

Councillors,

You are hereby summoned to attend the Meeting of Hessle Town Council Finance, Personnel and Asset Management Committee to be held in the **Town Hall**, South Lane, Hessle on **Wednesday 9th June 2021** at **7.30pm**, to transact the following business

Mrs K Cooper
Hessle Town Clerk

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 9th June 2021 at 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

A G E N D A

Members: Councillors Carroll, Davison, Fordham, D. Nolan, Padden, Potter and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

The Chairman of the Town Council, Councillor John Bovill will take the first 2 items on the Agenda.

1. ELECTION OF CHAIRMAN

Nominations are invited for the election of Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

2. ACCEPTANCE OF OFFICE

3. APPOINTMENT OF VICE-CHAIRMAN

Nominations are invited for the appointment of Vice-Chairman to the Finance, Personnel & Asset Management Committee for the current municipal year.

4. APPOINTMENT OF NON-VOTING ADVISORY MEMBERS

Mr Paul Hogan has indicated that he wishes to act and remain as a non-voting advisory member to the Finance, Personnel & Asset Management Committee for the current municipal year.

5. DECLARATION OF INTEREST:

The Chairman will now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

6. MINUTES OF PREVIOUS MEETING:

To confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 12th May 2021 and authorise the Chairman to sign.

7. CHAIRMAN'S COMMUNICATIONS:

None received.

8. FINANCE MATTERS:

a) Income/Expenditure Reports to 31st May 2021:

To receive the financial reports as given for perusal.

b) Schedule No. 261 (Receipts & Payments)

To receive schedule 261 to 31st May 2021 as given for perusal and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

To note the details as given for perusal.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk will provide updates of any outstanding invoices at this meeting.

f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: No new applications have been received.

g) Hessle Town Bus

To receive and note the email confirming that the East Riding Council Transport Commissioning Manager has completed the annual tendering for the Hessle Town Bus Service starting in September. The information provided is currently confidential as none of the bus operators are aware of the tender outcome yet.

9. TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

To receive and discuss the VAT report received from The Parkinson Partnership regarding VAT implications for the Town Council re the proposed refurbishment of the Town Hall. The Architect is still in the process of meeting with various contractors again at the Town Hall in order to update the quotes for a revised budget.

- b) Hessle Community Centre
Councillor Carroll to provide any further updates.
- c) Tower Hill Memorial Park
There are no further updates to report.

10. SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

- a) Skate Park, M.U.G.A. and Youth Shelter
All in good order.
- b) Notice Boards:
All in good order and the refurbishment of a further 3 boards has now been completed.
- c) Bus Shelters: All in good order.
- d) Flagstaff in The Square/Flags
We are still awaiting the replacement pole, flag and safety guard to be installed.

11. CCTV

There are currently no CCTV updates or matters to discuss.

12. PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There are no Personnel matters to discuss.