

13605 APPOINTMENT OF VICE-CHAIRMAN:

Nominations are invited for the appointment of Vice-Chairman to the Asset Management Committee.

(Jefferies/Morrow)

RESOLVED to nominate Cllr.Masson as Vice-Chairman of the Asset Management Committee for the current municipal year.

Cllr.Masson duly accepted and took the Chair in the absence of Cllr.Prattley. She remained in the Chair for the duration of the meeting after Cllr.Prattley had arrived.

13606 APPOINTMENT OF VOTING CO-OPTED MEMBER(S):

Mr K.Fisher is invited to continue as a voting co-opted member of this Committee.

(Jefferies/Chair)

RESOLVED that Mr K.Fisher continues as a Voting Co-opted Member of the Asset Management Committee for the current municipal year.

13607 MINUTES OF PREVIOUS MEETING:

(Jefferies/Fisher)

RESOLVED to confirm as a correct record the minutes of the meeting held on 15th April 2009, and authorise the Chairman to sign.

13608 CHAIRMAN'S COMMUNICATIONS:

None were received.

13609 TOWN HALL INCOME & EXPENDITURE TO 30/4/09:

(Jefferies/Prattley)

RESOLVED to accept the figures in their present condition on the understanding that the anomalies concerning figures in Line 8 Annual Checks and Maintenance and page 4 Line 1 Town Hall, are corrected in time for the next meeting.

13610 TOWN HALL PROJECTS:

The following projects have recently been completed:

- Replacement combustion chamber to boiler.

- North side drive tarmacadamed.
- Replacement upvc window to north side ladies wc area.
- Deteriorated coat of arms flag removed from Town Hall flagstaff.
- Repair to broken sash window frame on top landing.

(Prattley/Jefferies)

RESOLVED noted.

(Chair/Morrow)

RESOLVED to bring agenda items 10a, 10b and 11e forward at this point to allow Cllr.Kitchen to speak before he leaves the meeting.

13611 **TOWN HALL ITEMS FOR CONSIDERATION:**

- a) Town Hall Flagstaff:To consider the lowering of the flagstaff to ease installation of flags which is currently impossible without the aid of a 'cherry picker'.

The manufacturers have been asked to take a look and provide a quotation accordingly.

(Prattley/Chair)

RESOLVED that the quotation be taken to Finance & Personnel on 10/6/09 for consideration and to also consider taking any monies out of the Main Contingency Fund for the proposed work.

- b) Coat of Arms Flags for flying in The Square and at the Town Hall: To consider the purchase of 2 new flags (previously purchased 2007 & 2005 respectively) which have both now deteriorated badly. Costings have been sought from the manufacturers with additional costings for appliquéd flags on longer lasting fabric.

(Prattley/Chair)

RESOLVED that the quotations be taken to Finance & Personnel on 10/6/09 for consideration and to also consider taking any monies out of the Main Contingency Fund for the proposed work.

- c) Entrance and Exit Signs for the Town Hall Car Park: To consider the purchase of 2 no. Diabond signs (white lettering on a maroon background) size 24" x 18" to read – THIS IS A PRIVATE CAR PARK AND IS FOR THE SOLE USE OF TOWN HALL VISITORS AND TOWN COUNCIL STAFF. Costings were given for consideration.

(Jefferies/Fisher)

RESOLVED to approve the quotation for the total sum of £56.00 (+ VAT) and proceed with the installation of the notices. To add the word 'users' after 'visitors' to the signs. To also approve the purchase of the required wooden posts and concrete for fixing. To ask the Finance & Personnel Committee on 10/6/09 to give consideration that monies for this project be taken out of the Main Contingency Fund.

- d) Installation of a fireproof strip light in the Town Hall Boiler Room and the installation of a sump and pump (following the major repair to the boiler): Cllr.Kitchen spoke to this item following a recent inspection of the boiler room. Costings have been sought from our approved electrical contractor and are given for consideration

(Jefferies/Fisher)

RESOLVED to approve the quotation provided by our approved electrician for the total sum of £389.00 (+ VAT) and that the works as given be duly carried out. That, in the interests of health and safety, a rechargeable torch is purchased for use in the event of a power cut and is to be installed at the top of the stairway in the boiler room.

13612

SKATE PARK MATTERS:

- a) Repairs to damaged skate ramp: Details of an approved fibreglass contractor are still awaited urgently from

Cllr.Jefferies/ERYC so that the necessary repairs can be carried out.

Cllr.Jefferies gave details of one company and asked the Town Clerk to contact Lee Trivett, ERYC for the name of a car repair fibreglass company. Quotations can now be duly sought.

13613 ARCHITECT'S WORK RE. TOWN HALL AND ASSOCIATED ITEMS:

- a. Fees relating to proposed Staircase, lift and kitchen extension and Access ramp for the disabled: A breakdown of work carried out to date on Mr Farrow's latest invoice is given for information. (Jefferies/Prattley)

RESOLVED that the Town Clerk, in consultation with the actual Chairman of this Committee, sends a letter to Mr Farrow asking for a more detailed breakdown and that his reply be considered at the next available Finance & Personnel meeting for further consideration. This is due to the timescale of the next Asset Management meeting.

- b. Mr Farrow's recommendations etc. following recent inspections re. access for disabled persons, new cracking to front elevation lintels and upper ceiling and other work previously carried out: Full details are given for perusal and consideration. (Jefferies/Chair)

RESOLVED that the Town Clerk actions the items that can be easily carried out re. access for disabled persons and that all other recommended items requiring costings be brought to the September '09 meeting of Asset Management.

It is also noted that a report and indicative costings are still awaited from the Structural Engineers regarding the lintels and cracking, etc. They will also be asked for a recommendation on the maximum number of people we should have in the upper hall at any one time and the suggested type of activities that may be carried out. The outcome will then become a management issue for future bookings.

13614 PUBLIC SEATING – HESSLE TOWN CENTRE:

- a) Seating in The Square: It was resolved at the Full Council meeting of 19/5/09 that as a first call on the reimbursed PCSOs salary (for the months of August and September 2008), that a seat be purchased and maintained and situated near the furthest easterly tree in The Square, and that the remaining sum be put into the General Fund as called during the current financial year. That the purchase of a seat be an agenda item for the Asset Management Committee.

The Town Clerk has obtained a brochure and price list which was made available during the meeting.

(Jefferies/Prattley)

RESOLVED that we go ahead with the purchase of a seat, and that the Chairman and Town Clerk choose a style similar to 'Alex's seat' and that ERYC be asked if they would be willing to install the new seat in the said position, and that monies be taken out of the reimbursed PCSO salary sum.

- b) Request for Seating in Prestongate from the Hamtemprice Older People's Charter Group: The Town Clerk awaits a response from ERYC on

whether they would be willing/able to install a seat halfway down Prestongate as a rest stop for the elderly and others. ERYC has also been asked if we would need planning permission for either of the installations in the Town Centre Conservation Area. *It is noted that a reply is still awaited from ERYC.*

The meeting ended at 10pm.