

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 9th March 2022 at 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice- Chairman), Fordham, D. Nolan and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Potter & Padden

133555 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest as she is the Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.

133556 MINUTES OF PREVIOUS MEETING:

(Davison/Fordham)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 9th February 2022 and authorise the Chairman to sign.

133557 CHAIRMAN'S COMMUNICATIONS:

None received.

133558 FINANCE MATTERS:

a) Income/Expenditure Reports to 28th February 2022:

(Davison/Chair)

RESOLVED to receive the financial reports as given.

b) Schedule No. 270 (Receipts & Payments)

(Davison/Chair)

RESOLVED to receive schedule 270 to 28th February 2022 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Davison/Chair)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are no outstanding invoices.

f) Community Aid:

Community Aid 2021/2022:

Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: **There were no applications.**

g) Platinum Jubilee Event – Flotilla Finance Review

Councillor Fordham provided an update on the ongoing arrangements for the Platinum Jubilee event and confirmed that further pledges of funding and contributions from companies have been received. He confirmed that if all the funds from the pledges are received by the cut off date of 18th March we will be within the planned budget and if we have a surplus this could be used to provide further entertainment or upgrade the firework package.

133559

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Clerk provided an update on the refurbishment and confirmed that the Architect has almost completed the Construction Drawings and has instructed MGM Health & Safety to undertake the pre-tender Health & Safety pack. An Asbestos Refurbishment and Demolition survey was undertaken on 25th February as part of the pre-commencement program of works and the report with their findings is enclosed. We are now awaiting a quote for the removal of the asbestos detected from the Town Hall.

b) Hessle Community Centre

Councillor Carroll confirmed that the purchase of the Community Centre has now been completed, pending the Land Registry documentation. A prospective purchaser of the cottage next door which is currently on the open market has made contact with Councillor Carroll and confirmed necessary building works required at the property but enquired about the potential purchase of a small area of land to the rear of the Community Centre. These are very early discussions and Councillor Carroll will provide more details to the Council in due course.

c) Tower Hill Memorial Park

The Clerk provided an update following a meeting with Paul Palmer, ERYC Project Manager for Grounds & Forestry on the proposed play area plans and an agreement was reached that the

park will officially be handed over to the Town Council on 1st April 2022. Mr Palmer has still to provide a play area plan and confirmed that this will be forwarded to us as soon as it has been completed.

133560 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

Extensive damage has been caused to one of the bus shelters by youths (photographs enclosed for perusal) on the evening of Friday 11th February. The Clerk arranged for the removal of the six panels that were damaged which were in a dangerous condition and for their replacement, which has now been actioned at a cost of £948.00+vat. The incident has been reported to the Police and CCTV footage has been recorded of the incident. The Clerk is now awaiting information from the Police to see if they have been able to identify the youths responsible.

d) Flagstaff in The Square/Flags:

All in good order.

133561 CCTV

There were no CCTV items to report.

133562 PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

2021/2022 Pay agreement

ERNLLCA have been advised by the LGA (Local Government Association) that "Agreement has been reached on the pay award for local government services ('Green Book') employees, covering the period 1 April 2021 to 31 March 2022. Unite has refused to have its details included in the circular as it will be staging targeted industrial action in (as yet unnamed) local areas.

NALC have now circulated the revised pay scales for our sector. The overall increase generally is 1.75%, though the first pay point has been increased to reflect the new national living wage rate. (D. Nolan/Chair)

RESOLVED that the information is received, noted and the 1.75% increase is applied and back dated to 1st April 2021 as per the LGA instructions to both the Clerk's and Assistant Town Clerk's salaries accordingly.