

HESSLE TOWN COUNCIL
Finance & Personnel Committee
Wednesday, 10th February 2010 at 7.30pm
Small Front Room
Town Hall, South Lane, Hesse

MINUTES

Present: Councillors Bratley, Davison (Vice-Chairman), Morrow, Prattley and R.D.Tress (Chairman).

Apologies: Cllr.Masson. Mrs Evers.

13752 DECLARATION OF INTEREST:

None were given.

13753 MINUTES OF PREVIOUS MEETINGS:

(Davison/Morrow)

RESOLVED to confirm as a correct record the minutes of the meeting held on 13th January 2010 and the minutes of the Budget meeting held on 13th January 2010, and authorise the Chairman to sign both.

13754 CHAIRMAN'S COMMUNICATIONS:

a) CCTV Fibre Cable Damage - Prestongate: The Town Clerk updated members on matters of which she has been in consultation, with the Chairman and Vice-Chairman of the Council. A solicitor's letter was read by those present.
(Davison/Prattley)

RESOLVED to note the letter as given. To pay the invoice from Visual Security Systems for the repair works and that the money is taken from CCTV Capital & Contingency Line

6, then pursue our insurance claim accordingly after first showing the said letter to our solicitor.

b) Structural Engineer's Report on the Town Hall: The Town Clerk has contacted the Structural Engineer to ask for indicative costings on the recommended remedial works. Once received, Cllrs.Prattley and R.D.Tress will meet to discuss finances accordingly.

(Chair/Davison)

RESOLVED noted.

13755

FINANCE MATTERS:

a) Financial Reports: To receive the latest Financial Reports to 31st December 2010. Details are given for perusal.

The Town Clerk will check out the European Directive re. the number of hours the caretaker is permitted to work and bring back for discussion.

The 2 duplicated figures on Line 7 Page 4 will be queried with the Financial Consultant.

The Environment Committee will be asked to look at Lines 10 & 13 Page 5 (following the Town Clerk's information on meter reading/possible leak at the Boothferry Road Allotment site) and make a recommendation to Finance & Personnel on any virements within the Allotments heading.

(Chair/Prattley)

RESOLVED to vire the sum of £800.00 from Line 2 Page 3 (Town Hall Lettings) to Line 1 of Page 4 (Gross Wages Caretaker).

(Chair/Prattley)

RESOLVED to vire the sum of £300.00 from Line 19 Page 6 (Community Aid/Grants) to Line 17 Page 6 (Bank Charges).

(Chair/Davison)

RESOLVED to receive the Financial Reports to 31st December 2009 as given.

b)Schedule No.124 (Receipts & Payments):

(Davison/Bratley)

RESOLVED to receive Schedule No. 124 to 31st December 2009 as given and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Davison/Prattley)

RESOLVED to receive detailed confirmation of transfers between the bank current and savings accounts as given, and authorise the Chairman to sign.

d) NatWest Bond: Our 9-month bond has now matured and details of the interest earned were given by the Town Clerk. Members now to consider if we wish to re-invest and if so, for how much and for how long. Bonds currently available are for 7 months, 14 months and 2 years.

(Prattley/Bratley)

RESOLVED to re-invest the sum of £75,000.00 over a 7-month period in the next available Bond from NatWest, and to consider investment in an additional Bond at the April 2010 meeting of this Committee.

e) Audit Commission Recommendation: The Financial Consultant will report on the obtaining of a refund of overpaid tax going back 6 years, and of future arrangements with our bank once the information is available.

(Chair/Davison)

RESOLVED to defer to the next meeting to allow the Financial Consultant to speak to the matter.

13756

PERSONNEL MATTERS:

a) Recruitment Policy: A new policy has been prepared by Cllr.B.E.Tress and is given for consideration, and thence to Full Council for formal adoption if approved. (Prattley/Morrow)

RESOLVED that the Finance & Personnel Committee accepts this policy as given and makes a **RECOMMENDATION** to Full Council in March 2010, that it be approved and formally adopted.

b) Employment Training Session: To consider a training session by ERNLLCA re. employment at a special meeting for all members and staff. Costs to be obtained if approved.

(Prattley/Davison)

RESOLVED to enquire of ERNLLCA whether we can 'piggy back' onto an arranged meeting or could they run a session for us and obtain the relevant costs.