

Minutes of the Full Council Meeting of Hessle Town Council held on Tuesday 15th September 2020 at 7.30pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.

HESSLE TOWN COUNCIL
Tuesday, 15th September 2020 at 7.30pm
***(Public Forum at 7.30pm)**
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Adams, Bovill (Vice-Chairman), Carroll, Davison (Chairman), Fordham, A. Nolan, D. Nolan, Padden, Potter, Sutton, Walker and Wilding

Mr Paul Hogan – Non-voting Advisor

Clerk: Mrs K Cooper

Apologies: Cllrs Cross, Howe & Langdale

19064 PUBLIC FORUM

To hold the Public Forum at the appointed time of 7.30pm to allow any members of the press or public to speak.

There were no members of the public or press present.

19065 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

Councillor Sutton declared a non-pecuniary interest in Minute no. 19068 (d) as she is a Town Council representative on the Community Centre Organisation Committee.

19066 MINUTES OF PREVIOUS MEETING:

(Bovill/Potter)

RESOLVED to confirm as a correct record the minutes of the previous meeting held on 21st July 2020 and authorise the Chairman to sign.

19067 CHAIRMAN'S COMMUNICATIONS:

a) Hessle Sporting Club

Councillor Walker provided an update on the new equipment arriving next Wednesday at the Sporting Club and that if any members wished to join him at the photo shoot, they are more than welcome.

b) Royal British Legion

The Chairman provided an update on recent correspondence with the local branch of the Royal British Legion and that they have confirmed that they will not organise or contribute to any future events. In view of current conditions, this year's Remembrance Sunday will have to be low key and no funding will be required. However, further discussions will need to take place regarding the Town Council's contribution to funding any future events.

19068

HESSLE TOWN COUNCIL

a) **TOWN HALL –VOLUNTEER BUREAU AND FOOD BANK:**

To note the letter of thanks received from Emma Hardy MP to all the volunteers and staff.
(D. Nolan/Chair)

RESOLVED noted. The Clerk will write to thank Emma for her letter and that the recognition is appreciated.

b) **COMMITTEES OF THE COUNCIL**

As the Town Council AGM was unable to take place in May due to the Covid-19 Pandemic, members to discuss and consider the election of new Committee Chairs and Vice-Chairs, to stand until the next Town Council AGM due in May 2021.

As per current recommendations from ERNLLCA, NALC , the LGA and ERYC, current Town Mayor's and Chairman of Town/Parish Councils should remain in place and continue until May 2021.

For Information - Current Committees of the Council are as follows:

- **Planning & Traffic** (meets every 1st Tuesday monthly *including August*) – Includes planning applications and traffic issues.
- **Finance, Personnel & Asset Management** (meets every 2nd Wednesday monthly *except August*) – Includes monthly Budget review, Income & Outgoings, Community Grants, Grant Income, Human Resources and all land and property of the Town Council.
- **Events & Communication** (meets every 1st Wednesday monthly *except August*) - Includes all Town Council events, newsletter, website matters, notice board content and all other community engagement matters.
- **Environment & Open Spaces** (meets every 2nd Tuesday in February, April, June, September & November *except August*) – Includes allotments, the natural environment, hanging baskets & tubs, litter bins, Tree visit comments to ERYC for ratification, parks & play spaces.
- **Budget** (Annual Committee) (meets in January directly after the Finance, Personnel & Asset Management meeting) Members shall comprise of Chairman of the Council, Vice-Chairman of the Council and Chairmen of all Committees plus 1 non-Committee Chair/Vice-Chair member as called.

- **Urgency Committee of the Council** (Held as and when required) Members shall comprise of Chairman of the Council, Vice-Chairman of the Council and Chairmen of all Committees, as called.
- **Tree Visits** (meet as and when required with ERYC's Senior Tree Officer) – Includes the viewing of tree applications on site within the Hesse Conservation Areas. *Members must be available early mornings during weekdays.*

(Chair/D. Nolan)

RESOLVED that the following members are appointed as Chairman and Vice-Chairman of the Committees as follows:

Planning & Traffic – Cllr Nick Adams (Chairman) & Cllr John Bovill (Vice-Chairman)

Finance, Personnel & Asset Management – Cllr Bob Carroll (Chairman) & Cllr Phil Davison (Vice-Chairman)

Environment & Open Spaces – Cllr Austen Potter (Chairman) & Cllr Margot Sutton (Vice-Chairman)

Tree Committee – Members to remain the same.

The Events & Communications Committee – Chairman & Vice-Chairman to be decided at the meeting to be held on 16th September.

Budget and Urgency Committees to remain as per Terms of Reference with the Chairman of the Council, the Vice-chairman of the Council and Chairmen of all Committees.

c) **FOOD BANK:**

Councillor Carroll provided an update to members on the current status such as moving rooms, volunteers, food supplies and Trustees. The Food Bank should be contained at the Community Centre and fully operational with effect from Thursday 17th September, with just a couple of further things to complete such as Internet connection and new posters/leaflets, which will be available soon.

