

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 4th May 2022, 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

REPORT

Members present : Councillors; V Padden (Chair), C Walker,
Advisory Members (Non-voting present): K Weaver (Hessle First) & P Withers
Also present- Cllr Fordham (via Zoom)
Apologies received from: K Jenkins, Cllrs Davison, Fordham and Howe
Clerk: Joanna Render

This is a report of the meeting as it was not quorate.

1. **DECLARATION OF INTEREST:** The Chairman will now read out the following:-
Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately. None received.
2. **MINUTES OF THE PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on the 6th April 2022 and authorise the Chairman to sign.
Referred to next meeting
3. **CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to put before the committee. None.
4. **INCOME & EXPENDITURE:** To note the **attached** Income and Expenditure as at 31st March 2022. Referred to the next meeting.
5. **UP TO DATE LIST OF EVENTS AT THE TOWN HALL:** See **attached** for events in 2022.
Referred to next meeting.
6. **EVENTS**
 - a) **Platinum Jubilee Celebration – Flotilla & Beacon Lighting (9.45pm) – 2nd June 2022**
 - i. To receive an update from the Flotilla working party. Update given by WP members. Notice to Mariners and map of the flotilla has been issued, all plans going well on the waterside. The Marina is now full. Four larger vessels joining from Albert Dock. HMS Pickle will fire cannon at the start of the Flotilla. Ongoing talks through ESAG to get the road closure, parking permit letters and passes to be drafted. Hi Fliers have submitted a quote for the supply, installation and take down of lamp post banners in the Square and along the Foreshore - £1210.00. It was agreed as this was urgent that a decision be taken under standing order 4.3(b). Clerk to contact Cllrs Padden and Fordham after the meeting.
The High School are allowing us to use the field as carparking for the event,
 - ii. Committee to ratify the decision made under standing order 4.3(b) to accept the quote from Divert Traffic Solutions Ltd for Traffic Management provision at the event. See **attached** quote. Referred to next meeting.
 - iii. Committee to discuss any outstanding arrangements for the event.

- iv. Committee to consider the attached Email from Mr Edgar. Clerk to send a reply to Mr Edgar thanking him and advising of the strict programme for run up to the lighting of the beacon.
- v. Committee to note that the 2nd instalment of VHEY funding has been requested. Noted.
- vi. Committee to note that an ESAG meeting has been arranged for 5/5/2022. It is hoped a site visit can be undertaken with them prior to this. Noted.
- vii. Committee to note that J Peacock has submitted V1 of the Event Management Plan to ESAG and has responded to Police questions already. Committee to note the **attached** site plans. Noted.
- viii. Committee to note the **attached** Flotilla route. Noted.
- ix. Committee to discuss the **attached** suggested poster for the event. Noted.
- x. Committee to note that the Town Crier has reduced his fee to reflect his new attendance.
- xi. Committee to note that invites have been sent out to Civics and other dignitaries.
- xii. Committee to note that a Bugler has been booked

b) Christmas Light's Switch-on Event – Friday 25th November 2022 – no further updates at present.

7. HESSLE SCARECROW TRAIL – 30th May-5th June 2022 – To receive any updates from Cllr Langdale. Referred to next meeting.

8. HESSLE MARKET – Committee to note that dates have been confirmed for the remainder of the year. Flyers have been printed and have been distributed around the town. Noted.

The communications meeting will now commence. Advisory members are welcome to stay if they wish

All items below to be referred to the next meeting

9. INCOME AND EXPENDITURE: To note the **attached** Income and Expenditure relating to the Newsletter, Website and Noticeboards at as 31st Match 2022.

10. NOTICEBOARDS –

- a) Committee to consider the noticeboards they wish to refurbish this year.
- b) Committee to consider the request made at the Annual Town Meeting for the installation of a noticeboard either at the location of First Lane Playing Field or the Boothferry Road end of First Lane.

11. 'HESSLE TOWN' –

- a) Committee to consider when the next issue of the newsletter is to be produced
- b) Committee to consider the articles for the next newsletter – some suggested articles
 - i. Platinum Jubilee Event – article and photos

- ii. Scarecrow Hunt article and photos
 - iii. Hessle Sunflowers in Bloom – article & photos & Daffodils in Bloom – Hull Road
 - iv. Mayor’s Civic Service - £1109 raised for Alzheimers Society – article and photos
 - v. New benches in Tower Hill – updates on Tower Hill now managed by HTC
 - vi. Adverts – Crawshaws – ½ page (TBC)
 - vii. Advert – Specsavers – Full Page (TBC)
 - viii. Advert – Carol Miller – ¼ page (TBC)
- c) Committee to consider how they wish to progress the production of the next newsletter i.e., through a working party.