

Minutes of the Environment and Open Spaces Committee Meeting of Hessle Town Council held on Tuesday 10th November 2020 at 7.30pm via Zoom conference call in line with the temporary powers enabled by Section 78 of the Coronavirus Act 2020.

HESSLE TOWN COUNCIL
ENVIRONMENT AND OPEN SPACES COMMITTEE
Tuesday 10th November 2020, 7.30pm

Minutes

Members present: Cllrs J Bovill, B Carroll, A Nolan, V Padden, A Potter (Chairman), Sutton (Vice Chairman) and Walker

Advisory Member (Non-voting) present: Ms G White (HDGA)

Apologies received from: Cllr Cross

19157 DECLARATION ON INTEREST: The Chairman will now read out the following – “Members must declare their pecuniary or non-pecuniary interests in items at this meeting – rather than personal and prejudicial interests – and ensure that they act appropriately”
None received

19158 MINUTES OF PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 22nd September 2020 and authorise the Chairman to sign.
(Sutton/Bovill)

Resolved – The minutes of the meeting held on the 22nd September 2020 were confirmed as a correct record and the Chairman was authorised to sign.

19159 CHAIRMAN’S COMMUNICATIONS: To receive such communications as the Chairman may wish to lay before the committee.
None received

19160 ALLOTMENT INCOME AND EXPENDITURE: Committee to receive and note the Income and Expenditure to 30th September 2020.
(Potter/Sutton)

Resolved – The Allotment Income and Expenditure as at 30th September 2020 was noted.

19161 BUDGET 2021/22

- a) Cllr Carroll, Chair of Finance, Personnel and Asset Management attending to discuss the forthcoming budget for 2021/22.

Cllr Carroll explained briefly the process for the 2021/22 budget, and that he wanted the committee to consider all areas that they deal with and consider the budget requirements for the coming year, and to also consider any other projects which the committee may wish to deliver. These figures should be ready for the January meeting of the Finance/ Budget Committee.

- b) Committee to consider and discuss the budget for 2021/22. See attached information on Capital and Contingency for 2020/21 for Litter Bins & THMP (£5000 for Memorial stone)
 - i. Allotments (Income & Expenditure)

The Committee discussed the allotment rentals and agreed that they should be increased going forward, as the invoices for 2021/22 have already been issued. The clerk advised that any rise in the rent must be notified to the tenants 3 months prior to the invoices being issued, so any increase would need to be agreed before August 2021.

Cllr Carroll made his apologies and left the meeting.

The committee agreed to discuss this early next year, in the meantime Ms White is to make enquiries as to the costs of allotments run by other councils.

(Potter/Sutton)

Resolved – To discuss the allotment rent increment at a meeting early in 2021. Ms White will make enquiries as to the rental costs of allotments run by other councils and advise the clerk.

- ii. Tower Hill Memorial Park (maintenance/upgrade/repair/CCTV)

(Potter/Sutton)

Resolved – To leave the budget as £15000.00 (£5000 for the Memorial) for the budget 2021/22

- iii. Litter bins (to note 10 still to be invoiced by ERYC (£3780))

(Potter/Sutton)

Resolved - to install 10 litter bins over the year 2021/22, therefore budget to increase to £10,000. This ensures sufficient funds are available for the 10 litter bins yet to be invoiced by ERYC.

- iv. Wardens Wages

(Potter/Sutton)

Resolved - Warden's wages to increase in April 2021 as per the pay increment as advised by the Living Wage Foundation.

- v. Water Charges

(Potter/Sutton)

Resolved - Water charges budget to remain as £2000

- vi. Lease – Boothferry Road/ Ferriby Road

The clerk advised that no notification of an increase in rental on either lease has been received.

(Potter/Sutton)

Resolved – The budget for leases should remain as £2200

- vii. Equipment, Maintenance and Projects

To keep this budget at £3000 in case of unexpected works or maintenance on the allotments

(Sutton/Bovill)

Resolved- Budget for Equipment, Maintenance and Projects to remain as £3000 for 2021/22

- viii. Baskets & Tubs

It was agreed that further tubs around the town would improve the amenity, therefore agreed to increase the budget to £6000 for 2021/22.

(Potter/Sutton)

Resolved – To purchase further tubs/ planters for the town and to increase the budget to £6000 for the year 2021/22.

ix. Tranby Lodge Gate

Following a discussion it was felt that any progress regarding this piece of land may take some time, and saw no reason to allocate a budget for 2021/22.