(Chair/Padden)

RESOLVED noted.

d) **COMMUNITY CENTRE:**

To receive the latest report from Councillor Carroll regarding the Community Centre as given. Councillor Carroll provided a further update to confirm that the contact from the York Diocese will be visiting the Community Centre next Tuesday (22nd Sept).

(Chair/Padden)

RESOLVED that the report is received and noted.

e) **HESSLE TOWN COUNCIL STRATEGIC PLAN:**

Councillor Carroll provided members with an update on the progress of the strategic plan. The Sub-Committee have commissioned a report on what to do to get to the next stages, such as going back over previous reports, looking at the last Town Plan, meeting with current Committees, looking at new headings and drawing up a document for consultation with lots of different bodies and all interested parties, together with developing a survey. It is anticipated that once undertaken and after collating the results of the survey, a draft plan be produced. This will of course take some time and funding and an approximate budget of circa

£5,000.00 will be required to get all the work done which is estimated will take around 4/5 months.

(Chair/Carroll)

RESOLVED that the Sub-Committee continue to proceed with the plan and put together a budget for the costs involved for approval at the next Finance Committee meeting.

19069

POLICE MATTERS:

- a) To receive the latest information on police matters pertaining to Hessle since the previous meeting.

(Chair/Padden)

RESOLVED that the information is noted and the Clerk will confirm with the Police why the figures at the top of the chart do not add up.

19070

EAST RIDING OF YORKSHIRE COUNCIL

- a) Traffic – Proposed waiting restrictions x 2 – Eastgate/The Hourne and Hull Road

To note and discuss the proposed No Waiting at Any Time restrictions for Eastgate/The Hourne and Hull Road/Albany Villas. Any comments have to be received by ERYC by 25th September 2020.

(Chair/D. Nolan)

RESOLVED noted and that no further comments need to be made regarding the proposed restrictions. The Ward Councillors will also look at approaching the East Riding Council in order to discuss the possibility of using some of the grassed verge areas on the North Side of Hull Road for additional parking in the future.

- b) ERYC Anti Social Behaviour

To receive and note the ERYC six-monthly Anti Social Behaviour update.

Councillors Walker, Bovill and Wilding gave brief updates of recent anti-social behaviour in Hessle, such as apples and firecrackers being thrown into gardens and at houses and also gangs of youths (30+) gathering regularly in the KGV Field.

(Chair/Walker)

RESOLVED received and noted.

- c) ERYC Emergency Funding

To note that as the Government has made available a limited amount of money, East Riding Council has announced their 'Emergency Assistance Scheme' for residents struggling financially due to Covid-19. This is for items such as food, essential living items, utility bills and some travel costs. Further information can be found at: www.eastriding.gov.uk/living/emergency-assistance or by calling 01482 393939

(Chair/Bovill)

RESOLVED noted.

- d) ERYC Finance Department

To note the response received from the ERYC Head of Finance following Councillor Davison's letter to lodge an 'expression of interest' for Hessle Town Council to apply for some of the funding that has been provided to all Unitary/County/District Councils and for 'lower tier councils' following the letter received from the Rt Hon Robert Jenrick MP's to all Parish and Town Councils.

(D. Nolan/Chair)

RESOLVED noted and the Chairman and Clerk will continue to request and campaign for a share of the grant funding provided to ERYC by the Government for some of our lost income and expenses incurred during the lockdown period whilst operating the volunteer and food bank service from the Town Hall.

19071 FINANCE MATTERS:

a) Schedule Nos: 250 and 251 (Receipts & Payments for June and July):

(Padden/Sutton)

RESOLVED to approve copy schedules 250 & 251 as given that were duly signed by the Chair of Finance & Personnel at the meeting held on 9th September 2020.

b) Hessle Town Council Borrowing Assessment – Secretary of State Approval

To note that the application to apply for a loan has been approved by the Secretary of State and is valid for one year.

(Chair/Sutton)

RESOLVED noted.

c) The Rural/Market Towns Group

To note letter and information received from the Rural and Market Towns Group and to consider free membership until 1st April 2021 and then £130.00 per annum thereafter.

(Chair/Carroll)

RESOLVED that Hessle Town Council note the letter and information received, but decline the offer and membership to The Rural/Market Towns Group.

19072 STANDING ORDER 9.1:

A member may ask the Chairman of the Council or the Chairman of any committee any question concerning the business of the Council, provided that two days notice of the question has been given by the member to the Town Clerk.

None received.

19073 MINUTES OF PREVIOUS MEETINGS:

To accept the minutes and reports of the meetings (*previously circulated*) and approve any recommendations contained therein:

Environment & Open Spaces - 22nd July 2020 – (Padden/Fordham)

Finance, Personnel & Asset Management - 9th September 2020 - (Chair/Fordham)

Planning & Traffic - 4th August 2020 - (Bovill/Padden)

Planning & Traffic - 1st September 2020 - (Bovill/Padden)