

Councillors,

You are hereby summoned to attend the Meeting of Hesse Town Council to be held in the Town Hall, South Lane, Hesse on **Wednesday 28th September 2022 at 7.30pm**, to transact the following business:

**Mrs K Cooper
Hesse Town Clerk**

HESSLE TOWN COUNCIL
Wednesday, 28th September 2022 at 7.30pm
***(Public Forum at 7.30pm)**
Town Hall, South Lane, Hesse

A G E N D A

Members: Councillors Adams, Bovill, Carroll (Vice-Chairman), Cross, Davison (Chairman), Fordham, Howe, Langdale, A. Nolan, D. Nolan, Padden, Potter, Sutton, Walker and Wilding

Mr Paul Hogan – Non-voting Advisor

Clerk: Mrs K Cooper

Apologies: Cllrs Fordham & Howe

1. PUBLIC FORUM

To hold the Public Forum at the appointed time of 7.30pm to allow any members of the press or public to speak.

2. DECLARATION OF INTEREST:

The Chairman will now read out the following – Members must declare their pecuniary or nonpecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

3. MINUTES OF PREVIOUS MEETING:

To confirm as a correct record the minutes of the previous meeting held on 19th July 2022 and authorise the Chairman to sign.

4. CHAIRMAN'S COMMUNICATIONS:

None received to date.

5. POLICE MATTERS:

- a) To receive the latest information on police matters pertaining to Hessle since the previous meeting.

- b) Powers to tackle illegal encampments – New legislation has come into effect about trespassers illegally camped on others land. The new legislation was created through the Police, Crime, Sentencing and Courts Act 2022 on the 28th June 2022 and means that someone who illegally camps on other people's land, local community land or the highway could face up to three months in prison and/or a £2500 fine and/or seizure of a vehicle and any load carried by or anything attached to the vehicle. The Home Office clarified that if people leave when asked by the Police or the landowner, they will not risk having their vehicles seized, a fine or prison sentence.

6. HESSLE COMMUNITY CENTRE:

RECOMMENDATION from the Finance, Personnel & Asset Management Committee to Full Council for agreement of the creation and Constitution of a new Charitable Incorporated Organisation (CIO) to be named: The Hourne Community Centre Development Trust and to approve that four of the seven trustees be nominated by Hessle Town Council and agreement for Hessle Town Council to support the CIO with a £5,000.00 contribution.

7. WARM BANKS:

Councillor D. Nolan has requested a conversation on what Hessle Town Council can or cannot do to help support the East Riding Council with plans for proposed venues for Warm Banks following an article in The Yorkshire Post.

8. CIVILITY & RESPECT PROJECT:

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC) and local County Associations (ERNLLCA) believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By Hessle Town Council signing up to the civility and respect pledge we are demonstrating that our Council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role. Therefore Hessle Town Council to pass a resolution to sign to the civility and respect pledge by registering and agreeing to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all Councillors, Clerks and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has/will put in place a training programme for Councillors and staff	
Our council has signed up to Code of Conduct for Councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work/bullying & harassment policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	

9. NALC – ELECTIONS ACT 2022:

To receive and note the information and attached briefing note received from the Association of Electoral Administrators regarding significant changes to the Elections Act.

10. EAST RIDING OF YORKSHIRE COUNCIL

a) Joint Local Access Forum Annual Report 2021 – 2022

To receive and note the email and Annual Report from Mrs Hazel Armstrong, Chairman of the ERYC and Hull Joint Local Access Forum.

11. FINANCE MATTERS:

Christmas Lights Switch On - 2022

Item from the Finance, Personnel & Asset Management Committee for Full Council to discuss that with the current energy crisis, suggested options of still holding the Christmas Lights Switch On event but with a later switch on date (2nd December), having reduced timings for the lights to be on (5.00pm – 11.00pm) and an earlier switch off date are considered and resolved.

The Clerk confirmed that ERYC have announced an extension of the Do it for East Yorkshire Grant Funding to help communities with their Christmas events this year and that an expression of interest form has been completed and sent.

a) Schedule Nos: 275 and 276 (Receipts & Payments for July and August):

To approve copy schedules 275 & 276 as given that were duly signed by the Chair of Finance & Personnel at the meeting held on 21st September 2022.

b) Annual Return for the Financial Year ended 31st March 2022

The Annual Return has now been returned from PKF Littlejohn, Accountants and has been prepared at a cost to the Town Council of £800.00 (+ VAT). The external auditor reports thus:

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR, is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The 'Notice of conclusion of the audit and right to inspect the Annual Return' in line with the statutory requirements was put up for display in the Town Hall Notice Board and on the website from 8th August 2022, along with a copy of the certified Annual Return.

12. STANDING ORDER 9.1:

A member may ask the Chairman of the Council or the Chairman of any committee any question concerning the business of the Council, provided that two days' notice of the question has been given by the member to the Town Clerk.

None received to date.

13. MINUTES OF PREVIOUS MEETINGS:

To accept the minutes and reports of the meetings (*previously circulated*) and approve any recommendations contained therein:

Environment & Open Spaces - 20th September 2022

Events & Communications – 7th September 2022

Finance, Personnel & Asset Management - 21st September 2022

Planning & Traffic - 2nd August 2022

Planning & Traffic - 6th September 2022