(Potter/Bovill)

Resolved – Due to the protracted discussion with ERYC over this land, it was decided that no budget be allocated for 2021/22

19162 BOOTHFERRY ROAD, FERRIBY ROAD AND TOWER HILL ALLOTMENT SITES:

- a) Allotment Warden's Report: To note the report – Noted
- b) Inspection of Plots: To note report. Noted
- c) Gardeners Association: To Consider and discuss the report from the HDGA. To note the item regarding plot BR 29A is on the agenda as a separate item. Ms White went through the some of the points that the clerk has not already responded to.
The committee advised that there was no truth in the rumour that the council is taking 3m from the plots which run along the boundary fence with the old High School site.
The Clerk will ask the Allotment warden to set rat traps along the boundary edge which runs along the old high school site.
The Clerk will once again make enquiries with ERYC to see if they have a schedule of maintenance for the trees along the boundary with the old high school site.
The works on Plot BR29A to be discussed at item 7.
- d) Plots: 2 vacant, 2others have given notice just waiting for written confirmation. Noted
- e) Crime: No reports received. Noted
- f) Invoices: All have been issued. Noted

19163 RE-DEVELOPMENT OF PLOT BR29A – Committee to consider the costs put forward in the HDGA report for re-development of the plot to create extra parking / communal area and the request that the Town Council to contribute 50% of the overall cost of the project.

Ms White advised that the HDGA have only received the one quote for the works, totalling £1976. They are however awaiting a couple more. The quote provided would be cheaper if the Clerk could source some road scalpings from ERYC as there would be no cost for Aggregates. The committee agreed that this would be a positive addition to the allotment site and agreed to support the project with a contribution of up to £1000.00.

(Padden/Sutton)

Resolved – To make a contribution of up to £1000.00 to the HDGA towards the costs of the re-development project of BR29A.

19164 HALTEMPRICE FLOOD ACTION GROUP: No updates - Noted

19165 TREE MEETINGS:

- a) Committee to note the reports from a number of visits during October 2020. Noted
- b) Committee to note - Tree Application 20/0274/TPO / 20/02758/TPO- fell 1 Horse Chestnut tree due to the tree being in decline and signs of a bleeding canker. Following a visit with the Tree Officer, and evidence of a bleeding canker seen the decision on removal has been re-visited and has now been agreed by the committee. A suitable replacement will be planted. Noted.
- c) Jenny Brough Lane – Replacement Tree Planting following removal of 3 Beech trees following a safety inspection -To note the email and associated drawing from Alan Hemingway. Noted.

(Sutton/Potter)

Resolved – to note updates a, b and c above

19166 EAST RIDING OF YORKSHIRE COMMUNITY TREE PLANTING FUND: Committee to note that our application for a grant has been successful and we have been awarded the full amount of £3000.00. The Clerk has contacted Nigel Robson @ ERYC to see how we progress the project.

The clerk advised that she has not received a reply from Nigel Robson, so was unsure how we proceed. She confirmed that the bid was for additional trees in various locations around Hessle. Redcliffe Road, Station Road, Castle Way, Hull Rd, First Lane, Boothferry Road – full length.

(Sutton/Potter)

Resolved - Update noted

19167 TINKLER'S PIT: Committee to note the update from the Forestry Commission.

The Forestry Commission are to issue a Re-stocking Notice for this illegal fell, it is believed that this will cover the whole area of the pit and will, in essence put a legal commitment on the owner to plant and maintain the trees for 10 years.

(Potter/Padden)

Resolved - The update from the Forestry Commission was noted.

19168 OUTSTANDING LITTER BINS INVOICES: Clerk to provide an update on the current situation regarding litter bins.

The Clerk advised that she had spoken with Adrian Hayzelden at ERYC, who advised that he will action the information required for the raising of the invoices, currently standing at 10 litter bins at a cost of £3780, as soon as possible. They are aware that we require these before the end of the financial year.

(Potter/Sutton)

Resolved - Update noted.

19169 LITTER SIGNS – Committee to note that a number of the new signs have been placed on the MUGA and Skate Park and KGV playing field.

The clerk advised that these have had a positive response on social media, and according to the warden there does appear to be less litter.

(Potter/Bovill)

Resolved – update noted.

19170 TOWER HILL MEMORIAL PARK

a) Our solicitors has advised that ERYC have now been in touch and confirm that they are in the process of preparing the lease, we should receive the draft in the next few days.

b) The Clerk has contacted ERYC for comment regarding the drug paraphernalia and litter. They advise that neither has been reported by staff. Wheelie bins have been placed in the park to allow for extra capacity.

(Potter/Sutton)

Resolved – Update noted

19171 TRANBY LODGE GATE HES -6- Bid 368: No further updates regarding the requested transfer.

The clerk has contacted ERYC to chase up.

The clerk advised that this is on the agenda for discussion at the next meeting of Full Council.

(Potter/Bovill)

Resolved- Update noted.