

**HESSLE TOWN COUNCIL**  
**Events and Communications Committee**  
**Wednesday 2<sup>nd</sup> November 2022, 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**Minutes**

Members present: Councillors; P Davison ,V Padden (Chair), and J Wilding

Advisory Members (Non-voting) present: P Withers

Also present: M Edwards (Hessle Federation), P Matson (Hull 4 Heroes) & H Skinner (Hull 4 Heroes)

Apologies received from: Cllrs Adams, Fordham, Howe, & Walker and Mrs K Weaver (Non-voting Advisory member - Hessle First)

Clerk: Joanna Render

**133865 DECLARATION OF INTEREST:** The Chairman will now read out the following:-

*Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.*

*None received*

**133866 MINUTES OF THE PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on the 7<sup>th</sup> September 2022 and authorise the Chairman to sign.

(Davison/Padden)

**Resolved** – The minutes of the meeting held on the 7<sup>th</sup> September 2022 were confirmed as a correct record and the Chair was authorised to sign,

**133867 CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to put before the committee. None received

**133868 INCOME & EXPENDITURE:** To note the Income and Expenditure as 30<sup>th</sup> September 2022 (Davison/Wilding)

**Resolved** – The income and Expenditure as 30<sup>th</sup> September 2022 was noted.

**133869 UP TO DATE LIST OF EVENTS AT THE TOWN HALL:** See for events in 2022/23. Noted.

**133870 EVENTS**

**Item c – The Humber Bridge Soapbox Derby** - this item was moved up the agenda.

Mr Withers provided background, HEY Smile Foundation has worked with the Council in organising and running the event since 2012. Unfortunately, Mr Barber is leaving Smile and due to a staffing restructure the organisation will no longer have the manpower to organise and run the event. Sargents Electrical are still happy to support the event, however the Council does require a managing partner to organise and run the event. Mr Barber has suggested that Hull 4 Heroes be approached, Smile have worked with them for several years and they are a local charity. Mr Withers introduced Mr Paul Matson CEO of Hull 4 Heroes, who was welcomed to the meeting along with Ms Helen Skinner, Events Co-ordinator for the charity. Mr Matson provided some background to Hull 4 Heroes, he explained that the charity supports both current and ex-service men and women, providing valuable support both to them and their families in dealing with a range of problems, including financial support, mental and physical wellbeing support and in providing food shops for those families struggling. The Charity has significant manpower and has delivered several large events, including supporting the current crisis in Ukraine in co-ordinating donations and helping to deliver them.

Both Mr Matson and Ms Skinner are residents of Hessle and are keen that Hull 4 Heroes partners with the Town Council and becomes involved with this event.

Mr Withers asked that the Committee consider a partnership with Hull 4 Heroes to deliver the Soapbox event, and he would like to approach the Humber Bridge to establish a date of the event in 2023. He advised that Smile are happy to pass over all paperwork relating to the running of the event and going forward they are happy to continue supporting the webpage and social media.

A discussion was held, and the committee agreed that Hull 4 Heroes is a worthwhile, local charity and it has resource to be able to work in partnership with the Town Council and take on the organising and running of the event.

(Padden/Davison)

**Resolved** – That Hull 4 Heroes work in partnership with the Town Council and take over the organisation and running of the Humber Bridge Soapbox event from Hey Smile Foundation. That this decision be taken to the next meeting of Full Council to be ratified. Mr Withers will approach the Humber Bridge to establish a suitable date for the event in 2023.

a) **Christmas Light's Switch-on Event**

- I. Committee to note the change of switch on / event date to Friday 2<sup>nd</sup> December 2022 has been agreed by Full Council. Clerk has updated the installation company, stage company, marshalling, First aid, KCFM with the new date and accepted quotes as agreed at September's meeting. Noted.
- II. Committee to consider and make a decision on the quote for the Traffic Management for the event.  
(Davison/Padden)  
**Resolved**- that the quote of £1050 for the provision of Traffic Management for the event be accepted.
- III. Committee to consider the quote for the provision of street entertainment for the event.  
(Davison/Wilding)  
**Resolved** – that the quote of £550 for the provision of the street entertainment at the Christmas lights switch-on be accepted
- IV. Committee to consider the purchase of 2 x 4mx1m banners at a cost of £70.00 each to replace the one normally on the front of the Town Hall, this is not displayed now due to the poppy display.  
(Davison/Padden)  
**Resolved** - to accept the quote of £70.00 each for the provision of 2 x 4mx1m Christmas banners.
- V. Committee to undertake the draw for the recipient of this year's cake, kindly donated by The Cake Room. St Mary's Riverside was picked from the draw by Mrs M Edwards, Hessle Federation. The clerk will write to advise them.
- VI. Committee to agree the donation letter to be delivered to businesses. The letter was agreed with a couple of amendments. This will be delivered a couple of weeks before the switch-on event, it may be necessary to visit any businesses that are open on the evening or have a stall and collect monies.
- VII. Committee to note that Hessle First have confirmed that they are still able to organise and run the market on the Weir on the 2<sup>nd</sup> December 2022. Noted.

- VIII. Clerk has updated Mrs Edwards at the High School on the new date, she will liaise with the choir and make enquiries with regards to a Father Christmas for the event. Mrs Edwards to provide any update. Mrs Edwards advised that she has a volunteer to be Father Christmas, she has finalised the stage performance schedule and will forward to all performers.
- IX. Committee to note the letter delivered to businesses & residents on Prestongate, The Weir and The Square, as in previous years volunteers are required in order that the letters are delivered to the residents on Buttfield. Some amendment required before being delivered to the residents on Buttfield. Noted.
- X. Clerk to provide any update with regards to stalls & Rides for the Square, and committee to discuss the event and requirements on the day e.g. volunteers. The Clerk advised that she has received bookings from a couple of food stalls and has had discussion regarding children's rides, she is also meeting another provider next week. She will be sending a request for volunteers on the day to all councillors in the coming weeks. It will be for the usual roles, of coning both the Square and the Weir and to assist in erecting and dismantling the market stalls and to provide general support on the evening. Noted.

