

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 13th October 2021 at 7.30pm
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Fordham, Padden and Potter

Clerk: Mrs Kim Cooper

Apologies: Cllrs Davison (Vice-Chairman), D. Nolan, Sutton and Mr Paul Hogan (non-voting Advisor)

133356 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

None given.

133357 MINUTES OF PREVIOUS MEETING:

(Fordham/Chair)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 8th September 2021 and authorise the Chairman to sign.

133358 CHAIRMAN'S COMMUNICATIONS:

None received.

133359 FINANCE MATTERS:

a) Income/Expenditure Reports to 30th September 2021:

(Potter/Fordham)

RESOLVED to receive the financial reports as given.

b) Schedule No. 265 (Receipts & Payments)

(Potter/Fordham)

RESOLVED to receive schedule 265 to 30th September 2021 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Potter/Fordham)

RESOLVED to receive details of the Bank Transfers as given and authorise the Chairman to sign.

d) Income from Town Hall lettings – Comparative figures:

(Potter/Fordham)

RESOLVED to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are no outstanding invoices.

f) Community Aid:

Community Aid 2021/2022:

Starter Grant	£250.00
Equipment Grant	£250.00
Maintenance Grant	£200.00
Community Scheme Grant	£400.00 (one-off per annum)

New applications: No new applications had been received.

g) The Queens Platinum Jubilee Event -2022

Councillor Fordham spoke to the following items and requested that the Finance Committee ratify the decision taken by the Events & Communications Committee to:

- i) Employ Philip Ascough of Ascough Associates Media & Public Relations to undertake the PR/Media requirements prior to the Platinum Jubilee celebrations on 2nd June 2022 at a rate of £250 per day which will include up to 3 press releases (dependent on complication). Any additional requirements will be looked at as required.

(Chair/Potter)

RESOLVED that the decision taken by the Events & Communications Committee is ratified and Hessele Town Council appoint Mr Philip Ascough of Ascough Associates Media & Public Relations to undertake the PR/Media requirements prior to the Platinum Jubilee Event in 2022.

- ii) To invite the Chairman of the Finance, Personnel & Asset Management Committee to join the Working Party for the Platinum Jubilee event.

(Chair/Potter)

RESOLVED that the Chairman of the Finance, Personnel & Asset Management Committee is happy to join the Working Party for the Platinum Jubilee event.

h) Town Hall Kitchen – Water Heater

Following the annual Gas appliance checks at the Town Hall, the Water Heater/Boiler in the kitchen, due to a cracked heat exchanger, has been condemned. Committee to consider the quotes received for a replacement.

(Potter/Fordham)

RESOLVED to accept the quote received from Gas-rite and arrange for the installation of a new water heater for the kitchen in the Town Hall.

133360

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The receive the meeting notes and information requested from the Architect following the Working Party meeting held on 28th September 2021.

(Fordham/Potter)

RESOLVED that the notes and information provided by the Architect are received and noted.

b) Hessle Community Centre

Councillor Carroll to provide any further updates regarding the purchase of the Community Centre and to discuss the future running of the building and how the new bookings system will work.

Councillor Carroll provided an update to confirm that he had received the papers from the Solicitor but that some clarification is needed with regards to various covenants attached with the building. Once he has spoken with the Solicitor and received an acceptable explanation, he will bring the document to Council for agreement and signature.

c) Tower Hill Memorial Park

Following the recent Working Party Meeting, Councillor D. Nolan is putting together a survey following all comments received on a previous survey on what people would like to see in the Park and Councillor Padden is going to chase the Lease Agreement Document.

(Chair/Padden)

RESOLVED that following an update received from Councillor Padden about discussions at the recent Working Party meeting, the Council will now await Councillor D. Nolan's survey/report.

133361

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Potter/Chair)

RESOLVED that items a) – d) are noted.

133362

CCTV

Due to work constraints, Visual Security will be coming to Hessle week commencing 18th October in order to install all the new cameras along the foreshore, Northolme Road and the second one in Swinegate Car Park.

(Chair/Potter)

RESOLVED noted.

133363

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.