

**HESSLE TOWN COUNCIL**  
**Wednesday, 28<sup>th</sup> September 2022 at 7.30pm**  
**\*(Public Forum at 7.30pm)**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Adams, Bovill, Carroll (Vice-Chairman), D. Nolan, Padden, Potter and Wilding

Mr Paul Hogan – Non-voting Advisor

Clerk: Mrs K Cooper

Apologies: Cllrs Cross, Davison (Chairman), Fordham, Howe, Langdale, A. Nolan, Sutton & Walker

**133830 PUBLIC FORUM**

To hold the Public Forum at the appointed time of 7.30pm to allow any members of the press or public to speak.

**There were no members of the public or press present.**

**133831 DECLARATION OF INTEREST:**

The Chairman read out the following – Members must declare their pecuniary or nonpecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

**None given.**

**133832 MINUTES OF PREVIOUS MEETING:**

(Padden/Adams)

**RESOLVED** to confirm as a correct record the minutes of the previous meeting held on 19<sup>th</sup> July 2022 and authorise the Chairman to sign.

**133833 CHAIRMAN'S COMMUNICATIONS:**

To receive such communications as the Chairman may wish to lay before the Council.

**None received.**

**133834 POLICE MATTERS:**

a) To receive the latest information on police matters pertaining to Hessle since the previous meeting.

(Padden/Bovill)

**RESOLVED** that the latest crime figures are received and noted.

b) Powers to tackle illegal encampments – New legislation has come into effect about trespassers illegally camped on others land. The new legislation was created through the Police, Crime, Sentencing and Courts Act 2022 on the 28<sup>th</sup> June 2022 and means that someone who illegally

camps on other people's land, local community land or the highway could face up to three months in prison and/or a £2500 fine and/or seizure of a vehicle and any load carried by or anything attached to the vehicle. The Home Office clarified that if people leave when asked by the Police or the landowner, they will not risk having their vehicles seized, a fine or prison sentence.

The Clerk confirmed that following her attendance at the ERNLLCA AGM at which Assistant Chief Constable Darren Wildbore was asked to attend to discuss illegal encampments, he provided a presentation which stated that the Police will only take action if 'significant harm' to the land or local residents can be established and that local authorities will still take the lead on encampments as they are initially responsible for checking the welfare of travellers.

(Chair/Padden)

**RESOLVED** that the information is noted and that we can only wait to see what, if any, enforcement the Police or East Riding Council will take if travellers illegally camp in our area in the future.

**133835 HESSLE COMMUNITY CENTRE:**

**RECOMMENDATION** from the Finance, Personnel & Asset Management Committee to Full Council for agreement of the creation and Constitution of a new Charitable Incorporated Organisation (CIO) to be named: The Hourne Community Centre Development Trust and to approve that four of the seven trustees be nominated by Hessle Town Council and agreement for Hessle Town Council to support the CIO with a £5,000.00 contribution.

(D. Nolan/Padden)

**RESOLVED** that the recommendation is approved and a new Charitable Incorporated Organisation (CIO) is created as 'The Hourne Community Centre Development Trust' with four of the seven trustees to be nominated by Hessle Town Council and that a £5,000.00 contribution is to be funded to support the CIO.

Vote: 6 in favour, 1 abstention

**133836 WARM BANKS:**

Councillor D. Nolan has requested a conversation on what Hessle Town Council can or cannot do to help support the East Riding Council with plans for proposed venues for Warm Banks following an article in The Yorkshire Post.

(D. Nolan/Chair)

**RESOLVED** that Hessle Town Council awaits any further announcements from the East Riding of Yorkshire Council with specific plans for what their support to households will be and what facilities they may offer and provide in local areas.

**133837 CIVILITY & RESPECT PROJECT:**

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC) and local County Associations (ERNLLCA) believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By Hessle Town Council signing up to the civility and respect pledge we are demonstrating that our Council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role.

Therefore Hessle Town Council to pass a resolution to sign up to the NALC civility and respect pledge by registering and agreeing to their statements as provided.

