

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 7th September 2022, 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

Minutes

Members present: Councillors; P Davison, L Howe, V Padden (Chair), and J Wilding

Advisory Members present (Non-voting): P Withers

Also present: M Edwards (Hessle Federation)

Apologies: Cllrs Adams, Fordham, Langdale and Walker and Mr A Barber (HEY Sile Foundation)

Clerk: Joanna Render

133796 DECLARATION OF INTEREST: The Chairman will now read out the following:-

Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.

None received

133797 MINUTES OF THE PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 6th July 2022 and authorise the Chairman to sign.

(Padden/Davison)

Resolved - The minutes of the meeting held on the 6th July 2022 were confirmed as a correct record and the Chair was authorised to sign them.

133798 CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the committee.

The Clerk advised that a letter had been received from Natural England, and they have decided to take no further action with regards to the Firework display held on the Humber to mark the Platinum Jubilee on the 2nd June 2022.

133799 INCOME & EXPENDITURE: To note the Income and Expenditure as of 31st July 2022. Noted.

133800 UP TO DATE LIST OF EVENTS AT THE TOWN HALL: See list of events in 2022/23. Noted.

133801 EVENTS

a) Christmas Light's Switch-on Event –Friday 18th November 2022.

Although not on the agenda, the Clerk asked the Committee to consider if the Christmas lights should go ahead due to the current energy crisis and potential cost of running the event along with the additional cost of higher electricity charges.

The committee considered this and agreed that it was a serious matter, however it would be a shame for there to be no festive lighting. It was suggested that the trees in the Square could be lit but that the decision be passed to the Asset, Finance and Personnel Committee for consideration.

Due to timescales, it was decided that decisions be made on the agenda items below, ahead of any decision being made by the Asset, Finance and Personnel committee on the event going ahead.

- I. based on a switch on event going ahead Committee to consider and make a decision on the quote for the provision of a stage, including the lighting and sound

(Wilding/Davison)

Resolved - Should the Christmas Lights switch-on event go ahead, to accept the HPSS quote for the provision of the stage, including lighting and sound.

- II. Committee to consider and make a decision on the quote for the provision of marshalling/ SIA stewards for the switch-on event.
(Wilding/Davison)
Resolved- Should the Christmas lights Switch on event go ahead to accept the quote from Prestige Support Ltd to provide the marshalling for the event.
 - III. Committee to consider the quote for the provision of first aid cover at the switch-on event.
(Wilding/Davison)
Resolved – Should the Christmas lights switch on event go ahead to accept the quote from North- East Medical to provide the first aid provision.
 - IV. Committee to consider the quote for the provision of the stage presenter, manager, and street team for the event.
(Wilding/Davison)
Resolved – Should the Christmas Lights switch on event go ahead to accept the quote from National Broadcasting (KCFM) for the provision of stage presenter, manager, and street team for the event.
 - V. Committee to consider the quote for the checking, installation, and removal of the Christmas Lights.
(Wilding/Davison)
Resolved – Should the Christmas Lights go ahead to accept the quote for the installation and removal of the Christmas lighting display from Lighting and Signs, may require modification depending on extent of lighting requirement.
 - VI. Committee to consider the cost of the pitch fees for food vendors at the event. A discussion took place.
(Davison/Wilding)
Resolved- To leave the fees as in 2021 for food vendors in the Square, £40 for existing and £60 for new traders.
 - VII. Committee to consider any street entertainment for the event. To bring to a future meeting, depending on the decision relating to the Christmas Lights event.
 - VIII. Committee to note that Hessel First have confirmed that they will organise and run the market on the Weir. The clerk will update them on the current situation with regards to the switch on event. Noted.
 - IX. Committee to consider attendance of Father Christmas and any other issues relating to the switch -on event. Ms Edwards from the High School will investigate if required. She will also speak with the music teachers at school regarding stage performances if required.
- b) Humber Bridge Soapbox Derby – 2023 – Clerk / Mr A Barber to provide any update on the event.**
Unfortunately, Mr Barber was unable to attend the meeting, but had forwarded correspondence which the Clerk passed out prior to the start of the meeting. Mr Barber advised in the correspondence that he has resigned from HEY Smile Foundation and will be taking up a new role shortly, so is unable to say if HEY Smile are able to support this event in 2023.

Mr Withers is happy to liaise with Mr Barber and one of the main supporters and sponsors of the event to investigate the viability of the 2023 event and report to a future meeting. Noted.

133802 HESSLE MARKET

- a) Committee to note that the market is now held on the 1st and 3rd Friday of the month. Noted.
- b) Committee to consider the email from a local business regarding the additional market and the effect it is having on sales. A discussion was held, the committee were surprised by the comments made, and it was agreed that in general where there is a market footfall of visitors in the town is greater and there is a more vibrant and buoyant trade. No other comments have been made by business owners. It was noted that the market did not replicate what is sold in the shop. It was agreed that the markets should continue to run as current, and to look again if any further comments received.
(Davison/Padden)
- c) **Resolved**- Clerk to forward up with the business owner and advise that there are no plans to revert to 1 monthly market. It was agreed that the markets should continue to run as current, and to look again if any further comments received.

133803 REMEMBRANCE DAY – Sunday 13th November 2022 – Committee to consider the correspondence from the Hessle Branch of the Royal British Legion regarding this year's commemorations and make a decision on how they wish to proceed. A discussion was held, and it was felt that the Council's position on paying and organising the Remembrance Day parade had been made clear over the last couple of years, the Council will not solely fund the parade or arrange the service. Cllr Davison as Mayor is happy to liaise with the RBL and the Parish Church in the organising of the service and a suitable arrangement for laying the wreaths safely.

(Padden/Davison)

Resolved - The Town Council, having made its position clear in previous years will not solely fund the Remembrance parade. The Mayor, Cllr Phil Davison is happy to liaise with the RBL and the Parish Church in the organising of a service and a suitable arrangement for safely laying the wreaths. The Clerk will draft correspondence to the RBL advising of this for Cllr Davison to sign.

The communications meeting will now commence. Advisory members are welcome to stay if they wish

133804 INCOME AND EXPENDITURE: To note the Income and Expenditure relating to the Newsletter, Website and Noticeboards at as 31st July 2022. Noted.

133805 NOTICEBOARDS –

- a) Committee to consider the quote for the refurbishment of the noticeboards.
(Padden/Davison)
Resolved – The committee agreed to the quote of £280 per noticeboard.
- b) Committee to consider which noticeboards they wish to refurbish.

(Padden/Davison)

Resolved - The clerk will speak with the Noticeboard warden with regards to refurbishment priority then, Cllr Padden as Chair of the committee will make the decision on which noticeboards to renew.

- c) Committee to note that the 'Men in Sheds' have been approached to make a new noticeboard for JBL. Cllr Padden to speak further to this. Cllr Padden will investigate this further and advise a future meeting.

133806 'HESSLE TOWN' – Issue 111 – January 2023

- a) Committee to consider the articles for the next newsletter – some suggested articles
- i. Christmas Lights Switch-on event
 - ii. Hessle Sporting article
 - iii. Humber Bridge Sportive – update on amount raised
 - iv. Presentation of 'I am Yorkshire' photo
 - v. Full page advert - Kings Venue
 - vi. Full page advert – Specsavers (TBC)
 - vii. ¼ page advert – Crawshaws Roofing (TBC)
 - viii. ¼ page advert – Carol Miller

Articles noted. Also to include an article on how to deal with the cost of Living, to be written by Cllr Howe, the HDGA Annual Show presentation, U3A article (Cllr Howe)

133807 WEBSITE - No updates. Noted.