

Minutes of the Events & Communications Committee Meeting of Hessle Town Council held on Wednesday 16th September 2020 at 7.30pm via ZOOM conference call in line with the temporary powers enabled by Section 78 of the Coronavirus 2020 Act.

HESSLE TOWN COUNCIL
EVENTS AND COMMUNICATIONS COMMITTEE
Wednesday 16th September 2020, 7.30pm

Minutes

Members present: Councillors N Adams, G Fordham, V Padden (Chair), C Walker

Advisory Members (non-voting) present: K Weaver (Hessle First)

Clerk: Joanna Render

Apologies received from: Cllrs Davison, Howe & Wilding and Kathie Jenkins and Michelle Edwards

19074. DECLARATION OF INTEREST: The Chairman will now read out the following
Members must declare their pecuniary or non-pecuniary interests in items at this meeting – other than personal and prejudicial interests – and ensure that they act appropriately.

None received

19075. MINUTES OF PREVIOUS MEETING: To confirm as a correct record the minutes of the meeting held on the 1st July 2020 and authorise the Chairman to sign.

(Walker/Fordham)

Resolved – The minutes of the meeting held on the 1st July 2020 were confirmed as a correct record and the Chair was authorised to sign them.

19076. CHAIRMAN'S COMMUNICATIONS: To receive such communications as the Chairman may wish to put before the Committee.

Cllr Padden advised that at the meeting of Full Council on the 15th September it was resolved to discuss changes to both the Chair and Vice Chair of committees. He went on to say that he saw no reason to change the Chair and Vice Chair of this committee until May next year as there was very little going on with regards to Events. Those present agreed to leave any changes until May 2021.

19077. INCOME & EXPENDITURE: To note the attached Income and Expenditure as at 31st July 2020 (Padden/Fordham)

Resolved - noted.

19078. UP TO DATE LIST OF EVENTS AT THE TOWN HALL: Due to the Covid- 19 pandemic this list has been suspended.

The clerk advised that the Town Hall has re-opened and welcoming some of our old users back, within the current guidance. She advised that all large events / concerts have been cancelled or postponed until 2021.

(Padden/Adams)

Resolved – Update noted.

19079. EVENT

c) Christmas Lights – 27th November 2020, 6.30pm

i) Committee to make a decision as to whether the event is to go ahead, given current restrictions on social gatherings.

The committee agreed that they had no option but to cancel this year's switch-on event, as this could not be run and managed safely within the current social distancing guidelines. The Clerk advised that Michelle Edwards had provided an update, and unfortunately the schools would not be able to support any kind of event, due the current guidelines on the mixing of year groups.

The Clerk confirmed that the lights would go up and be switched on as normal.

(Padden/Adams)

Resolved - That no switch on event take place due to the current Covid-19 social distancing guidelines, therefore no First Aid or Staging would be required.

ii) Depending on the decision on the above, committee to consider the attached quotes for provision of First Aid from NE Medical & Staging from HPSS for the event.

(Padden/Adams)

Resolved - Not required.

ii) Committee to consider an alternative light show instead of the switch-on event, which can be tailored to our budget. See information.

The committee felt that anything organised, including this would attract a crowd, which could not be managed safely and within current social distancing guidelines. A discussion took place and it was agreed that a banner would be a simple and safe way to wish Hesse a 'Merry Christmas', and reminder to 'Stay Safe' and of the 'Food Bank' number, this would replace the one normally displayed on the Town Hall, additional smaller ones could also be placed around the Square.

(Walker/Padden)

Resolved – Not to progress the light show and clerk to obtain design and costings for a banner and bring to the next meeting.

The Communication meeting will now commence. Advisory members are welcome stay if they wish.

19080. NEWSLETTER/WEBSITE/NOTICEBOARDS – INCOME & EXPENDITURE. To note the attached Income & Expenditure as at 31st July 2020

(Padden/Fordham)

Resolved – Noted.

19081. NOTICEBOARDS

I. Committee to note the document from Cllr Fordham regarding the new noticeboards.

Cllr Fordham explained that he felt that due to Covid-19 and the effect it has had on the income of the council that the purchase of new noticeboards should be delayed, and be put forward as a part of a budgeted, longer term plan.

(Padden/Fordham)

Resolved - Update from Cllr Fordham regarding the new noticeboards was noted, and agreed to delay any further work on new noticeboard purchase. This can be re-visited as part of budget discussion for 21/22.

II. To note that the noticeboards at Cemetery corner and Little Swanland road are to be refurbished.

Instruction has been given to Corona Signs to go ahead with the installation.

(Padden/Walker)

Resolved - Update noted

19082. HESSE TOWN ISSUE 105 August 2020

Currently with Richardson's printers. The proof has been forwarded to all members, and only awaiting the decision on the Christmas lights before going to print. The Committee agreed that as there was no switch-on event, the lights should go on earlier, and agreed upon 4.30pm. It was also suggested that an update on the Town Hall refurbishment could be included along with a reminder of the Community hub information and telephone number.

(Padden/Adams)

Resolved - To update the newsletter with the decision not to hold a Christmas Lights switch-on event, and to include an update on the Town Hall refurbishment and reminder of the Community Hub telephone number.

19083. 'HESSLE TOWN' ADVERTISERS – Issue 105

The Clerk advised that as this was a shorter newsletter, there were no adverts.

(Padden/Walker)

Resolved - Noted

19084. TIMETABLE – 'HESSLE TOWN'

Currently with Richardson printers for distribution w/e from 25th September 2020

(Padden/Walker)

Resolved – Noted

19085. HESSLE TOWN COUNCIL WEBSITE MATTERS:

Clerk to provide an update

The Clerk advised that the new website has been built and that training on how to update and populate it had been given to both her and the Town Clerk. The work of transfer will now be carried out. She advised that this is a large task and will take some time to complete.

(Padden/Fordham)

Resolved - Update noted.