

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 12th May 2021 at 7.30pm
Large Front Room
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Fordham, Padden and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs D. Nolan and Potter

133120 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Cllr Sutton declared a non-pecuniary interest as she is a Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.

Cllr Padden declared a non-pecuniary interest as the Notice Board contractor is an acquaintance.

133121 MINUTES OF PREVIOUS MEETING:

(Davison/Padden)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 14th April 2021 and authorise the Chairman to sign.

133122 CHAIRMAN'S COMMUNICATIONS:

None received.

133123 FINANCE MATTERS:

a) Income/Expenditure Reports to 30th April 2021:

(Padden/Fordham)

RESOLVED to receive the financial reports from the Chairman and the Income/Expenditure Financial reports as given by the Clerk.

b) Schedule No. 260 (Receipts & Payments)

(Padden/Fordham)

RESOLVED to receive schedule 260 to 30th April 2021 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

- d) Income from Town Hall lettings – Comparative figures:
(Sutton/Padden)

RESOLVED to note the details as given.

- e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed there are no outstanding invoices.

- f) Community Aid:

Community Aid 2021/22:

| | |
|------------------------|-----------------------------|
| Starter Grant | £250.00 |
| Equipment Grant | £250.00 |
| Maintenance Grant | £200.00 |
| Community Scheme Grant | £400.00 (one-off per annum) |

New applications: No new applications had been received.

- g) Events & Communication Committee – Christmas Lights

Deferred from the April meeting:

Finance Committee to consider a request from the Events & Communications committee to increase the 2021/2022 Christmas Lights budget by a further £3,500.00 to cover additional new lighting for the focal tree in The Square.

(Fordham/Sutton)

RESOLVED that the budget for new Christmas Lights in 2021/2022 is increased by a further £3,500.00.

133124

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

- a) A Town Hall for the 21st Century

To receive and discuss the email received from The Parkinson Partnership regarding VAT on building projects. The Architect, P&N Design, has confirmed that he is still awaiting the re-quotes back and will forward a revised budget as soon as possible.

(Chair/Davison)

RESOLVED that this item is deferred until further information is received from The Parkinson Partnership

- b) Hessle Community Centre

Councillor Carroll provided an update on the Community Centre project. The Heads of Terms have now been agreed by both Solicitors who are now progressing the paperwork.

- c) Tower Hill Memorial Park

Following the recent Working Party meeting (report has been forwarded to all Councillors), there are no further updates to report. The lease is still currently with the Land Registry Department.

133125

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park and M.U.G.A

All in good order.

(Padden/Sutton)

RESOLVED noted.

b) Youth Shelter

The Environment Committee are to discuss the quote received from the East Riding of Yorkshire Council for the complete removal of the Youth Shelter and repair of the ground (removal of concrete base and replacement grass) and confirmation from that Committee to be discussed at this meeting regarding any additional budget requirements.

(Fordham/Padden)

RESOLVED that as the decision has been made by the Environment Committee not to pay for the removal of the Youth Shelter but to leave it in situ until a scheme has been agreed with the 'Friends of First Lane Park' and the ERYC Commuted Sums team, no further action is required by this Committee.

c) Notice Boards: All in good order. The contractor has been instructed to undertake the refurbishment of 3 further boards (Buttfield Road, Hull Road (Norland) and Beverley Road (Darley's) as previously agreed. Our Notice Board Warden has also undertaken and refurbished the wooden Notice Board next to the library at a cost of £40.00.

(Padden/Sutton)

RESOLVED noted.

d) Bus Shelters: All in good order.

(Chair/Padden)

RESOLVED noted.

e) Flagstaff in The Square/Flags: Following the planned service and clean visit from our flag pole contractor, the Clerk was advised by the company that the pole had to be 'condemned' because of damage which was considered too dangerous to members of the public and therefore could not be left in situ. The Clerk therefore immediately instructed the company to remove the pole. The Company have provided a quote to attend the site, remove the damaged flagpole and protect the existing base, then revisit to erect and install a new flagpole at a cost of £975.00 (+VAT). They have also recommended a pole protector which would be bolted to the existing flooring at an additional cost of £300.00 (+VAT).

(Sutton/Padden)

RESOLVED that Hessle Town Council under the Highways Act 1980, s144 agrees to the purchase and installation of a replacement flagpole and the pole protector as per the quotes received above.

(Vote: 6 in favour, 1 abstention)

133126

CCTV

To receive the quote received from the East Riding of Yorkshire Council, Area Lighting Engineer for the installation of the required infrastructure in order to install the additional proposed CCTV camera in Swinegate Car Park and one at Northolme Road/Swanland Road crossroads.

(Sutton/Padden)

RESOLVED that under the Local Government and Rating Act 1997, s.31 Hessle Town Council agrees to the costs quoted by the East Riding Council for the additional infrastructure required in order to install the CCTV cameras on the lamp posts at the locations mentioned.

133127

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There are no Personnel matters to discuss.