

Minutes of the Finance, Personnel & Asset Management Committee Meeting of Hessle Town Council held on Wednesday 10th February 2021 at 7.00pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 10th February 2021 at 7.30pm
Via Zoom conference

MINUTES

Present: Councillors Carroll (Chairman), Fordham, D. Nolan, Padden and Potter

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllrs Davison (Vice-Chairman) and Sutton

19270 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

None given.

19271 MINUTES OF PREVIOUS MEETING:

(Fordham/Padden)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 13th January 2021 and authorise the Chairman to sign.

19272 CHAIRMAN'S COMMUNICATIONS:

None received.

19273 FINANCE MATTERS:

a) Income/Expenditure & Forecast Reports to 31st December 2020:

(Chair/Padden)

RESOLVED to receive the financial reports as given.

b) Schedule No. 256 (Receipts & Payments)

(Chair/Padden)

RESOLVED to receive schedule 255 to 31st December 2020 as given and authorise the Chairman to sign.

- c) Bank Transfers since the previous meeting:
None actioned.
- d) Income from Town Hall lettings – Comparative figures:
(Chair/Padden)
RESOLVED to note the details as given.
- e) Outstanding Invoices – Town Hall Lettings:
The Clerk confirmed there are no outstanding invoices.
- f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: **There were no new Grant Applications.**

- g) ERYC Local Restrictions Support Grant
To note that following the Clerk previously applying for the ERYC Local Restrictions Support Grant during the November Tier 3 restrictions and was successful in securing a Grant of £2000 to cover the period from 5th November 2020 to 2nd December 2020, two further payments have now been received for £3,000 (Additional Restrictions Grant) and £6,000 (One off closed Business Lockdown payment) from the East Riding Council and are for the extended restrictions period.
(Chair/Potter)
RESOLVED noted with thanks to the Clerk.
- h) VAT
To discuss the engagement of a VAT specialist to look at the technicalities and procedures of what the Town Council might legally be able to reclaim on the proposed Town Hall renovation works.
(Padden/D. Nolan)
RESOLVED that because of the complexity associated with and what town and parish councils can recover on VAT for capital building development projects, Hessle Town Council in accordance with its powers under s111 & s133 of the Local Government Act 1972, approves and appoints the VAT specialist as discussed at a cost of £600.00 in order that professional advice is sought before the project begins.

19274

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

- a) A Town Hall for the 21st Century

The Planning Application has now been submitted to the East Riding Council and a copy of the notification is attached for your perusal. Providing there are no problems, a decision should be made by 15th March 2021.

(D. Nolan/Potter)

RESOLVED noted and moving forward Councillor Padden will lead the Town Hall Refurbishment Working Party/Sub-Committee in order to co-ordinate other members with any required meetings, advise on what is happening and to bring information to this Committee for ratification as and when required. Councillor Carroll will look at formalising this and will draft 'Terms of Reference' for the Working Party/Sub-Committee.

b) Hessle Community Centre

Councillor Carroll confirmed that he has received a formal acknowledgement that the offer made by Hessle Town Council has been accepted. Draft contracts are currently being drawn up and once received, will be looked at by the Sub-Committee members and then brought to this committee.

c) Tower Hill Memorial Park

The Solicitor has been instructed to accept the Lease and we are awaiting a response from the East Riding Council.

(Chair/Padden)

RESOLVED noted and now that this is in the process of being finalised, the working group/sub-committee be rebooted in order to start discussions on how to improve the park with the funding available through commuted sums.

19275

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order. The electric cabling at the M.U.G.A. for the lighting and CCTV camera has now been repaired.

(Chair/D. Nolan)

RESOLVED that Councillor Nolan will liaise with the 'Friends of First Lane Play Area' in order to discuss the removal of the Youth Shelter following further anti-social behaviour at the site.

b) Notice Boards:

All in good order. The Notice Board Warden has spruced up and repainted the Cambridge Road board.

(Chair/Padden)

RESOLVED that Councillor Carroll will look at how the new materials used to trial the new Food Bank notices can be adapted for use in the office photocopier and that costs for advertising on the boards is increased from 0.75p per week per board to £1.00 per week per board.

c) Bus Shelters: All in good order.

(Chair/Padden)

RESOLVED noted.

d) Flagstaff in The Square/Flags: All in good order.

(Chair/Padden)

RESOLVED noted.

19276

CCTV

The Clerk gave a brief update on the new cameras that will be going in at the foreshore to protect the new glass flood wall defence and other areas/schemes that can now be continued with.

(D. Nolan/Chair)

RESOLVED that a date of 9th March is set in order to begin the Prestongate ANPR scheme. Councillor Nolan will organise and schedule a press release in order to advertise to the public that this scheme will go live on this day.

(Fordham/Padden)

RESOLVED that further 'ANPR' camera signage is purchased and installed along Prestongate.

19277

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.