

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 1st June 2022, 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

Minutes

Members present : Councillors; N Adams, P Davison, G Fordham (Vice-Chair), L Howe, V Padden (Chair) and C Walker

Advisory Members (Non-voting) present : K Weaver (Hessle First), P Withers

Apologies: Cllrs J Langdale and J Wilding

Clerk: Joanna Render

Cllr Davison as Chair of the Council took the first item. He also wished to pass on his thanks to Cllr Fordham, Mr P Withers, the Clerk and Assistant Clerk for all their hard work in putting the Platinum Jubilee event together.

133670 ELECTION OF CHAIRMAN – Nominations were invited for the election of Chairman of the Events & Communications committee for the current municipal year.
(Bovill/Howe)

Resolved - That Cllr Padden be elected as Chairman of the Events & Communications Committee for the current municipal year.

133671 ACCEPTANCE OF OFFICE – Cllr Padden accepted and duly took the chair.

133672 APPOINTMENT OF VICE-CHAIRMAN – Nominations were invited for the appointment of Vice-Chairman to the Events & Communications Committee
(Howe/Adams)

Resolved – That Cllr Walker be appointed as Vice Chairman to the Events & Communications Committee for the current municipal year.

133673 DECLARATIONS OF INTEREST: The Chairman will now read out the following:-

Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.

None received.

133674 MINUTES OF THE PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 6th April 2022 and authorise the Chairman to sign.
(Fordham/Davison))

Resolved – The minutes of the meeting held on the 6th April 2022 were confirmed as a correct record and the Chairman was authorised to sign them.

133675 CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the committee.

None received

133676 INCOME & EXPENDITURE: To note the Income and Expenditure as at 30th April 2022.
(Padden/Howe)

Resolved – the Income and Expenditure to 30th April 2022 was noted.

133677 UP TO DATE LIST OF EVENTS AT THE TOWN HALL: See list_of_events in 2022. Noted.

133678 EVENTS

a) Platinum Jubilee Celebration – Flotilla & Beacon Lighting (9.45pm) – 2nd June 2022

- i. To receive an update from the Flotilla working party. Cllr Fordham provided an update on tomorrow's arrangements and explained what issues had been encountered, which had been considerable with the planning of the event. Cllr Howe asked that a vote of thanks be given to all involved. Update noted.
- ii. Committee to ratify the decision made under standing order 4.3(b) to accept the quote from Divert Traffic Solutions Ltd for Traffic Management provision at the event. Further information to be provided by Cllr Fordham. Cllr Fordham advised that the additional costs involved in the traffic management for the event will be covered by ERYC.
(Fordham/Davison)
Resolved – The committee agreed to the additional quote from Divert Traffic Solutions for the provision of the TM for the event. The additional costs will be covered by ERYC.
- iii. Committee to discuss any outstanding arrangements for the event. All Councillors are welcome to meet with the Civics and Invited guests in the VIP tent. Noted.

b) Christmas Light's Switch-on Event – Friday 25th November 2022 – no further updates at present. The clerk advised that she will be submitting the road closure application as soon as possible. Noted.

133679 HESSLE SCARECROW TRAIL – 30th May-5th June 2022 – To receive any updates from Cllr Langdale. Cllr Langdale was not present at the meeting. The clerk advised that the maps of the trails were available both on-line and in the town hall. Update noted.

133680 HESSLE MARKET – Committee to note that dates have been confirmed for the remainder of the year. Flyers have been printed and have been distributed around the town. Cllr Padden advised that the manager was investigating holding an additional market in the month, so they would be on the 1st and 3rd Friday of the month. Noted.

The communications meeting will now commence. Advisory members are welcome to stay if they wish

133681 INCOME AND EXPENDITURE: To note the Income and Expenditure relating to the Newsletter, Website and Noticeboards as at 30th April 2022.
(Padden/Fordham)

Resolved – The Income & Expenditure as at 30th April 2022 was noted.

133682 NOTICEBOARDS –

- a) Committee to consider the noticeboards they wish to refurbish this year.

A discussion took place, and it was agreed that a further four noticeboards be refurbished and that a new noticeboard be installed on Jenny Brough Lane near to the new developments.

(Padden/Davison)

Resolved - To order four refurbish noticeboards. A decision on the locations will be made at a future meeting. The recommendation to install a new noticeboard on JBL be passed to Asset, Finance and Personnel to ratified.

133683 'HESSLE TOWN' –

- a) Committee to consider when the next issue of the newsletter is to be produced. To note that the Clerk has provisionally booked a slot with the delivery company for September.
- b) Committee to consider the articles for the next newsletter – some suggested articles
 - i. Platinum Jubilee Event – article and photos
 - ii. Scarecrow Hunt article and photos
 - iii. Hessle Sunflowers in Bloom – article & photos & Daffodils in Bloom – Hull Road
 - iv. Mayor's Civic Service - £1109 raised for Alzheimers Society – article and photos
 - v. New benches in Tower Hill – updates on Tower Hill now managed by HTC
 - vi. Adverts – Crawshaws – ½ page (TBC)
 - vii. Advert – Specsavers – Full Page (TBC)
 - viii. Advert – Carol Miller – ¼ page (TBC)
 - ix. Article from the Youth Club
 - x. Hessle Open Gardens
- c) Committee to consider how they wish to progress the production of the next newsletter i.e., through a working party.
(Padden/Walker)

Resolved - To put a working party together for the next and future Newsletters to include Cllr Walker, Padden and Fordham, although not on the Events & Communications committee, Cllr Bovill is happy to be part of the working party.

133684 WEBSITE - To discuss the attached request from Cllr John Bovill to include a list of past Mayors on the website. This was discussed along with the purchase of a Roll of Honour plaque for the Town Hall – to be passed to Asset, Finance and Personnel for agreement.
(Fordham/Padden)

Resolved - Agreed that a roll call could be included on the website.
(Bovill/Padden)

Resolved - Agreed to a Roll of honour plaque for the Town Hall be passed to Asset, Finance and Personnel for ratification.