

Minutes of the Finance, Personnel & Asset Management Committee Meeting of Hessle Town Council held on Wednesday 14th October 2020 at 7.30pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.

HESSLE TOWN COUNCIL
Finance, Personnel and Asset Management Committee
Wednesday, 14th October 2020 at 7.30pm
Town Hall, South Lane, Hessle

MINUTES

Present: Councillors Carroll (Chairman), Davison (Vice-Chairman), Fordham, Nolan, Padden and Potter

Mr Paul Hogan – Non-Voting Advisor

Clerk: Mrs Kim Cooper

Apologies: Cllr Sutton

The Chairman of the Council Councillor Phil Davison took the first 2 items on the Agenda.

19126 ELECTION OF CHAIRMAN

(Davison/D. Nolan)

RESOLVED to ratify the decision made at Full Council on 15th September 2020 that Councillor Carroll is elected as Chairman to the Finance, Personnel & Asset Management Committee for the rest of the current municipal year.

There were no other nominations.

19127 ACCEPTANCE OF OFFICE

Councillor Carroll thanked the members and duly took the Chair.

19128 APPOINTMENT OF VICE-CHAIRMAN

(D. Nolan/Potter)

RESOLVED to ratify the decision made at Full Council on 15th September 2020 that Councillor Davison is elected as Vice-Chairman to the Finance, Personnel & Asset Management Committee for the rest of the current municipal year.

There were no other nominations.

19129 DECLARATION OF INTEREST:

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

None given.

19130 MINUTES OF PREVIOUS MEETING:

(Potter/Fordham)

RESOLVED to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 9th September 2020 and authorise the Chairman to sign.

19131 CHAIRMAN'S COMMUNICATIONS:

None received.

19132 FINANCE MATTERS:

a) Income/Expenditure Reports to 31st August 2020:

(Fordham/Davison)

RESOLVED to receive the financial reports as given. Councillor Carroll will also look at amending the current reports by adding further information on commitments and end of year projected outcomes and this will be brought to the next meeting. The Clerk is to write to the East Riding of Yorkshire Council to request a Statement of Account for invoices that we are waiting for and which have still not been issued for 2 x By-Election fees and Litter Bins since 2018/2019.

b) Schedule No. 252 (Receipts & Payments)

(Fordham/Davison)

RESOLVED to receive schedule 252 to 31st August 2020 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Fordham/Davison)

RESOLVED to note the details as given for perusal.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there is one outstanding invoice for £25.80 that has not been paid for shopping done for a resident whilst isolating. The Clerk also confirmed that the resident has moved out of the area and that this amount will probably need to be written off.

(Fordham/Davison)

RESOLVED noted.

f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: No new applications had been received.

g) Hessle Town Council – Covid 19 Financial Impact

Cllr Fordham has requested an update on the financial impact and costs for Hessle Town Council during the Covid 19 pandemic and for the Committee to consider a response to the letter received from the Head of Finance at East Riding Council regarding funding received from the Government not been passed down to Town & Parish Councils. The Clerk had prepared a report which was attached for perusal.

(Chair/Fordham)

RESOLVED that the Clerk sends a response with the report detailing the financial impact on the Town Council to the Head of Finance at East Riding Council.

h) Hessle Town Council Strategy development

To receive the report from Councillor Carroll as given for perusal and to approve an initial budget of £5,000 for the consultation phase of the project.

Councillor Carroll confirmed that he had received quotes from 3 Market Research Agencies.

(D. Nolan/Fordham)

RESOLVED that the quote received from Mrs S Hornby be accepted for £5,000.00 to undertake the consultation project.

19133

TOWN HALL MATTERS/PROJECTS/FUTURE PROJECTS:

a) A Town Hall for the 21st Century

The Clerk is awaiting dates of availability from the Architect in order to arrange a meeting with the Working Party members (Cllrs Davison, D. Nolan, Padden, Potter and Mr Paul Hogan).

(Davison/D. Nolan)

RESOLVED that Councillor Carroll is added to the Working Party member list. The Clerk confirmed that she is still awaiting confirmation of available meeting dates from the Architect.

b) Hessle Community Centre

Councillor Carroll provided a further update following the recent visit from the York Diocese and the Committee to consider increasing our offer for the purchase the Community Centre.

(D. Nolan/Fordham)

RESOLVED that the offer can be increased to a figure of £80,000.00, if required, in order for Councillor Carroll to continue purchase negotiations with the York Diocese.

Vote: 4 in favour, 1 abstention

c) Tower Hill Memorial Park

There were no further updates to report. Councillor Padden is currently chasing the East Riding Council Legal Team for the Lease documentation.

19134

SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:

a) Skate Park, M.U.G.A. and Youth Shelter

The lights and CCTV camera have been tripping out at the MUGA and Councillor Padden and the Clerk confirmed that Councillor Walker is awaiting details and a quote from an electrician to repair underground cabling.

b) Notice Boards:

All in good order. The two boards chosen by the Events & Communication Committee for upgrade have now been replaced. Following a small issue with one of the boards and the posters not sticking, this appears to have now been rectified by the Notice Board Warden.

c) Bus Shelters:

All in good order.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Davison)

RESOLVED that items a) to d) are noted.

19135

CCTV

To discuss Swinegate Car Park and the installation of a second camera in the overflow Car Park at the rear.

(D. Nolan/Davison)

RESOLVED that the Clerk speaks with PCSO Austin Petch regarding the feasibility of a further camera in Swinegate Car Park and obtains a quote from the CCTV Company for the purchase and installation costs for a second camera to be located in the back area of the Car Park.

19136

PERSONNEL MATTERS:

In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.

There were no Personnel matters to discuss.