

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 12<sup>th</sup> October 2022 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Davison (Vice-Chairman), Fordham, D. Nolan, Padden, Potter and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Carroll (Chairman)

**133850                      DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

**None given.**

**133851                      MINUTES OF PREVIOUS MEETING:**

(Padden/Potter)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 21<sup>st</sup> September 2022 and authorise the Chairman to sign.

**133852                      CHAIRMAN'S COMMUNICATIONS:**

**None received.**

**133853                      FINANCE MATTERS:**

a) Income/Expenditure Reports to 30<sup>th</sup> September 2022:

(Potter/Padden)

**RESOLVED** to receive the financial reports as given.

b) Schedule No. 277 (Receipts & Payments)

(Potter/Padden)

**RESOLVED** to receive schedule 277 to 30<sup>th</sup> September 2022 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Padden/Potter)

**RESOLVED** to receive details of Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Padden/Potter)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Clerk confirmed that there were no outstanding invoices.

f) Community Aid:

Community Aid 2022/23:

Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: **No new applications were received.**

**133854**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

i) Committee to consider a request from a regular Town Hall user to install a ballet barre in the Hall upstairs.

(Sutton/Padden)

**RESOLVED** that the request is supported and permission given for a ballet barre to be installed in the upstairs hall at full cost to our user. However, this will be on the understanding that the Town Council will not be responsible for the barre and if in the future the barre in any way obstructs the use of the Hall for other users/classes, the Town Council will remove it.

ii) As the PWLB Loan has to be drawn down before 1<sup>st</sup> November, Committee to decide what terms are required. The Clerk will provide a comparison of up-to-date rates (the rates change daily) for EIP (equal instalment of principal) vs Annuity payment over different durations to consider.

(D. Nolan/Sutton)

**RESOLVED** that in order for the project not to be impeded further, this Committee as per the resolutions at Full Council on 21<sup>st</sup> Jan 2020 Minute No. 18851(b), Full Council on 21<sup>st</sup> July 2020 Minute No. 19020(d) and Finance, Personnel & Asset Management Committee on 13<sup>th</sup> July 2022 Minute No. 133764(a), approves that the paperwork to drawdown a PWLB EIP (Equal Instalments of Principal) Loan for the amount of £750,000.00 is now completed and sent by the Clerk before the 1<sup>st</sup> November deadline. The fixed rate will be applied by the UKDMO on the day of drawdown following receipt of the paperwork and the loan is to be taken over the already agreed term of 25 years in readiness for the Town Hall renovations and improvements to start. This decision is to be ratified by Full Council at the next meeting to be held on 15<sup>th</sup> November 2022 in line with the Council's Standing Orders and Financial Regulations.

b) Hessle Community Centre

There were no updates to report.

c) Tower Hill Memorial Park

The Clerk confirmed that she had met with a company to look at the possibility of installing two electrical supplies into the Park for CCTV cameras and is now awaiting quotes. Councillors D. Nolan and Padden confirmed that they are looking at obtaining further quotes for the proposed memorial following the British Legion being unable to secure a stonemason and passing the project on to the Town Council to complete.

**133855**

**SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park and M.U.G.A

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Padden)

**RESOLVED** noted.

**133856**

**CCTV**

The Clerk confirmed that the new Humberside Police Chief Inspector, Derek Hussain had visited the Town Council Office and that after discussing various issues around Hessle, had also discussed the continuing communication problems experienced with ERYC in trying to get the Hessle CCTV system streamed into the ERYC Bridlington Control Room for monitoring over the last five years and that the Town Council were especially disappointed following information received that Beverley, Goole and Withernsea Town Council CCTV systems were all going to be going in to the Bridlington Control Room. CI Hussain said that he would look into this as he holds regular meetings with ERYC and the Clerk confirmed that an email from Humberside Police had been received to confirm that someone from ERYC will be contacting us in the next few days.

**133857**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

a) Living Wage Foundation

The new real Living Wage rates were announced on the 22<sup>nd</sup> September and are now £10.90 per hour in the UK and £11.95 in London, previously £9.90p/h and £11.05p/h. This is a significant increase reflecting the times we live in and the Living Wage Organisation are encouraging employers to pay the real Living Wage as soon as possible, please note that as usual employers have until 14th May 2023 to implement the new rates. Therefore Hessle Town Council to consider implementing the increase for all staff on Living Wage Rates as soon as possible.

(Fordham/Padden)

**RESOLVED** that the new Living Wage Foundation rates are received and noted and that despite a challenging year of significant rising costs, Hessle Town Council as a committed employer to the Living Wage Foundation, implements these rates with effect from 1<sup>st</sup> November 2022 in order to support staff now rather than waiting until 1<sup>st</sup> April as usual to apply any increases.