

To the members of the Committee mentioned below, you are summoned to attend a meeting at the time and date specified.

K.L West (Mrs) – Town Clerk

HESSLE TOWN COUNCIL
EVENTS COMMITTEE
Wednesday 1st September 2010 at 7.30pm
Small Front Room, Town Hall, South Lane,
Hessle

A G E N D A

Members: Councillors Jenkins, Kitchen Kersey (Chairman), Morrow and Prattley.

Co-opted Members: Mrs. Diane Bellis and Ms Sarah Bone.

Also invited to attend: Ann Marie Pearcey and Liz Cowan from K.C.F.M

Apologies: Cllr Morrow and Mrs Diane Bellis

1. **DECLARATION OF INTEREST:** Members are reminded to declare whether any interests are of a personal or prejudicial nature, and give the reason.
2. **MINUTES OF THE PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on 7th July 2010 and authorise the Chairman to sign.

3. **CHAIRMAN'S COMMUNICATIONS:** To receive such Communications as the Chairman may wish to put before the Committee.

4. **APPOINTMENT OF VICE-CHAIRMAN:** Following the standing down of Cllr. Masson from the Events Committee, nominations are invited for the appointment of Vice-Chairman of the Events Committee for the remainder of the current municipal year.

5. **CHRISTMAS LIGHTS EVENT 26th NOVEMBER 2010**
Ann Marie Pearcey and Liz Cowan have been invited to this meeting to discuss KCFM's input into the Christmas Lights Event on 26th November 2010, how they can help this Committee and how we can help them. Copy of last years timetable will be provided at this meeting.

6. **FINANCIAL UPDATE:**
 - a) Capital and expenditure : Details will be available on Wednesday 1st September 2010

 - b) Line by Line
As the "line by line" information is still awaited by Finance & Personnel the following was made at the Finance & Personnel meeting held on 14th July 2010
RECOMMENDED to the Events Committee that this be an item on their next agenda.
It was also resolved that an Events 2010 Budget Heading is created until such time the "line by line" information is received from the Events Committee whereupon a further review will take place.

c) Principal Terms for 5– Year Umbrella Agreement:

A copy of the above is attached for your perusal. The cost of this licence is £300.00

7. **INFORMAL MEETING HELD ON 27th JULY 2010**

Members have all received by e mail or by hand the notes from Councillor Kersey for you to digest before this meeting please prepare comments for discussion.

8. **THE CHRISTMAS LIGHTS:**

a) Prestongate Christmas Light Strings:

Meeting with Mr. Benfield of Lighting and Signs:

Notes and e mails attached for your perusal.

b) Purchase of new lights.

To look at provisions to purchase new lights.

Councillor Prattley to provide a schedule of works for the Committee to consider and agree its contents in readiness at this meeting. Tenders will then be sent out as a matter of urgency.

9. **FORTHCOMING EVENTS:**

a) It was resolved noted at the Full Council meeting 20th July 2010, the request from the Events Committee for an insert of forthcoming events to be included in future issues of “Hessle Town” being produced by Hessle High School and **RECOMMENDS** that this be taken back to the Events Committee for further consideration to provide copy themselves for future inclusion in the newsletter proper.

b) Hessle Town Council 25th Anniversary Event: After an interval of 50 years, 15 Councillors were elected to a newly constituted Hessle Town Council on 13th March 1986. Members to consider how this Anniversary should be celebrated.

c) ArtERY Cinema

A film menu will be available at this meeting.

d) Civic Service: The Civic Service has been booked with East Riding Council and All Saints Church for Sunday 20th March 2011.