

HESSLE TOWN COUNCIL
Events and Communications Committee
Wednesday 3rd November 2021, 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

Minutes

Members present: Councillors; G Fordham (Vice-Chair), L Howe, V Padden (Chair), C Walker
Advisory Members (Non-voting) present: K Weaver (Hessle First) and P Withers
Also present: M Edwards (Hessle Federation) and G Smith
Apologies received from :Cllrs N Adams, P Davison, J Langdale & Mrs K Jenkins
Clerk: Joanna Render

133371 DECLARATION OF INTEREST: The Chairman will now read out the following:-

Members must declare their pecuniary or non-pecuniary interests in items at this meeting- other than personal and prejudicial interests – and ensure that they act appropriately.

None received

133372 MINUTES OF THE PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 6th October 2021 and authorise the Chairman to sign.

(Fordham/Walker)

Resolved – The minutes of the meeting held on the 6th October 2021 were confirmed as a correct record and the Chair was authorised to sign them.

133373 CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the committee. The Chair advised of the new Chair and Treasurer of the Hessle Branch of the Royal British Legion, Mr Shane Harle and Mr Paul Harmer respectively. Noted.

133374 INCOME & EXPENDITURE: To note the Income and Expenditure as at 30th September 2021 (Fordham/Howe)

Resolved – The Income and Expenditure as at the 30th September 2021 was noted.

133375 UP TO DATE LIST OF EVENTS AT THE TOWN HALL: See list of events in 2021 & 2022. These will be subject to COVID-19 guidelines at the time. Noted.

133376 EVENTS

- a) **Halloween Scarecrow Trail – 25th – 31st October 2021** – To receive any update on how the event went. Cllr Langdale to speak to this item. Cllr Langdale was not at the meeting, but had provided an update – great success again, 89 entries and over 1500 people are now part of the Facebook group. Cllr Langdale hopes to run the event again in May half term next year. Update noted.
- b) **Poppy Display November 2021** – Clerk to provide an update. The Clerk advised that the display is being put together, and it is hoped that it will be installed at the front of the Town Hall for the week up to and after Remembrance Day. Update noted. Cllr Fordham wanted to pass on thanks to all who had been involved in this project and to the staff for all their efforts in making this happen.
(Fordham/Padden)

Resolved – Cllr Fordham requested that the thanks of the Town Council, through the committee be passed onto all those who have made the poppies and to the Clerks for all their hard work in putting the display together.

c) Christmas Lights 2021 – Friday 26th November 2021 –

- i. Committee to ratify the decision made by the Chair and Vice Chair of the committee to accept the quote from Shift Traffic Events Ltd to provide the Traffic Management for the event. The Clerk advised that only two companies had provided quotes and the other was nearly double this quote. Shift Traffic Events Ltd are also used by another Council, who recommended them.

(Walker/Fordham)

Resolved – That the quote of £750 from Shift Traffic Events Ltd for the provision of traffic management at the Christmas Lights switch on event be accepted.

- ii. Committee to consider the purchase of outdoor free standing Hand Sanitiser stations for the event . A discussion took place, the Clerk advised that a grant from ERYC had been applied for which would pay for the purchase a number of stations . The committee agreed that if the grant was successful then stations could be purchased.

(Padden/Howe)

Resolved – If the grant application to ERYC is successful then six of the sanitising stations can be purchased.

- iii. Committee to carry out the draw for the cake donated by the Cake Room for a residential home. The draw was carried out by Gary Smith, and the winner was Riverside Grange Residential Home.

(Padden/Howe)

Resolved – the Riverside Grange Residential Home, Hessle High Road was selected as the recipient of the Cake Room cake. The Clerk will write and advise them and invite them to the Christmas Lights switch on to receive the cake.

- iv. The Committee to receive an update from the clerk with regards to arrangements for the event. The Clerk advised that the event was coming together, and gave an update on arrangements. She advised that she would require a number of volunteers on the day and will be sending a request out to all councillors soon. Gary Smith introduced himself to the committee, he has been approached and asked to take over the Father Christmas role at the Christmas Lights. He can provide an enhanced DBS and references. The committee discussed the purchase of a Father Christmas costume for Gary, who provided a couple of quotes. The committee agreed to the quote of £89.90 for the purchase of a costume.

