

Minutes of the Finance, Personnel & Asset Management Committee Meeting of Hessle Town Council held on Wednesday 13<sup>th</sup> January 2021 at 7.00pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.

**HESLE TOWN COUNCIL**

**Finance, Personnel and Asset Management Committee**

**Wednesday, 13<sup>th</sup> January 2021 at 7.00pm**

**(to be followed immediately afterwards by the Budget Committee Meeting at 7.30pm)**

**Via Zoom conference**

**MINUTES**

Present: Councillors Carroll (Chairman), Davison (Vice- Chairman), Fordham, Nolan, Padden, Potter and Sutton

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

**19226                      DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Cllr Sutton declared a non-pecuniary interest as she is a Town Council representative and Vice-Chairman of the Community Centre Organisation Committee.*

*Cllr Carroll declared a non-pecuniary interest as he is a Trustee of the Hessle Food Bank.*

**19227                      MINUTES OF PREVIOUS MEETING:**

(Padden/Davison)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 2<sup>nd</sup> December 2020 and authorise the Chairman to sign.

**19228                      CHAIRMAN'S COMMUNICATIONS:**

None received.

**19229                      FINANCE MATTERS:**

a) Income/Expenditure & Forecast Reports to 30<sup>th</sup> November 2020:

(Davison/Padden)

**RESOLVED** to receive the financial reports as given and presented.

b) Schedule No. 255 (Receipts & Payments)

(Davison/Padden)

**RESOLVED** to receive schedule 255 to 30<sup>th</sup> November 2020 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Davison/Padden)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Clerk confirmed there are no outstanding invoices.

f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: Men in Sheds – An application was tabled for consideration.

(Chair/Fordham)

**RESOLVED** that this item is deferred to the February meeting as more information is required before a decision is made. The Clerk will write to the Organisation requesting answers to the questions raised by the Committee.

g) East Riding of Yorkshire Council – 2021/2022 Tax Base

To note East Riding of Yorkshire Councils response to our question of how the Tax Base figure is calculated.

(Davison/Chair)

**RESOLVED** noted.

h) ERYC Local Restrictions Support Grant

To note that the Clerk applied for the ERYC Local Restrictions Support Grant during the November Tier 3 restrictions and has been successful in securing a Grant of £2000 to cover the period from 5<sup>th</sup> November 2020 to 2<sup>nd</sup> December 2020. Confirmation has now also been received that businesses that were mandated to close in November will not need to make a new application for further funding as ERYC will automatically award further payments.

(Davison/Chair)

**RESOLVED** noted.

**19230**

**TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:**

a) A Town Hall for the 21<sup>st</sup> Century

The Clerk spoke with the Architect prior to the Christmas/New Year break and he was putting together the final design and access statement before submission of the Planning Application. The Clerk provided a further update at this meeting to confirm that the Architect has submitted the Planning Application to the Planning Portal Service. East Riding Council has confirmed this and requires payment of £256.00 for the application to be forwarded to the Planning Department.

(Davison/Fordham)

**RESOLVED** noted and that payment of the required fee to the Planning Portal Service for the Application to be submitted to the East Riding Council Planning Department is made.

b) Hessle Community Centre

Councillor Carroll provided a brief update to confirm that the York Diocese should have final approval for the purchase of the Community Centre at their next Committee meeting which is to be held on the 5<sup>th</sup> February.

c) Tower Hill Memorial Park

To note that our Solicitor has now received the travelling draft showing the ERYC solicitors comments in response to her amendments. Our Solicitor confirms that the amendments and further comments made by ERYC are fair and she is happy to agree to the lease once Hessle Town Council has fully reviewed this and her report. The Clerk will therefore put this on the Agenda for Full Council approval.

(Chair/Padden)

**RESOLVED** noted.

**19231**

**SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order, apart from the M.U.G.A. lighting and CCTV camera at King George V Field. The Clerk has now requested and is awaiting a quote from another supplier for the repairs required to the electric cabling at the M.U.G.A. for the lighting and CCTV camera.

b) Notice Boards:

All in good order.

c) Bus Shelters: All in good order.

d) Flagstaff in The Square/Flags: All in good order.

(Davison/Chair)

**RESOLVED** that items a) – d) are noted.

**19232**

**CCTV**

There were no further updates to report.

**19233**

**PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

There were no Personnel matters to discuss.