



Please note that the Town Council is no longer represented by governors on any of Hessle's School Committees, until such time as an invitation is received to do so.

a) Hessle Community Organisation

(Chair/Adams)

**RESOLVED** to appoint Cllr M. Sutton to continue as the Town Council representative on the Hessle Community Centre Organisation Committee.

b) Hesslewide Trust

(Chair/Bovill)

**RESOLVED** to appoint Cllr A. Potter to continue as the Town Council representative on the Hesslewide Trust Committee.

133654

**FULL COUNCIL AND COMMITTEES OF THE COUNCIL:**

a) Full Council (meets every third Tuesday of every other month *commencing January and except August*) – All members will attend meetings of Full Council.

b) Current Committees of the Council are as follows:

- **Planning & Traffic** (meets every 1<sup>st</sup> Tuesday monthly *including August*) – Includes planning applications and traffic issues. (9 Members)
- **Finance, Personnel & Asset Management** (meets every 2<sup>nd</sup> Wednesday monthly *except August*) – Includes monthly Budget review, Income & Outgoings, Community Grants, Grant Income, Human Resources and all land and property of the Town Council. (7 Members)
- **Events & Communication** (meets every 1<sup>st</sup> Wednesday monthly *except August*) - Includes all Town Council events, newsletter, website matters, notice board content and all other community engagement matters. (7 Members)
- **Environment & Open Spaces** (meets every 2<sup>nd</sup> Tuesday *except August*) – Includes allotments, the natural environment, hanging baskets & tubs, litter bins, Tree visit comments to ERYC for ratification, parks & play spaces. (7 Members)
- **Budget** (Annual Committee) (meets in January directly after the Finance, Personnel & Asset Management meeting) Members shall comprise of Chairman of the Council, Vice-Chairman of the Council and Chairmen of all Committees plus 1 non-Committee Chair/Vice-Chair member as called.
- **Urgency Committee of the Council** (Held as and when required) Members shall comprise of Chairman of the Council, Vice-Chairman of the Council and Chairmen of all Committees, as called.
- **Tree Visits** (meet as and when required with ERYC' s Senior Tree Officer) – Includes the viewing of tree applications on site within the Hessle Conservation Areas. *Members must be available early mornings during weekdays.*

**Each Committee (except Planning & Traffic) will comprise seven Councillors and the Planning & Traffic Committee will comprise of nine Councillors. The Tree Visits Committee will be put to all fifteen Councillors for volunteers.**

*In the event of any Chair being unavailable then the Vice-Chair of any of the above may deputise.*

*The quorum shall be 3 elected members of the Council for Committees.*

*Should the Clerk receive a request for a response from an outside body that is due before the next meeting, the Clerk will consult the Chair of the Council or relevant Committee Chair, who will decide whether the item will be taken at the next meeting or referred to the Urgency Committee.*

*All meetings will commence at 7.30pm unless otherwise specified.*

**Members are to consider these Committees and schedules as given above, and indicate at this meeting on which Committee(s) they wish to serve.**

*Committee Chairs and Vice-Chairs will be duly elected/appointed at the first meeting of each Committee and interested parties invited to act as Advisory Members (Non-voting).*

(Chair/Bovill)

**RESOLVED** that members remain on their existing Committees for the current municipal year, but to advise the Clerk as soon as possible following this meeting if they wish to change or join additional Committees. The Chairman and Council members would also like to commend the Events Committee, particularly Cllr Graham Fordham and Mr Phil Withers for the work and organising they are undertaking with the upcoming Queen's Platinum Jubilee Event.

**133655**

#### **APPOINTMENT OF NON-VOTING ADVISORY MEMBERS**

To consider:

Mr Paul Hogan to continue to act as a non-voting advisory member to the Town Council for the current municipal year on Full Council and the Finance, Personnel & Asset Management Committee.  
Mr Phil Withers to continue to act as a non-voting advisory member to the Town Council for the current municipal year on the Planning & Traffic Committee and the Events & Communication Committee.

Mr Bill Waddington to act as a non-voting advisory member to the Town Council for the current municipal year on the Planning & Traffic Committee.

Mrs Kay Weaver to continue to act as a non-voting advisory member to the Town Council for the current municipal year on the Events & Communication Committee.

Mrs Gill White, representative from the Hesse & District Gardeners Association to continue to act as a non-voting advisory member to the Town Council on the Environment & Open Spaces Committee.

Mrs Kathie Jenkins to continue to act as a non-voting advisory member to the Town Council for the current municipal year on the Tree Committee.

(Fordham/Howe)

**RESOLVED** that all of the above named are invited to join or continue to act as non-voting advisory members on the Committees detailed for the current municipal year and that a letter is sent to existing members to thank them for their time and continued commitment they give to the Town Council and attending meetings.



**133663**

**ERYC**

a) East Riding Council Community Governance Review

To receive and note the response received regarding the request to review the boundaries of the Hessle Wards as part of the ERYC Community Governance review.

(Chair/D. Nolan)

**RESOLVED** that the response is received and noted and the Clerk will contact ERYC Electoral Services to ask if arrangements could be made for another Polling Station to be added in the Westfield Ward at the new developments off Jenny Brough Lane.

b) Summer Holiday Activities and Food Grant

To receive details from East Riding Council about the Holiday Activities and Food funding scheme that has recently been launched.

