

**HESSLE TOWN COUNCIL**  
**Finance & Personnel Committee**  
**Wednesday, 9<sup>th</sup> June 2010 at 7.30pm**  
**Small Front Room**  
**Town Hall, South Lane, Hessle**

**MINUTES**

Present: Councillors Davison, Masson, Prattley, B.E.Tress and R.D.Tress.

Mrs V.Evers – Financial Consultant

*Cllr.Kitchen Chairman of the Council took the first 3 items on the agenda.*

Apologies: Cllrs.Bratley, Morrow and Redmore.

**13971                      DECLARATION OF INTEREST:**

Cllr.R.D.Tress declared a personal interest in one of the items in agenda item 6b and gave the reason.

Cllr.Davison declared a prejudicial interest in agenda item 6d and gave the reason.

**13972                      ELECTION OF CHAIRMAN:**

Nominations are invited for the election of Chairman of the Finance & Personnel Committee for the current municipal year.

(Prattley/Davison)

**RESOLVED** to nominate Cllr.R.D.Tress as Chairman of the Finance & Personnel Committee for the current municipal year.

*There were no other nominations.*

**13973                      ACCEPTANCE OF OFFICE:**

Cllr.R.D.Tress thanked the members for their confidence in him and duly took the Chair. He welcomed Cllr.B.E.Tress as a new member of the Finance & Personnel Committee.

**13974 APPOINTMENT OF VICE-CHAIRMAN:**

Nominations are invited for the appointment of Vice-Chairman of the Finance & Personnel Committee for the current municipal year.

(Chair/Prattley)

**RESOLVED** to nominate Cllr.Davison as Vice-Chairman of the Finance & Personnel Committee for the current municipal year.

**13975 MINUTES OF PREVIOUS MEETING:**

(Prattley/Davison)

**RESOLVED** to confirm as a correct record the minutes of the meeting held on 12<sup>th</sup> May 2010 and authorise the Chairman to sign.

**13976 CHAIRMAN'S COMMUNICATIONS:**

- a) NatWest Bond 2010/11: The Town Clerk gave information on the latest bond issue, giving the fixed rate of exchange of 1.5% for a 6 month period from 2/7/10 until 19/1/11. She asked that the relevant form be duly signed at this meeting.

(Chair/Prattley)

**RESOLVED** noted and that the Chairman and Vice-Chairman duly signed the Bond Issue form to activate the bond as discussed at the previous meeting.

**13977 FINANCE MATTERS:**

- a) Financial Reports to 30<sup>th</sup> April 2010: To receive the Financial Reports are given for perusal.

(Chair/Prattley)

**RESOLVED** to receive the Financial Reports to 30/4/10 and to note the items as discussed thus – Actual (Year) Total on page 1 should read minus 8410, Line 4 on page 7 will be deleted and Line 1 on page 7 will be transferred into Christmas Lights Capital Items.

(B.E.Tress/Davison)

**RESOLVED** that the Town Clerk will prepare a usage report on Town Hall Gas & Electricity during the previous 5 years indicating how many units have been used per annum, and bring back to the next meeting. That the Town Clerk will prepare a spreadsheet for the Caretaker and asks that he takes monthly readings of the Town Hall gas and electric meters for base line measurements, and bring back to each meeting for perusal.

*Cllr.R.D.Tress declared a personal interest in an item dated 6/4/10 on the payments schedule as follows.*

b) Schedule 128 – Receipts & Payments to 30<sup>th</sup> April 2010:

(Prattley/Davison)

**RESOLVED** to receive Schedule 128 and authorise the Chairman to sign.

c) Bank Transfers since the previous meeting:

(Davison/Prattley)

**RESOLVED** to receive detailed confirmation of transfers between the bank current and savings accounts and authorise the Chairman to sign.

*Cllr.Davison declared a prejudicial interest in the following item and left the room whilst discussion and voting took place thereon.*

d) Community Aid – Application for Grants:

Maximum amounts that may be awarded at the discretion of the Council for 2010/11 are as follows:

- Starter Grant – £250.00
- Equipment Grant – £250.00

- Maintenance Grant – £200.00
- Community Scheme Grant (One-off per annum) – £400.00

Applications received to date:

(i) Springville Methodist Church: Details are given for consideration.

(B.E.Tress/Chair)

**RESOLVED** to award Springville Methodist Church an Equipment Grant of £250.00 on the understanding that any monies will only be paid on sight of proof of purchase of the said equipment, and to award also a Community Scheme Grant (one-off per annum) of £400.00 on the understanding that this sum will be paid back in full if the purchase of a CCTV system does not go ahead.

e) Audit Commission Recommendation 2009/10 (Deferred from previous meetings): It was resolved at the previous meeting to note the Financial Consultant's report on the obtaining of a refund of overpaid tax going back 6 years, and of future arrangements with our bank once the information is available. We currently await one further statement of tax from the bank so that we may present it to the Inland Revenue. A refund of around £1200.00 is expected.

(Chair/Prattley)

**RESOLVED** to note the progress as given by the Financial Consultant and suggest that she send photocopies of the relevant forms to Cherry Court so that they can sort the matter out. If the refund is received in this financial year then consideration will be given to it being put into the Community Aid (Grants) heading.

f) Surplus Funds: Following a recommendation to Full Council on 18/5/10 to consider the total under spend for 2009/10 totalling

£15.874.00 be transferred to line 3 of the Capital and Contingency Funds (Land & Property), it was resolved that this be duly actioned.

(Chair/Prattley)

**RESOLVED** noted.

(Chair/Davison)

***RESOLVED** that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.*