- b) **Knitted Poppy Display** – will hopefully be put up outside the Town Hall w/c 7/11 for a couple of weeks. Noted.

**133871 KING CHARLES III - CORONATION – Saturday 6<sup>th</sup> May 2023** – Committee to consider how they would like to commemorate.

At present there has been no information from Buckingham Palace regarding commemorating this event. A discussion took place, and it was agreed no specific event be organised, however, the pendant flags should be erected on the lighting columns around the Square and along the Foreshore and bunting purchased for along Prestongate. The beacon would also be lit if asked to do so by Buckingham Palace.

(Padden/Wilding)

**Resolved** - It was agreed that no specific event be organised. The pendant flags to be erected on the lighting columns around the Square and along the Foreshore and bunting be purchased for Prestongate. The beacon would also be lit if asked to do so by Buckingham Palace. The clerk will investigate the cost of bunting, and additional pendant flags for The Square.

**133872 REYTA AWARDS 2022** – Clerk to provide an update with regards to the Platinum Jubilee Event nomination. The Clerk advised that sadly, we did not make it through to the Final of the REYTA's – feedback had been received and broadly the application was lacking in detail. The clerk advised that she struggled to complete in some areas as it asked for information on sustainability, and how the event would be improved for the future – this was a one-off event. The Committee expressed disappointment but thanked the Clerk for taking the time to make the application. Update Noted.

**133873 HI-FLIERS** – Mr Withers has requested that committee consider sending a personal thank you to Mr Nigel Cousins of Hi Fliers for the work he did in the installation of the flags on the Humber Bridge, the Square and the Foreshore for the Platinum Jubilee.

(Wilding/Padden)

**Resolved** – the Clerk will write to Mr Cousins of Hi-Fliers and thank him for all the work he did in installing the flags for the Platinum Jubilee celebration, around the Square, The Foreshore and up on the Humber Bridge.

#### **133874 HESSLE MARKET**

- a) Committee to note the market dates for the remainder of the year 7<sup>th</sup> & 21<sup>st</sup> October, 4<sup>th</sup> November and 16<sup>th</sup> December. Noted.

#### **133875 BUDGET 2023/24** – Committee to consider any items for the budget 2023/24

The Committee discussed this and agreed that the following items be added to the budget for 2022/23, the Humber Bridge Soapbox Derby - £2000 and Coronation celebration - £2000 for provision of additional flags and bunting.

(Padden/ Davison)

**Resolved** - That the following items be added to the budget for 2023/24  
Humber Bridge Soapbox Derby - £2000  
Coronation Celebration of King Charles III - £2000

Mrs Edwards and Mr Withers left the meeting.

**The communications meeting will now commence. Advisory members are welcome to stay if they wish**

**133876 INCOME AND EXPENDITURE:** To note the Income and Expenditure relating to the Newsletter, Website and Noticeboards as at 30<sup>th</sup> September 2022.

(Davison/Wilding)

**Resolved** - the Income & Expenditure relating to the Newsletter, Noticeboards and website as at 30<sup>th</sup> September 2022 was noted.

#### **133877 NOTICEBOARDS –**

- a) Committee to note that the ‘Men in Sheds’ have been approached to make a new noticeboard for JBL. Cllr Padden to speak further to this. Cllr Padden advised that he has no further information at present. Noted.
- b) Committee to note that the noticeboards have been refurbished on Station Road, Hull Road (outside the clinic), Northolme Road, Cambridge Road. The Clerk advised that sadly the board on Cambridge Road has been damaged by the ERYC Hedge Cutter – this has been referred to the Council’s Insurance department.

#### **133878 ‘HESSLE TOWN’ – Issue 111 – January 2023**

- a) Committee to note that the deadline for the newsletters to be with the distribution company for a January delivery is 19/12/22. The Printer requires all articles by w/c 14/11/22
- b) Committee to consider the articles for the next newsletter – some suggested articles

- i. Christmas Lights Switch-on event -The Mayor
- ii. Hessle Sporting article – Cllr Walker
- iii. Humber Bridge Sportive – update on amount raised
- iv. Presentation of ‘I am Yorkshire’ photo
- v. HDGA Annual Show – photo of Mayor presenting shields
- vi. ‘How to deal with the cost of living’ – article – Cllr Howe
- vii. U3A article – Cllr Howe
- viii. ‘What the Council has been doing ‘ -centre pages –
  - Play area update, noticeboards
- ix. Full page advert - Kings Venue
- x. Full page advert – Specsavers
- xi. ¼ page advert – Crawshaws Roofing
- xii. ¼ page advert – Carol Miller
- xiii. ¼ page advert – WI
- xiv. ¼ page advert - AP Print
- xv. Small write up by RBL

The Clerk added that she has also received an article form St Anne’s School.  
(Padden/Davison)

Resolved – The above articles were agreed and to include information on recruiting new town councillors, and Cllr Padden will ask for articles from the Chairs of the committees.

**133879 WEBSITE** - No updates. Noted.

**133880 BUDGET 2023/24** – Committee to consider any items for the 2023/24 budget. This was discussed, all noticeboards have been refurbished, but a new one is planned for JBL. To include in the budget provision for this.

(Padden/Davison)

**Resolved** - To allow provision for a new noticeboard on JBL within the budget for 2023/24.

**133881 JANUARY 2023 MEETING CANCELLATION** – Committee to note that there will be no meeting of the Events & Communications Committee in January. Noted.