

**HESSLE TOWN COUNCIL**  
**Finance & Personnel Committee**  
**Wednesday, 13<sup>th</sup> May 2009 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Bratley, Davison, Jenkins, Masson, Morrow,  
\*Prattley (Chairman).

Apologies: Cllr.Redmore. \*Cllr.Prattley apologised that he would be  
late and arrived at 8.05pm.

\*Cllr.Davison took the Chair for the duration of the meeting.

**13549**                      **DECLARATION OF INTEREST:**  
None were given.

**13550**                      **MINUTES OF PREVIOUS MEETING:**  
(Jenkins/Morrow)  
RESOLVED to confirm as a correct record the minutes of the  
meeting held on 8<sup>th</sup> April 2009 and authorise the Chairman to sign.

**13551**                      **CHAIRMAN'S COMMUNICATIONS:**  
None were received.

**13552**                      **FINANCE MATTERS:**

- a) District Audit – Annual Return for the year ended 31<sup>st</sup>  
March 2009: Financial Statements for the year ended  
31/3/09 have now been completed by our Auditors. The  
Annual Return is also completed and is to be duly signed

by the Chairman and Responsible Financial Officer at this meeting following approval.

Cllr. Davison spoke to the above documents.

(Chair/Morrow)

RESOLVED to accept and approve the Auditor's report as given.

(Jenkins/Masson)

RESOLVED to accept and approve the Bank Reconciliation, Record of Variances and Annual Return as given and be duly signed by the Chairman of Finance and Personnel and the Responsible Financial Officer.

b) Financial Report to 31<sup>st</sup> March 2009:

(Chair/Prattley)

To receive the Financial Report as set out and to compliment the staff and Mrs Evers for carrying out the necessary work, and also the Committees for being prudent. Mrs Evers informed the Committee of a misposting on Line 10 which will be duly corrected under the CCTV maintenance heading in readiness for the next report.

c) Schedule No. 115 (Receipts & Payments) to 31/3/09:

(Prattley/Jenkins)

RESOLVED to receive Schedule No. 115 as given and authorise the Chairman to sign.

d) Breakdown of Capital and Contingency Accounts to 31<sup>st</sup> March 2009:

(Chair/Jenkins)

RESOLVED noted the breakdown as given.

e) Summary of Hessle Town Council Precept 2009/2010:

(Prattley/Jenkins)

RESOLVED noted the summary as given.

*It was resolved at the Finance & Personnel Committee meeting of 11/3/09, that the following maximum amounts are to be awarded at the discretion of the Council for Community Grants from 1/4/09 and are to be reviewed annually.*

<i>Starter Grant</i>	<i>£250.00</i>
<i>Equipment Grant</i>	<i>£250.00</i>
<i>Maintenance Grant</i>	<i>£200.00</i>
<i>Community Scheme Grant</i>	<i>£400.00 (One-off per annum)</i>

- a) Hessle Short Mat Bowling Club: An application for a Maintenance Grant/Community Aid is given along with supporting documents for consideration.

(Masson/Prattley)

RESOLVED to award Hessle Short Mat Bowling Club a Community Scheme Grant of £400.00 (one-off per annum) and a Maintenance Grant of £100.00 for 2009/10, and that a receipt(s) be provided for repairs carried out. That for any future applications from this group, any works are to be notified and invoices/receipts submitted with the supporting documentation.

**13554**

**PERSONNEL MATTERS:**

*There were no personnel matters for consideration.*