

**Minutes of the Finance, Personnel & Asset Management Committee Meeting of Hessle Town Council held on Wednesday 9<sup>th</sup> September 2020 at 7.30pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.**

**HESLE TOWN COUNCIL**  
**Finance, Personnel and Asset Management Committee**  
**Wednesday, 9<sup>th</sup> September 2020 at 7.30pm**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Davison (Chairman), Fordham (Vice-Chairman), Padden and Sutton

Clerk: Mrs Kim Cooper

Apologies: Cllrs Carroll, D. Nolan and Potter and Mr Paul Hogan – (Non-voting Advisor)

**19056            DECLARATION OF INTEREST:**

The Chairman now read out the following – Members must declare their pecuniary or non-pecuniary interest in items at this meeting – *rather than personal and prejudicial interests* – and ensure that they act appropriately.

*Cllr Sutton declared a non-pecuniary interest in Minute no. 19060 (b) as she is a Town Council representative on the Community Centre Organisation Committee.*

**19057            MINUTES OF PREVIOUS MEETING:**

(Sutton/Fordham)

**RESOLVED** to confirm as a correct record the minutes of the Finance, Personnel and Asset Management meeting held on 8<sup>th</sup> July 2020 and authorise the Chairman to sign.

**19058            CHAIRMAN'S COMMUNICATIONS:**

None received.

**19059            FINANCE MATTERS:**

a) Income/Expenditure Reports to 31<sup>st</sup> July 2020:

(Sutton/Fordham)

**RESOLVED** to receive the financial reports as given.

b) Schedule No. 250 & 251 (Receipts & Payments)

(Sutton/Fordham)

**RESOLVED** to receive schedule 250 to 30<sup>th</sup> June 2020 and 251 to 31<sup>st</sup> July 2020 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

None actioned.

d) Income from Town Hall lettings – Comparative figures:

(Sutton/Fordham)

**RESOLVED** to note the details as given.

e) Outstanding Invoices – Town Hall Lettings:

The Town Clerk confirmed that there were no outstanding invoices.

f) Community Aid:

Community Aid 2020/2021:

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (one-off per annum)</i>

New applications: No new applications had been received.

g) COVID 19 – Local Schools

This item has been referred to the Finance Committee from Full Council for further discussion on Councillor Fordham's proposal that the Town Council look at providing a contingency budget to offer support to local schools if required.

(Chair/Fordham)

**RESOLVED** that the Clerk writes to the Schools in Hessle to let them know that we currently have some facilities available and if the Town Council could help out in any way, i.e. logistically such as providing rooms/space at the Town Hall or with finding volunteers etc. on a temporary basis then they can contact us to discuss any requirements.

h) Town Hall Office Photocopier

The current 5 year fixed term contract for the Office Photocopier ends at the end of November 2020. Committee to consider the quotes received for the renewal of the contract for a further 5 year period. All quotes received were provided at the meeting.

(Fordham/Sutton)

**RESOLVED** that the final decision is deferred to the Chairman and the Clerk.

a) A Town Hall for the 21<sup>st</sup> Century

Confirmation has now been received that the Loan approval application and associated documents are now with the Secretary of State's Approval Office.

The Clerk provided a further update that the Secretary of State's Office had sent an email confirming Approval.

(Chair/Sutton)

**RESOLVED** noted.

b) Hessle Community Centre

Councillor Carroll provided an update regarding the discussions with the York Diocese and the proposed purchase of the Community Centre.

(Sutton/Padden)

**RESOLVED** that the report provided by Councillor Carroll is noted.

c) Tower Hill Memorial Park

The Clerk has been in touch with our Solicitor, Emma Greenwood at Hamers, who has confirmed that she is chasing the East Riding Council legal team regarding the Lease documents.

(Chair/Sutton)

**RESOLVED** noted.

**19061 SKATEPARK/M.U.G.A./YOUTH SHELTER/NOTICE BOARD MATTERS:**

a) Skate Park, M.U.G.A. and Youth Shelter

All in good order.

(Chair/Padden)

**RESOLVED** noted.

b) Notice Boards:

All in good order. Councillor Fordham provided a further update which is attached for your perusal.

(Chair/Sutton)

**RESOLVED** noted and the Committee would like to thank Councillor Fordham for all his work with the Notice Boards.

c) Bus Shelters:

All in good order.

(Chair/Padden)

**RESOLVED** noted.

d) Flagstaff in The Square/Flags:

All in good order.

(Chair/Padden)

**RESOLVED** noted.

**19062**            **CCTV**

The Clerk provided a brief update on the recent meeting attended at the Humber Bridge Site with the Senior Engineer on the Flood Defence Wall, members of the Humber Bridge Board and the Police regarding installing further cameras and allowing access. The Clerk is to arrange a further meeting with our CCTV Company and all of the above in order to progress matters.

**19063**            **PERSONNEL MATTERS:**

*In view of the possible special or confidential business about to be transacted, it is advisable in the public interest, that the public and press be temporarily excluded and they are instructed to withdraw.*

a) NALC, SLCC & ERNLLCA – 2020-2021 Agreed NATIONAL SALARY AWARD

To note and approve the new pay scales for 2020/2021 for the Town Clerk and Assistant Town Clerk employed under the terms of the model contract. This is to take effect from 1<sup>st</sup> April 2020 as agreed with the National Joint Council for Local Government Services.

(Chair/Padden)

**RESOLVED** noted and the new pay scales approved.