the Tree Committee should continue in order that the council's concerns and comments are represented and relayed to ERYC. The Clerk advised that she'll contact Mr Hemmingway and find out what the exact process will be for applications after he retires, she will bring to the next meeting for further discussion. All agreed that Mr Hemmingway, through the Tree Committee, has been a great support to the Council over the years, providing advice and expertise since 1995. The committee would like to send a letter of thanks to him on behalf of the Council.

(Potter/Carroll)

Resolved- To send a letter thanking Mr Hemmingway for his expertise and excellent service, and for all his support to the Town Council since 1995. The Clerk

will contact him to ask for clarification on the system of Tree Applications referrals after he retires. This will then be considered at a future meeting and a decision made on how the Tree Committee will go forward.

133976 ERYC COMMUNITY TREE PLANTING FUND and HUMBER FOREST –

- a) The Clerk has been in contact with Mr Robson from ERYC and is awaiting a meeting to discuss the suggested areas for tree planting. Noted. It was suggested that more established trees could be planted in KGV, as all the new ones have been damaged through vandalism.

133977 LITTER BINS REQUESTS – None for consideration.

133978 TUBS/ FLORAL DISPLAYS –

- a) All tubs have now been filled for the Winter season. Noted.
- b) Committee to note that additional bulbs, provided by ERYC have been planted along Hull Road with the help of All Saints C of E Pupils. Cllr Potter to provide any additional information. Cllr Potter advised that once again this had been a great success and bulbs have now been planted along the grassed area along Hull Road from Eastgate to Kingston Avenue. He would like to see this continue over the years, so that the full extent of Hull Road is planted up. He suggested that additional bulbs could be purchased by the Town Council and planting could take place earlier, other bulbs could also be planted to give a bit of colour throughout the year. Noted.

133979 TOWER HILL MEMORIAL PARK –

- a. Committee to note that all three companies have submitted design plans for the play area, the working party has submitted recommendations, and these are to be discussed and a decision made at Full Council on the 17th January 2023. The Clerk advised that the decision had been made and that the companies would be informed by the Town Clerk. Noted.
- b. Cllr Padden to provide an update regarding the Memorial Stone. Cllr Padden has obtained costings for two designs, which were presented to the committee. After discussion, it was agreed that a significant amount of groundwork of the sunken garden was required before any memorial could be placed on the site and that any further plans regarding the memorial should be put on hold until the groundworks have been carried out. The Committee agreed that the refurbishment of the sunken garden be passed to the Tower Hill Working Party.
Members did vote for their preferred design - 3 members voted for Design 2 and 2 members voted for design 1.
(Potter/Carroll)
Resolved - that the Memorial plans are put on hold until the sunken garden area has been refurbished. This is to be passed back to the Tower Hill Memorial Park Working Party for discussion and to establish a design and plan, costings can then be investigated.
- c. Committee to note that the company under contract for the maintenance of the park for 2022/23 has gone into liquidation. Committee to consider any quotes received for the

maintenance contract for 2023/24. The Clerk advised that she had only received one quote to date, so would refer to the March meeting. Update noted.

133980 MEMORIAL BENCH – Clerk is in the process of identifying a suitable location in the Square with Highways at ERYC. Clerk to provide any update. The Clerk advised that ERYC wish to see a plan of all the street furniture and market stall locations to establish a suitable position. This is currently on hold due to the suspension of the market due to licensing issues. she has updated the family about the delay. Update noted.

133981 CCTV SIGNAGE – FIRST LANE PLAYING FIELD – Committee to consider a request from a member of the Friends of First Lane to install CCTV in Operation signage on the fencing surrounding the park – to highlight that the area is covered by CCTV.

(Potter/Carroll)

Resolved - The Committee agreed to purchase 'CCTV in Operation' signs, to be affixed in suitable locations around the field.

133982 JENNY BROUGH LANE BENCH – Committee to note that Cllr Bovill has written to the owner of the land along Jenny Brough Lane regarding the placement of a bench. Cllr Bovill to provide any update. Cllr Bovill advised that he has spoken to the resident and he is happy for a bench to be placed in the suggested area, Cllr Bovill will liaise with ERYC regarding the suitability. Update noted.

133983 GENERAL ENVIRONMENT UPDATES – The Clerk or Cllr Bovill to provide updates on various maintenance issues.

- a) Improvements to the centre of Darley's roundabout – Cllr Bovill advised that ERYC have planted bulbs in the centre of the roundabout. Noted.
- b) Repairs/ refurbishment of advertising boards on Darley's roundabout. Cllr Bovill advised that the refurbishment has taken place by the owners. Noted.
- c) Repairs to Darley's footbridge and crash barriers around the roundabout. Cllr Bovill advised that there is no safety issues with the bridge, but that it needs tidying up. There are no funds to undertake this currently. ERYC is now aware. Repairs to the crash barriers will be undertaken on the 13th February 2022. Noted.

Members thanks Cllr Bovill for his work in getting repairs done.

133984 COMMUNAL AREAS ON NEW DEVELOPMENTS – Committee to note the correspondence between Cllr John Bovill and Mr Menzies – Executive Director of Planning and Economic Regeneration at ERYC and copy letter to the Competition and Markets Authority regarding the management and maintenance of open spaces connected to new housing schemes.

Cllr Bovill advised that not all communal areas on new developments are taken over by the unitary authority. Some developers now put the maintenance in the hands of maintenance companies and pass the charge to residents. Noted.