

HESSLE TOWN COUNCIL
Finance, Personnel & Asset Management Committee
Wednesday 8th June 2022 at 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Fordham, Padden, Potter and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Davison (Vice-Chairman) and D. Nolan

The Vice-Chairman of the Town Council, Councillor Bob Carroll took the first two items on the Agenda.

133704 ELECTION OF CHAIRMAN:

Nominations were invited for the election of Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.
(Fordham/Sutton)

RESOLVED to nominate Cllr Bob Carroll as Chairman of the Finance, Personnel & Asset Management Committee for the current municipal year.

There were no other nominations.

133705 ACCEPTANCE OF OFFICE:

Councillor Carroll thanked members for the nomination and duly took the Chair.

133706 APPOINTMENT OF VICE-CHAIRMAN:

Nominations were invited for the appointment of Vice-Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.
(Fordham/Sutton)

RESOLVED to nominate Cllr Phil Davison as Vice-Chairman of the Finance, Personnel & Asset Management Committee for the current municipal year.

133707 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest in Minute no. 133711 (b) as she is the Town Council representative and Vice-Chairman of the Hessle Community Centre Organisation.

133708 MINUTES OF PREVIOUS MEETING:

(Fordham/Sutton)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 11th May 2022 and authorise the Chairman to sign.

133709

CHAIRMAN'S COMMUNICATIONS:

None received.

133710

FINANCE MATTERS:

- a) Income/Expenditure Reports to 31st May 2022:
(Padden/Sutton)
RESOLVED to receive the financial reports as given.
- b) Schedule No. 273 (Receipts & Payments):
(Padden/Sutton)
RESOLVED to receive schedule 273 to 31st May 2022 as given and authorise the Chairman to sign.
- c) Bank Transfers since the previous meeting:
None actioned.
- d) Income from Town Hall lettings – Comparative figures:
(Padden/Sutton)
RESOLVED to note the details as given.
- e) Outstanding Invoices – Town Hall Lettings:
The Town Clerk confirmed that there were no outstanding invoices.
- f) Community Aid:

<i>Community Aid 2022/2023:</i>	
<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: **There were no new applications received.**

- g) Hessle Town Bus:
To receive and note the email confirming that the East Riding Council Transport Commissioning Manager has completed the tendering for the Hessle Town Bus Service starting in September. The information provided is currently confidential as none of the bus operators are aware of the tender outcome yet and the quote received is the lowest bid to specification at £192.17 per day less revenue. Following discussion with the Chairman and the amount is within the annual budget, the tender has been accepted.
(Chair/Sutton)
RESOLVED that the tender quote is accepted by the Committee and the Clerk will provide the monthly usage figures provided by East Riding Council to monitor the costs and the continued viability of funding the service.
- h) Platinum Jubilee Event – Flotilla Finance:
Councillor Fordham provided a brief update on how the event went. As we are still awaiting final invoicing and further funds to arrive, a full costing will be produced and presented when invoices and receipts have been concluded.

- i) Ukraine – English lessons for Ukrainian families in Hessle:
Councillor Carroll spoke about the possibility of Hessle Town Council looking at funding English lessons for Hessle Ukrainian families. Mr Paul Hogan confirmed that he is currently looking into this and is in discussions with the High School and will hopefully be able to provide further updates when more details have been received with regards to any funding that might be made available and the logistics of the school providing lessons.

133711 TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

- a) A Town Hall for the 21st Century:
The Clerk provided an update and confirmed that a quote for the new boilers for upstairs and downstairs has been received at a cost of £27,841.11 plus VAT, exclusive of electrical works, which is within the £97k refurbishment budget provided for plumbing and heating. Following discussions with the Chair and Vice-Chair of this Committee, the Clerk has confirmed with the Architect to accept the quote on our behalf.
- b) Hessle Community Centre:
Councillor Carroll confirmed that due to the length of time The York Diocese have taken and have not responded with information asked for, the request to purchase an area of land as previously discussed has now been withdrawn by the owner of the neighbouring property.
- c) Tower Hill Memorial Park:
The Clerk confirmed that two play area quotes have now been received and the third and final one will be submitted at a meeting arranged next week with the supplier. The contractors employed for maintenance work have now started and from May will be attending fortnightly for grass cutting and monthly for hedge trimming.

133712 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

- a) Skate Park, M.U.G.A. and Youth Shelter:
All in good order. The Clerk will chase up the contractor for an update on the proposed extension and new ramps for the Skate Park.
- b) Notice Boards:
All in good order. Cllr Padden is to check on the pricing for the refurbishment of a further four notice boards.
- c) Bus Shelters:
The Clerk confirmed that two further panels have been vandalised and damaged over the weekend. Replacements have been ordered and the Police notified.
- d) Flagstaff in The Square/Flags:
All in good order.

(Padden/Sutton)

RESOLVED that items a) – d) are noted

133713 CCTV

To receive and note the email from the Police & Crime Commissioner, Jonathan Evison, that he has re-launched the Community Safety Fund which can provide grants of between £500 and £35,000 for improving the safety of outdoor public spaces, community buildings and assets and can

provide activities and support for groups of people at risk of becoming victims of crime or have been drawn into criminal behaviour or for community events and activities that focus on crime and safety issues.

(Chair/Padden)

RESOLVED that the email from the Police & Crime Commissioner is received and noted.

133714

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.