(Wilding/D. Nolan)

**RESOLVED** that as Hessle Town Council does not agree with all of the statements and that NALC are profiting by charging for resource packs and workshops, Hessle Town Council does not sign the NALC Civility & Respect pledge. Hessle Town Council already believes in, encourages and observes civility and respect to Councillors, the Clerks, Employees, members of the public, partner organisations and volunteers and as a well-respected Town Council within the sector and the East Riding area, already has stringent policies in place and is committed to standing up and dealing with any poor or disrespectful behaviour.

**133838 NALC – ELECTIONS ACT 2022:**

To receive and note the information and attached briefing note received from the Association of Electoral Administrators regarding significant changes to the Elections Act.

(Bovill/Chair)

**RESOLVED** that the Elections Act information is received and noted.

**133839 EAST RIDING OF YORKSHIRE COUNCIL**

a) Joint Local Access Forum Annual Report 2021 – 2022

To receive and note the email and Annual Report from Mrs Hazel Armstrong, Chairman of the ERYC and Hull Joint Local Access Forum.

(Padden/Chair)

**RESOLVED** that the JLAF Annual Report is received and noted.

**133840 FINANCE MATTERS:**

a) Christmas Lights Switch On - 2022

Item from the Finance, Personnel & Asset Management Committee for Full Council to discuss that with the current energy crisis, suggested options of still holding the Christmas Lights Switch On event but with a later switch on date (2<sup>nd</sup> December), having reduced timings for the lights to be on (5.00pm – 11.00pm) and an earlier switch off date are considered and resolved.

The Clerk confirmed that ERYC have announced an extension of the Do it for East Yorkshire Grant Funding to help communities with their Christmas events this year and that an expression of interest form has been completed and sent.

(Wilding/Padden)

**RESOLVED** that in order to reduce energy costs, Hessle Town Council holds the 2022 Christmas Lights Switch On Event on the later date of 2<sup>nd</sup> December, reduces the time that the lights will be lit each evening and all the Christmas lights are to be switched off as soon as possible after the 2<sup>nd</sup> January 2023.

b) Schedule Nos: 275 and 276 (Receipts & Payments for July and August):

To approve copy schedules 275 & 276 as given that were duly signed by the Chair of Finance & Personnel at the meeting held on 21<sup>st</sup> September 2022.

(Bovill/Potter)

**RESOLVED** that Schedule nos 275 and 276 are approved.

c) Annual Return for the Financial Year ended 31<sup>st</sup> March 2022

The Annual Return has now been returned from PKF Littlejohn, Accountants and has been prepared at a cost to the Town Council of £800.00 (+ VAT). The external auditor reports thus:

*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR, is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

The 'Notice of conclusion of the audit and right to inspect the Annual Return' in line with the statutory requirements was put up for display in the Town Hall Notice Board and on the website from 8<sup>th</sup> August 2022, along with a copy of the certified Annual Return.

(Chair/Padden)

**RESOLVED** that the External Auditors report is received and noted and the Clerk commended for another positive AGAR conclusion.

**133841                      STANDING ORDER 9.1:**

A member may ask the Chairman of the Council or the Chairman of any committee any question concerning the business of the Council, provided that two days' notice of the question has been given by the member to the Town Clerk.

**None received.**

**133842                      MINUTES OF PREVIOUS MEETINGS:**

To accept the minutes and reports of the meetings (*previously circulated*) and approve any recommendations contained therein:

Environment & Open Spaces - 20<sup>th</sup> September 2022 – (Padden/Carroll)

Events & Communications – 7<sup>th</sup> September 2022 - (Padden/Wilding)

Finance, Personnel & Asset Management - 21<sup>st</sup> September 2022 – (Carroll/Padden)

Planning & Traffic - 2<sup>nd</sup> August 2022 – (Adams/Bovill)

Planning & Traffic - 6<sup>th</sup> September 2022 – (Adams/Bovill)