HESSLE TOWN COUNCIL

Finance, Personnel and Asset Management Committee Wednesday, 8th September 2021 at 7.30pm Large Front Room Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Fordham, D. Nolan, Padden and

Sutton

Clerk: Mrs Kim Cooper

Apologies: Cllr Potter and Mr Paul Hogan – (Non-voting Advisor)

133297 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest as she is a Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.

133298 MINUTES OF PREVIOUS MEETING:

(Sutton/Padden)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 14th July 2021 and authorise the Chairman to sign.

133299 CHAIRMAN'S COMMUNICATIONS:

Queen's Platinum Jubilee 2022 - Flotilla

Councillor Fordham gave a brief update on the plans for the event to be held next year and expressed concerns regarding responsibility and accountability. A meeting is therefore to be arranged with Councillors Fordham, Padden (Events Committee Chair) and Mr Phil Withers to discuss setting up a Working Party and to invite and include members from VHEY (Visit Hull & East Yorkshire) and Hull City Council to help manage and oversee the event, but to ensure that Hessle Town Council remains in control. A regular item for this event is to be added to this Committees future Agendas in order that monthly updates and/or any further budget requirements can be requested by Councillors Fordham and Padden from the Events Committee.

133300 FINANCE MATTERS:

a) Income/Expenditure Reports to 31st August 2021: (Davison/Sutton)

RESOLVED to receive the financial reports as given.

b) Schedule Nos. 263 & 264 (Receipts & Payments)

(Davison/Sutton)

RESOLVED to receive schedules 263 & 264 to 31st July 2021 and 31st August 2021 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) <u>Income from Town Hall lettings – Comparative figures:</u>

(Davison/Sutton)

RESOLVED to note the details as given for perusal.

e) Outstanding Invoices – Town Hall Lettings:

The Clerk confirmed that there are currently no outstanding invoices.

f) Community Aid:

Community Aid 2021/2022:

Starter Grant £250.00
Equipment Grant £250.00
Maintenance Grant £200.00

Community Scheme Grant £400.00 (one-off per annum)

New applications: No new applications had been received.

133301 TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Clerk provided a further update and email received from the Architect with the revised Budget estimate.

(D. Nolan/Fordham)

RESOLVED that the revised quote is received and that the Town Hall renovations are recommended to continue. The Clerk will arrange a meeting with the Architect and the Working Party Members in order to discuss the quote further and go through the next processes.

b) Hessle Community Centre

Councillor Carroll provided a brief update to confirm that there had been an issue with the Contract as the overage provisions had not been updated since negotiated and agreed. However, this has been sorted out and a new Contract is to be rewritten.

c) Tower Hill Memorial Park

There were no further updates to report. A Working Party meeting is currently being organised for 7th October 2021.

133302 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order. The quote for additional ramps in the Skate Park has been delayed due to the contractor having been in hospital. However, the Clerk has been contacted by a family member and advised that this will be forwarded in the next two weeks.

b) Notice Boards:

All in good order.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Padden/D. Nolan)

RESOLVED that items a) to d) are noted.

133303 CCTV

There were no CCTV updates to report.

133304 PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.