

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 13<sup>th</sup> July 2022 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Fordham and Padden

Clerk: Mrs Kim Cooper

Apologies: Cllrs D. Nolan, Potter, Sutton and Mr Paul Hogan (Non-voting advisory member)

**133760**                      **DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

**None given.**

**133761**                      **MINUTES OF PREVIOUS MEETING:**

(Davison/Padden)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 8<sup>th</sup> June 2022 and authorise the Chairman to sign.

**133762**                      **CHAIRMAN'S COMMUNICATIONS:**

**None received.**

**133763**                      **FINANCE MATTERS:**

a) Income/Expenditure Reports to 30<sup>th</sup> June 2022:

(Padden/Davison)

**RESOLVED** to receive the financial reports.

b) Schedule No. 274 (Receipts & Payments)

(Padden/Davison)

**RESOLVED** to receive schedule 274 to 30<sup>th</sup> June 2022 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Padden/Davison)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there were no outstanding invoices.

f) Community Aid:

Community Aid 2022/23:

Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications:       **There were no new applications received.**

g) Platinum Jubilee Event – Flotilla Finance

Councillor Fordham provided a brief verbal report and confirmed that the Jubilee Event was a great success. It had been a safe event with no incidents. There was also good news that two Hull registered fishing vessels, which had been part of the Flotilla belonging to the Hull based North Atlantic Fishing Company, were preparing to land their catches in Hull again side-by-side and the Managing Director had commented in the press that ‘It was fantastic to be able to bring Frank Bonefaas to Hull and to be able to use the occasion to endorse our already close links to the region.’ The only negative and disappointing occurrence of the day was that following months of trying to contact and speak with different members of the Hessle Rugby Club in order to invite them to participate and join in with the organisation of this historic free event, not one person ever responded or acknowledged our requests and instead, on the day of the event, they opened their car park in order to take advantage and just charged people to park. Councillor Fordham also gave a short report on the Jubilee Event finance budget to confirm that although there is a shortfall of funding, this has been endorsed and will be covered by VHEY (Visit Hull & East Yorkshire) once we have received all funding and invoices and a final figure calculated.

(Padden/Fordham)

**RESOLVED** that the verbal report provided is noted and that the Flotilla Event is placed on the next Full Council Agenda in order to provide post-event information and for the opportunity of further discussion and comment for all members.

**133764**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

The Clerk confirmed that the Architect has now produced Construction drawings for the Town Hall works and has now met with the structural engineer in order for him to provide a full structural design that will accompany the Building Control application.

(Chair/Davison)

**RESOLVED** that the Construction drawings are received and noted and following further discussions, the drawdown of the PWLB Loan is left until the last possible moment before the submission period runs out on 1<sup>st</sup> November 2022.

b) Hessle Community Centre

Councillor Carroll confirmed that there are currently no further updates to report. He has a meeting scheduled with the Community Centre Organisation Committee in early August in order to discuss the way forward with the running of the Centre.

c) Tower Hill Memorial Park

The contractor chosen for the park grounds maintenance has written to confirm that due to unprecedented operating costs, a price increase of 10% has had to be instated. This will increase the annual budgeted cost by approx. £218.00.

(Chair/Padden)

**RESOLVED** that the increase is noted and that it is within the budgeted costs allocated to Tower Hill Memorial Park for 2022/2023.

**133765**

**SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park and M.U.G.A

All in good order and the Clerk confirmed that she has been in contact with the contractor who has now received the steel and has started on the construction of the additional ramps for the proposed extension.

(Chair/Padden)

**RESOLVED** noted.

b) Notice Boards:

I. To note that the Notice Board on Boothferry Road/Little Swanland Road has been damaged by Northern Gas whilst undertaking excavation of the footpath adjacent to the board. The Clerk has written to Northern Gas Networks and has completed an incident report form in order to make a claim for the reimbursement of a new board.

II. Referral received from the Communications Committee for Hessle Town Council to agree to the funding for a new Notice Board to be installed along Jenny Brough Lane. Costings/prices are still awaited.

(Chair/Padden)

**RESOLVED** that items i. & ii. are noted and that members will visit Men in Shed's Haltemprice based at the Community Centre, First Lane, Anlaby to ask if they would be prepared and able to build a wooden Notice Board for the Town Council if we could supply the materials required.

c) Bus Shelters:

All in good order following a further panel being smashed and having to be replaced.

(Chair/Davison)

**RESOLVED** noted.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Davison)

**RESOLVED** noted.

**133766**

**CCTV**

To note that following the significant damage to the Bus Shelters in February, the Police have confirmed that they have now gathered sufficient evidence in order to summons one suspect to court for the offence. The Clerk has completed and signed a witness statement and once submitted to the Criminal Justice Unit, a Court date will be arranged.

(Chair/Padden)

**RESOLVED** noted and the news welcomed.

**133767**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

a) Annual Leave

To note that the Assistant Town Clerk will be taking annual leave from the 13<sup>th</sup> July – 18<sup>th</sup> July and then from 25<sup>th</sup> July 2022 and will return on Monday 1<sup>st</sup> August and the Clerk will be taking annual leave from the 15<sup>th</sup> August for a fortnight and will return on Tuesday 30<sup>th</sup> August.

(Chair/Davison)

**RESOLVED** noted.