(Fordham/Padden)

Resolved – The committee agreed to the purchase a Father Christmas suite for £89.90.

Cllr Padden will contact both Co-op and Heron to see if they would be happy to donate sweets for the event. Gary advised that he would require a chaperone to accompany him at the event. The Clerk advised that she would make arrangements.

Updates noted.

d) Platinum Jubilee Celebration – Flotilla & Beacon Lighting (9.15pm) – 2nd June 2022

- i. To receive an update from the Flotilla working party.
Cllr Fordham gave the following update: permission has been received by the owners to use the land under the Humber Bridge, he has spoken to the owner of the Country Park Inn who is happy to support the event and to be involved – he would like to be involved in organisational meetings next year. Major Paul Wright of the Beverley Pipe Band has been booked, Phil Ascough has not yet come back with a press release, and as yet no contact from the Humber Bridge board. With regards to the Gala event, the working party is considering an event Management company and members will be arranging a meeting to discuss this. Phil Withers advised that further vessels wish to be involved in the Flotilla. He suggested traditional fairground rides for the gala – the committee are happy for him to obtain a quote for the event. Michelle Edwards is looking at quotes for staging for the event and will continue this and refer to a future meeting.
- ii. Committee to note that VHEY have agreed to forward half of the allocated funding to the Council during this Financial Year, with the remaining funds to be transferred in 2022/23. The clerk has asked them to make arrangements for the transfer. Noted.

e) Humber Bridge Soapbox Derby – July 2022 – Clerk to provide any updates. The Clerk advised that she has no updates at present but will get in touch with Sarah Shepherdson for an update on next year's event. Noted.

f) Hesse Sporting – Sponsored Walk and Gala Event, KGV Playing Field - 21st August 2022 (Non-Town Council event)- Cllr Walker to provide an update. Cllr Walker advised that he has no further updates at present. Noted.

133377 HESSLE MARKET – Cllr Padden & Clerk to provide an update. Cllr Padden advised that he has spoken to somebody who is interested in taking over the running of the market, but is waiting to discuss with them in more detail. Update noted.

133378 BUDGET 2022/23 – Committee to consider items for the budget for 2022/23. The Committee discussed the requirements for next year. It was agreed that 6 more noticeboards should be replaced. The Clerk asked the committee to consider items for the December meeting

(Padden/Fordham)

Resolved – funding for the replacement of 6 noticeboards, locations to be discussed in the new year. The Committee members are to consider any other items for next year's budget for the December meeting.

The communications meeting will now commence. Advisory members are welcome to stay if they wish

133379 INCOME AND EXPENDITURE: To note the Income and Expenditure relating to the Newsletter, Website and Noticeboards at as 30th September 2021.
(Padden/Howe)

Resolved – the Income and Expenditure to 30th September was noted.

133380 NOTICEBOARDS – No issues to report. Noted.

133381 'TIMETABLE FOR 'HESSLE TOWN' – ISSUE 108 – January 2022

- i. Deadline for items 22/11/2021
- ii. To Printers by 30/11/21
- iii. To delivery company by Christmas finish 21/12/21 (printer will deliver)
- iv. Delivery to households during January 2022

(Padden/Fordham)

Resolved – the timetable for the production and delivery of the next newsletter was noted.

133382 ARTICLES – To consider articles for inclusion in issue 108

- a. Christmas lights photos
- b. Halloween photos
- c. Happy New Year message from the Mayor
- d. Council updates
- e. Hudson Advert (full page)
- f. Crawshaws Advert ½ page
- g. Stroke Rehabilitation ¼ page
- h. TW Black advert ¼ page
- i. Defib – Effective Fitness

The articles were discussed – Cllr Howe advised that he would forward an article about the re-start of the U3A. Also to be included a thank you to everybody involved in the production of the poppies. The clerk advised that she would chase the Chairs of the committees for articles for the newsletter.

(Padden/Fordham)

Resolved – the articles for the newsletter were noted.

133383 TOWN COUNCIL WEBSITE – No issues to report. Noted.