

**HESSLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 9<sup>th</sup> June 2021 at 7.30pm**  
**Large Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Carroll (Chairman), Fordham, D. Nolan, Padden, Potter and Sutton

Mr Paul Hogan –Advisory Member (Non-voting)

Clerk: Mrs Kim Cooper

Apologies: Cllr Davison (Vice-Chairman)

*As the Chairman of the Town Council, Councillor John Bovill was unable to attend, the Vice-Chairman of the Council, Councillor Bob Carroll took the first 2 items on the Agenda.*

**133200                      ELECTION OF CHAIRMAN**

Nominations were invited for the election of Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

(D. Nolan/Padden)

**RESOLVED** to nominate Cllr Bob Carroll as Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

*There were no other nominations.*

**133201                      ACCEPTANCE OF OFFICE**

Cllr Carroll thanked members for the nomination and remained in the Chair.

**133202                      APPOINTMENT OF VICE-CHAIRMAN**

Nominations were invited for the appointment of Vice-Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

(Fordham/Padden)

**RESOLVED** to nominate Cllr Phil Davison as Vice-Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

*There were no other nominations.*

**133203                      APPOINTMENT OF NON-VOTING ADVISORY MEMBERS**

Mr Paul Hogan has indicated that he wishes to act and remain as a non-voting advisory member to the Finance, Personnel & Asset Management Committee for the current municipal year.

(D. Nolan/Padden)

**RESOLVED** that Mr Paul Hogan is appointed and continues as a non-voting advisory member to the Finance, Personnel & Asset Management Committee for the current municipal year.

**133204 DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Cllr Sutton declared a non-pecuniary interest as she is a Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.*

**133205 MINUTES OF PREVIOUS MEETING:**

(Padden/Fordham)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 12<sup>th</sup> May 2021 and authorise the Chairman to sign.

**133206 CHAIRMAN'S COMMUNICATIONS:**

None received.

**133207 FINANCE MATTERS:**

a) Income/Expenditure Reports to 31<sup>st</sup> May 2021:

(D. Nolan/Padden)

**RESOLVED** to receive the financial reports as given by the Clerk and the Chairman.

b) Schedule No. 261 (Receipts & Payments)

(D. Nolan/Padden)

**RESOLVED** to receive schedule 261 to 31<sup>st</sup> May 2021 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(D. Nolan/Padden)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there are no outstanding invoices.

f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: No new applications had been received.

g) Hessle Town Bus

To receive and note the email confirming that the East Riding Council Transport Commissioning Manager has completed the annual tendering for the Hessle Town Bus Service starting in September. The information provided is currently confidential as none of the bus operators are aware of the tender outcome yet.

(Chair/Fordham)

**RESOLVED** to approve the tender price and operator for another year starting in September 2021.

**133208 TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

To receive and discuss the VAT report received from The Parkinson Partnership regarding VAT implications for the Town Council re the proposed refurbishment of the Town Hall.

The Architect is still in the process of meeting with various contractors again at the Town Hall in order to update the quotes for a revised budget.

(Chair/D. Nolan)

**RESOLVED** that this item is taken to the next Full Council meeting for discussion. Cllr Carroll confirmed that he will provide further projections for Councillors at that meeting and the Clerk will contact The Parkinson Partnership in order to provide the further information required in order for them to undertake a 20 year cash flow model and present additional projections.

b) Hessle Community Centre

Councillor Carroll confirmed that there are currently no further updates to report, the Dioceses' Solicitor is currently chasing their agent for information.

c) Tower Hill Memorial Park

There are no further updates to report, the Lease is still with the Land Registry and the Clerk has chased our Solicitor.

**133209 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order.

b) Notice Boards:

All in good order and the refurbishment of a further 3 boards has now been completed.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

The Clerk confirmed that the replacement pole, flag and safety guard have now all been installed.

(Padden/Chair)

**RESOLVED** that items a) – d) are noted.

**133210**

**CCTV**

The Clerk confirmed that ERYC have now undertaken and completed the internal infrastructure required on the two Lighting columns and that the CCTV company has been instructed to order and install the agreed new cameras at Northolme/Swanland Road crossroads and a second camera at the rear of Swinegate Car Park.

(Chair/Padden)

**RESOLVED** noted.

**133211**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

There were no Personnel matters to discuss.