(Chair/Bovill)

**RESOLVED** received and noted.

c) UK Shared Prosperity & Multiply Funds

To receive initial details of the East Riding Council's UK Shared Prosperity & Multiply Fund allocations. The East Riding Council would like to engage with local stakeholders to receive input on how the funding should be spent and support delivery to improve local places, support businesses and improve skills in the period from 2022 to 2025. An initial webinar to provide an overview has been arranged to take place on Thursday 26<sup>th</sup> May 2022 from 10.00am to 11.30am and if any Councillors wish to attend the link to register is:

[https://ukspf\\_multiply\\_east\\_riding\\_webinar.eventbrite.co.uk](https://ukspf_multiply_east_riding_webinar.eventbrite.co.uk)

(Chair/Bovill)

**RESOLVED** to receive and note the details of the funds and webinar taking place. The Clerk will register to attend the webinar meeting on the 26<sup>th</sup> May.

**133664**

**UKRAINE**

To discuss how Hessle Town Council can help Ukrainian families in Hessle.

Councillor Carroll confirmed that 4 Ukrainian families have now arrived in Hessle and a further 7 are on their way. Councillor Carrol and Mrs Pam Locker have set up a group for Hessle based residents who have signed up to the Government's Homes for Ukraine scheme and hope to connect and support Ukrainian families and their Hessle hosts. They have linked with another group based in Hull and attended a recent meeting with around 15/20 families. The groups are working with the NatWest Bank and employment agencies to help families get set up and find work. The East Riding Council website has good information available and links to Government sites and various agencies. Some information and a link to their site has been put on the Town Council website. At the moment there is nothing further Hessle Town Council can help with.

**133665**

**NHS EAST RIDING OF YORKSHIRE CCG**

To receive and note the email and copy letter from the ERY CCG Interim Chief Operating Officer, Paula South, confirming that The Ridings Medical Group, Peeler House Surgery and Hessle Grange Medical Practice will be merged to become part of one single practice group know as The Ridings Medical Group.

(D. Nolan/Chair)

**RESOLVED** to receive and note the email and letter, but that Hessle Town Council writes to object to this course of action by the East Riding CCG because of the lack of consultation or information received by residents, the loss of a further service from Peeler House into The Grange and the distress and upset caused to some residents that had specifically moved from The Grange to the Peeler House surgery because of an inadequate service received.

**133666 HESSLE SPORTING CLUB – Clubhouse extension**

Hessle Sporting Club, as part of their grant funding bid to the Football Foundation for a clubhouse extension, have requested if Hessle Town Council would consider issuing a letter of support to confirm how the extension would benefit the club, local groups and residents.

(Howe/Carroll)

**RESOLVED** that Hessle Town Council submit a letter to the Football Foundation in support of the Hessle Sporting Clubhouse extension.

**133667 FINANCE MATTERS:**

- a) Annual Governance and Accountability Return - Audit 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021: The Annual Internal Audit has been carried out in readiness for the Annual Return to be sent to our appointed District Auditors PKF Littlejohn of London by Friday 1<sup>st</sup> July 2022. The Annual Return as part of the Account and Audit Regulations 2015, now has to have sections 1 and 2 approved separately, therefore;
- i) Council to receive the year end Accounts and Financial Statement produced by the Clerk.  
(Fordham/Bovill)  
**RESOLVED** to receive the year end accounts and Financial Statement and to commend the Clerk for the preparation and completion of the Annual Return.
  - ii) To note the Internal Audit has been completed and the report (AGAR page 3) duly signed.  
(Bovill/Carroll)  
**RESOLVED** noted.
  - iii) Section1 – Annual Governance Statement 2021/2022  
(Howe/Sutton)  
**RESOLVED** to approve and confirm that there is a sound system of internal control, including the preparation of the accounting statements for the year ended 31<sup>st</sup> March 2022 by confirming Items 1 – 9 in Section 1 and that this is duly signed by the Chairman and the Clerk.
  - iv) Section 2 – Accounting Statements 2021/2022  
(Adams/Padden)  
**RESOLVED** to approve the Annual Return Accounting Statements for Hessle Town Council and that this is duly signed by the Chairman.

- b) To appoint Mrs Val Evers (Financial Consultant) as internal Auditor for the year 2022/2023.  
(Wilding/Fordham)  
**RESOLVED** that Hessle Town Council appoint Mrs Val Evers as Internal Auditor for 2022/2023.
- c) Schedule Nos: 271 and 272 (Receipts & Payments up to 31/03/2022 & 30/04/2022):  
(Howe/Padden)  
**RESOLVED** to approve the copies as given that were duly signed by the Chair of Finance & Personnel at the meetings held on 13<sup>th</sup> April 2022 and 11<sup>th</sup> May 2022.

**133668                      STANDING ORDER 9.1:**

A member may ask the Chairman of the Council or the Chair of any committee any question concerning the business of the Council provided that two working days notice of the question has been given by the member to the Town Clerk.

**None received.**

**133669                      MINUTES OF PREVIOUS MEETINGS:**

To confirm as a correct record the minutes of the meetings (minutes previously circulated) and approve any recommendations and resolutions contained therein;

Environment & Open Spaces – 12<sup>th</sup> April 2022 – (Sutton/Padden)

Environment & Open Spaces – 10<sup>th</sup> May 2022 – (Sutton/Padden)

Events & Communications – 6<sup>th</sup> April 2022 – (Padden/Howe)

Events & Communications – 4<sup>th</sup> May 2021 (Report only – meeting inquorate) – (Padden/Howe)

Finance, Personnel & Asset Management – 13<sup>th</sup> April 2022 – (Chair/Carroll)

Finance, Personnel & Asset Management – 11<sup>th</sup> May 2022 – (Chair/Carroll)

Planning & Traffic – 5<sup>th</sup> April 2022 – (Adams/Padden)

Planning & Traffic – 3<sup>rd</sup> May 2022 – (Adams/Padden)