

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 11<sup>th</sup> May 2022 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Fordham and Padden

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs D. Nolan, Potter and Sutton

**133642                      DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

**None given.**

**133643                      MINUTES OF PREVIOUS MEETING:**

(Fordham/Davison)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 13<sup>th</sup> April 2022 and authorise the Chairman to sign.

**133644                      CHAIRMAN’S COMMUNICATIONS:**

**None received.**

**133645                      FINANCE MATTERS:**

a) Income/Expenditure Reports to 30<sup>th</sup> April 2022:

(Davison/Fordham)

**RESOLVED** to receive the financial reports as given.

b) Schedule No. 272 (Receipts & Payments)

(Davison/Fordham)

**RESOLVED** to receive schedule 272 to 30<sup>th</sup> April 2022 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Davison/Fordham)

**RESOLVED** to receive details of the Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Davison/Fordham)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there were no outstanding invoices.

f) Town Council Insurance

Committee to ratify the decision made following our Annual Insurance renewal quote being received at a cost of £11,475.49. The Clerk obtained 2 further quotations from other companies and as the renewal date was 22<sup>nd</sup> April 2022, a decision was made following consultation with the Chairman and Vice-Chairman of the Finance Committee to accept the quote received from BHIB Councils Insurance at a cost of £4,917.98 for a 3 year long term undertaking.

(Fordham/Padden)

**RESOLVED** that the decision to accept the Insurance quote from BHIB Councils Insurance for a 3 year long term undertaking is ratified by this Committee.

g) Community Aid:

Community Aid 2022/23:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications:      There were no new applications.

h) Platinum Jubilee Event – Flotilla Finance

Councillor Fordham provided a further update on how the Jubilee event plans are progressing and handed out an updated budget plan. Taking into consideration the recent meetings and discussions held with East Riding Council Officers and the ESAG group, he felt it prudent to also produce a damage limitation costs budget which was also handed out for perusal in case the Council is not granted the road closure or event licence and the planned event and entertainment has to be cancelled at such a late stage.

**133646**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

The Clerk confirmed that Grade 3 Limited have been into the Town Hall and now removed most of the asbestos. The Bar/Lounge area still has to be cleared but because of users booked in, this has had to be postponed until arrangements can be made for the flooring to be replaced as soon as possible following the removal of the existing. The Clerk has discussed this with the architect who is looking for a suitable solution in order that bookings will not need to be cancelled. Certificates for reoccupation and waste have now been received confirming the safe removal and disposal of asbestos from the areas cleared.

b) Hessle Community Centre

Councillor Carroll provided a brief update on the Community Centre to confirm that a valuation will be undertaken on the area of land that was discussed previously which is being considered for sale to a neighbouring property.

c) Tower Hill Memorial Park

Following a Hessle Play area meeting held on Monday 9<sup>th</sup> May with the ERYC Commuted Sums team and the Ward Councillors, the Clerk confirmed that we are still awaiting two further play area quotes which should be received in the next few weeks in order that a Working Party meeting can then be held to progress discussions for the improvement of the park.

**133647**

**SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park and M.U.G.A

(Davison/Fordham)

**RESOLVED** to receive the Annual Inspection Reports for the Skate Park and M.U.G.A. and to note that the Clerk will organise any remedial work that needs to be undertaken with our usual contractors.

b) Notice Boards:

Existing ones all in good order. Following the Annual Town Meeting, Committee to consider the purchase and location of a further Notice Board for First Lane.

(Fordham/Chair)

**RESOLVED** that Hessle Town Council do not purchase a Notice Board for the First Lane Park or surrounding area.

c) Bus Shelters:

All in good order.

(Davison/Fordham)

**RESOLVED** noted.

d) Flagstaff in The Square/Flags:

All in good order.

(Davison/Fordham)

**RESOLVED** noted.

**133648**

**CCTV**

There were no CCTV matters to discuss.

**133649**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

a) New Jobs

To arrange a Working Party meeting in order to begin the process of recruitment and to decide on criteria, person specifications, job descriptions, salaries, contracts, applications, advertisements and interview process for employing a new Admin Support/Social Media Assistant and a Handyman/General Labourer.

(Chair/Davison)

**RESOLVED** that the Clerk will organise a mutually acceptable date for a meeting with the Working Party members.