

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 21st September 2022 at 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Padden, Potter and Sutton

Clerk: Mrs Kim Cooper

Apologies: Cllrs D. Nolan, Fordham and Mr Paul Hogan (Non-voting advisor)

133822 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest in Minute no. 133826 (b) as she is the Town Council representative for the Community Centre Organisation.

133823 MINUTES OF PREVIOUS MEETING:

(Padden/Potter)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 13th July 2022 and authorise the Chairman to sign.

133824 CHAIRMAN'S COMMUNICATIONS:

None received.

133825 FINANCE MATTERS:

a) Income/Expenditure Reports to 31st August 2022:

(Padden/Potter)

RESOLVED to receive the financial reports as given.

b) Schedule Nos. 275 & 276 (Receipts & Payments)

(Padden/Potter)

RESOLVED to receive schedule 275 to 31st July 2022 and 276 to 31st August 2022 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Sutton/Padden)

RESOLVED to receive details of Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Padden/Potter)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed there were no outstanding invoices.

f) Community Aid:

Community Aid 2022/23:

Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: Ukrainian Homes Hessle

(Sutton/Padden)

RESOLVED to approve the application and supporting documents and that Hessle Town Council in accordance with its power under s1 of the Local Government (Miscellaneous Provisions) Act 1976 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and which will benefit them in a manner commensurate with the expenditure and award a £1,000.00 Community Aid Grant towards Education.

g) Platinum Jubilee Event – Flotilla Finance

The Clerk provided a final breakdown on the Platinum Jubilee Event costs and donations/sponsorship funds received and confirmed that a refund of the shortfall amount has now been requested from VHEY (Visit Hull & East Yorkshire) as was assured by them in order for the event to go ahead at the ESAG (East Riding Event Safety Advisory Group) meeting in May.

(Sutton/Padden)

RESOLVED noted.

h) Hessle Christmas Lights

Following discussion at the recent Events & Communications meeting, the Finance Committee have been asked to discuss the current energy crises and if the Hessle Christmas Lights switch on event should go ahead as normal or alternatively look at a reduced display by only having the tree lights on in the Square and at the Town Hall for 2022.

(Padden/Chair)

RESOLVED that following discussion this item is put on the Full Council agenda for decision and for Councillors to consider suggested options of holding the event but with a later switch on date (2nd December), having reduced timings for the lights to be on (5.00pm – 11.00pm) and an earlier switch off date.

The Clerk confirmed that ERYC have announced an extension of the Do it for East Yorkshire Grant Funding to help communities with their Christmas events this year and that an expression of interest form has been completed and sent.

133826

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Architect has now produced the Schedule of Works ready for tendering contractors together with a provisional phased programme of works, which are both attached. The new heating boilers have been delivered and engineers are currently in the process of fitting one to the current system to be prepared for the cooler months before any building work is started.

(Chair/Potter)

RESOLVED that the information is received and noted.

b) Hessle Community Centre

Councillor Carroll provided an update on recent progress with the Community Centre and would like the Finance, Personnel & Asset Management Committee to consider and approve the setting up of a new charity for the Hessle Community Centre (a copy of the constitution will be available), the proposals for the ongoing management of the Community Centre and to approve the costs associated with a proposed change of use planning application for the rear playground to a car park.

(Padden/Sutton)

RESOLVED that a recommendation goes to Full Council for agreement of the creation and Constitution of a new Charitable Incorporated Organisation (CIO) to be named: The Hourne Community Centre Development Trust and to approve that four of the seven trustees be nominated by Hessle Town Council and to agree that Hessle Town Council supports the CIO with a £5,000.00 contribution.

c) Tower Hill Memorial Park

New Hessle Town Council signage has now been ordered. The play area flooring has been repaired under one piece of equipment following significant damage by youths and the gate to the play area has again been vandalised and is currently awaiting welding repairs. Additional fencing is currently being fitted to fill all the gaps around the perimeter.

(Padden/Sutton)

RESOLVED noted.

133827

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park and M.U.G.A

All in good order.

b) Notice Boards:

All in good order. The Clerk has now received a cheque from Northern Gas Networks for £336 for the replacement of the Notice Board that they damaged at the top of Swanland/Boothferry Road.

Councillors Carroll and Padden are to visit the Men in Shed's workshop again to discuss further the construction of a new wooden notice board for the Council.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order. A new Ukrainian Flag has been ordered and put up.

(Padden/Davison)

RESOLVED that items a) – d) are noted.

133828

CCTV

The Clerk has met with Visual Security to discuss the installation of 2 CCTV cameras for Tower Hill Memorial Park and is now awaiting a further meeting with another company to discuss the civil works that would be required to install power within the park for the cameras and poles.

Quotations will be received in due course.

(Chair/Potter)

RESOLVED noted.

133829

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.