

HESSLE TOWN COUNCIL
Finance & Personnel Committee
Wednesday, 10th June 2009 at 7.30pm
Town Hall, South Lane, Hesse

MINUTES

Present: Councillors R.D.Tress (Chairman), Masson, Morrow and Prattley.

Also in attendance: Cllr.Kitchen. Mrs V.Evers–Financial Consultant.

The Chairman of the Council Cllr.Kitchen took the first 3 items.

Apologies: Cllrs.Bratley and Davison

13615 DECLARATION OF INTEREST:

None were given.

13616 ELECTION OF CHAIRMAN:

Nominations are invited for the election of Chairman to the Finance & Personnel Committee.

(Prattley/Masson)

RESOLVED to nominate Cllr.R.D.Tress as Chairman of the Finance & Personnel Committee for the current municipal year.

No other nominations were received.

13617 ACCEPTANCE OF OFFICE:

Cllr.R.D.Tress accepted and duly took the Chair.

Cllr.Kitchen left the meeting at this point at 8.35pm.

13618 APPOINTMENT OF VICE-CHAIRMAN: Nominations are invited for the appointment of Vice-Chairman to the Finance & Personnel Committee.

(Prattley/Morrow)

RESOLVED to nominate Cllr.Davison as Vice–Chairman of the Finance & Personnel Committee for the current municipal year.
No other nominations were received.
Although absent from the meeting Cllr.Davison has since accepted the appointment.

13619 MINUTES OF PREVIOUS MEETING:
(Prattley/Morrow)

RESOLVED to confirm as a correct record the minutes of the meeting held on 13th May 2009 and authorise the Chairman to sign.

13620 CHAIRMAN’S COMMUNICATIONS:

- a) Hessle Feast – Application for further funding from the Town & Parish Flood Fund: To pay for the hire of the Main Hall and stage in the Town Hall for a Saints & Sinners production on the day of the Feast – 12/7/09.

(Prattley/Masson)

RESOLVED to approve the request and that the invoice be paid out of the remaining Town & Parish Flood Fund from the £1000.00 previously allocated to the Hessle Feast Committee.

- b) NatWest Limited Offer Fixed Rate Bond: The Town Clerk reported on recent meetings with our Business Manager at NatWest and the very limited tiered interest currently offered to us on our savings account. An online account offering very little additional interest would not work with our internal audit system. However the latest offer of a 7–month bond with a fixed interest rate of 1.28% per annum has been offered to us and runs from 24/6/09 until 25/1/10 (minimum deposit £10,000.00). Early termination of the bond is permitted with 30 days written notice.

(Chair/Prattley)

RESOLVED that we invest the sum of £100,000.00 in a 7 month Fixed Rate Bond at 1.28% net p.a. with NatWest following the Town Clerk’s consultation with ERNLLCA, and

that Full Council be informed of the action taken at its meeting of 21st July 2009.

13621

FINANCE MATTERS:

- a) Financial Report to 30th April 2009: To receive the Financial Report as given.
(Chair/Prattley)
RESOLVED that the Financial Report to 30/4/09 is received and to note the following explanations – Line 8, page 3 to add figures in and amend bottom line figures, Page 4 Line 1 middle column figures to be added in, Page 5 Line 26 – Contingency Funds column figures to amend. On all future reports the closing balance will be moved to the end of each line.
- b) Schedule No.116 – Receipts & Payments to 30/4/09:
(Prattley/Morrow)
RESOLVED to receive Schedule No.116 noting that page 1 of the receipts page was missing but with the explanations given, the Chairman was authorised to sign on the understanding that the full set is brought to the next meeting for a further signature.
- c) Recommendations from the Asset Management Committee from its meeting of 9th June 2009 – Minute 13611 a,b and c:
- (i) Town Hall Flagstaff – That the quotation as given be considered and to consider taking any monies out of the Main Contingency Fund.
(Chair/Prattley)
RESOLVED that subject to delegation to the Town Clerk in consultation with the Chairman of the Council, who will decide on what course of action to take, the Finance & Personnel Committee endorses the request made in Minute 13611a and that the cost be taken out

of the Main Contingency Fund and that the written quotation for the lowering of the flagstaff be approved for the sum of £275.00 (+ VAT) and the work be actioned accordingly.

(ii) Coat of Arms Flag for flying in The Square and the Town Hall:

That the quotations as given be considered and to consider taking any monies out of the Main Contingency Fund.

(Chair/Prattley)

RESOLVED that the Finance & Personnel Committee endorses the request made in Minute 13611b and that the cost be taken out of the Main Contingency Fund and that the written quotations for the purchase of 2 no. flags (digitally printed and stitched onto a woven polyester flag, double-sided, roped and toggled on a maroon background) be approved for the total sum of £200.00 (+ VAT) and actioned.

(iii) Entrance and Exit Signs for the Town Hall Car Park:

That consideration is given that any monies for this project be taken out of the Main Contingency Fund.

(Chair/Prattley)

RESOLVED that the Finance & Personnel Committee endorses the request made in Minute 13611c and that the cost be taken out of the Main Contingency Fund for the purchase of 2 no. signs for the total sum of £56.00 (+ VAT).

