

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 13<sup>th</sup> April 2022 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Carroll (Chairman), Fordham and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Davison (Vice-Chairman), D. Nolan, Padden and Potter

**133614                      DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Cllr Sutton declared a non-pecuniary interest in Minute No. 133618 (b) as she is the Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.*

*Mr Paul Hogan declared a non-pecuniary interest in Minute No. 133617 (f) as he has previously sponsored the club.*

**133615                      MINUTES OF PREVIOUS MEETING:**

(Fordham/Sutton)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 9<sup>th</sup> March 2022 and authorise the Chairman to sign.

**133616                      CHAIRMAN'S COMMUNICATIONS:**

None received.

**133617                      FINANCE MATTERS:**

a) Income/Expenditure Reports to 31<sup>st</sup> March 2022:

(Sutton/Fordham)

**RESOLVED** to receive the financial reports as given.

b) Schedule No. 271 (Receipts & Payments)

(Sutton/Fordham)

**RESOLVED** to receive schedule 271 to 31<sup>st</sup> March 2022 as given and authorise the Chairman to sign.

- c) Bank Transfers since the previous meeting:  
None actioned.
- d) Income from Town Hall lettings – Comparative figures:  
(Sutton/Fordham)  
**RESOLVED** to note the details as given.
- e) Outstanding Invoices – Town Hall Lettings:  
The Town Clerk confirmed that there were no outstanding invoices.
- f) Community Aid:

Community Aid 2022/2023:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications:      Hull Cycle Speedway Club  
(Sutton/Fordham)

**RESOLVED** to approve the application and supporting documents and that Hessele Town Council in accordance with its power under S19 of the Local Government (Miscellaneous Provisions) Act 1976 should incur the following expenditure which, in the opinion of the Council, is in the interests of the area, or its inhabitants and will benefit them in a manner commensurate with the expenditure and award a £300.00 Community Aid Grant.

- g) Platinum Jubilee Event – Flotilla Finance Review  
Councillor Fordham spoke to this item and provided the Committee with updates regarding the ongoing arrangements for the Platinum Jubilee. He confirmed that there are now 60 vessels registered to take part in the Flotilla. A Budget report sheet was handed out to members present which confirmed the current budget, funding already received and pledges made together with details of the committed spending expenses on items and entertainment already secured and also details of items that are still outstanding as we are still awaiting costs to be confirmed.

**133618**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

- a) A Town Hall for the 21<sup>st</sup> Century  
The Clerk provided further updates and confirmed that G3 Ltd have been in the Town Hall this week and again next week in order to remove the asbestos found. The Architect sent through a quote from Brusby Chartered Building Surveyors/Engineers and asked the Council to confirm their appointment to undertake works to prepare Party Wall documentation with our neighbours at a cost of c£2000.00 +vat. As this is something that will need to be in place before works can start on the site and the Clerk did not wish to delay progress, as per our Standing

Orders prior authorisation was sought from the Chairman and Vice-Chairman of this Committee to proceed. The Architect attended the Town Hall for some additional measurements and indicated that because of the current situation with builders and access to materials, it may be a further 4-6 months before building work will be able to begin at the Town Hall.

(Chair/Davison)

**RESOLVED** that the Brusby Chartered Building Surveyors quote is accepted for the Party Wall documentation to be prepared. The Clerk will confirm with the Architect that as per the Town Council's instructions other companies had been approached for quotations.

b) Hessle Community Centre

Following information provided at the recent Finance and Full Council meetings and following further discussions taking place, Councillor Carroll would like to propose that this Committee initially considers and approves the sale of a small area of land behind the adjacent cottage next to the community centre for the sum of £9,500.00 plus a £500.00 contribution towards legal fees and if approved recommended for ratification at the next Full Council meeting in May. A plan was attached which showed the area and details.

(Sutton/Fordham)

**RESOLVED** that although the new owner of the cottage at no. 4 has approached the Town Council, before any agreement is ratified and in order to be open and transparent, the Clerk will contact ERNLLCA to establish if we are obliged to advise and notify existing residents at nos 5 & 6 of the proposal and who also adjoin the area of land discussed.

c) Tower Hill Memorial Park

The Town Council has now taken over Tower Hill Memorial Park with effect from 1<sup>st</sup> April 2022. As agreed and appointed previously, The East Riding Group Ltd have now been instructed to begin maintenance of the grass and hedge cutting. A tree inspection has been carried out by East Riding Council and the report has been received. We are still awaiting the Annual Play Area Inspection to be undertaken and the report to follow (ERYC are paying for this). Our Notice Board/Skate Park/MUGA Warden has now commenced regular weekly checks of all the play equipment in the park. We are awaiting 2 further play area schemes (one from ERYC's Paul Palmer) and once received will then arrange a Working Party meeting for further discussions. New signage has also been ordered for the Park.

(Sutton/Chair)

**RESOLVED** noted.

**133619 SKATEPARK/M.U.G.A./YOUTH SHELTER/TOWER HILL PLAY AREA/NOTICE BOARD MATTERS/BUS SHELTERS/FLAGSTAFF:**

a) Skate Park, M.U.G.A., Youth Shelter and Tower Hill Memorial Park Play Area

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

The vandalised bus shelter has now been repaired and the broken panels replaced. The Clerk has been contacted by PC Lee Bragg who is handling this case and CCTV footage of the incident has now been handed over, together with a copy of invoices for all the costs incurred. The Clerk has signed a Police witness statement and PC Bragg has confirmed that CCTV footage from the bus has also been acquired and that the offenders will be facing court/criminal proceedings.

d) Flagstaff in The Square/Flags:

All in good order.

(Sutton/Fordham)

**RESOLVED** that items a) to d) are noted.

**133620**

**CCTV**

There were no CCTV items to report.

**133621**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

There were no Personnel matters to discuss.