

To the members of Hessle Town Council, you are summoned to attend a meeting at the time and date specified below.

Mrs K.L.West – Town Clerk

HESSLE TOWN COUNCIL

Tuesday, 16th March 2010 at 7.30pm

(Public Forum at 8.30pm)

Town Hall, South Lane, Hessle

A G E N D A

Members: Councillors Boast, Bratley, Burrell, Davison (Vice-Chairman), Jefferies, Jenkins, Kersey, Kitchen (Chairman), Masson, Morrow, Prattley, Redmore, Smith, B.E.Tress and R.D.Tress.

Also invited to attend: Sgt.Bradley and PC Chaney – Humberside Police.

Apologies:

1. **DECLARATION OF INTEREST:** Members are reminded to declare whether any interests are of a personal or prejudicial nature and give the reason.
2. **MINUTES OF PREVIOUS MEETING:** To confirm as a correct record the minutes of the meeting held on 19th January 2010 and authorise the Chairman to sign.
3. **CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to lay before the Committee.

4. **STANDING ORDER 9.1:** A member may ask the Chairman of the Council or the chairman of any committee any question concerning the business of the Council, provided that two days notice of the question has been given by the member to the Town Clerk.

5. POLICE MATTERS:

- a) Latest Crime Figures for Hessle: Details are awaited from Humberside Police.
A copy of the new 'Street Beat Update – Hessle' is also attached for your information.
- b) Monthly Reports – Hessle PCSO: Details are awaited from our Police officers.
- c) Members' Questions to the Police: Questions are invited on current police matters to be put to those officers present.
- d) Resident's Question to the Police: Concerns over continuing vandalism to vehicles parked on Southgate/Orchard Drive.

6. FINANCE MATTERS:

- a) Schedules 124 & 125 (Receipts & Payments) to 31/12/09 and 31/1/10: To receive the schedules as attached and duly signed by the Chairman of Finance & Personnel on 10/2/10 and 10/3/10.

7. POLICY & PROCEDURE REVIEWS:

- a) Recruitment Policy: To formally approve and adopt this policy as given and approved by the Finance & Personnel Committee on 10/3/10, and that it be duly displayed on the website.

b) Equal Opportunities – Equality and Diversity Policy: At its meeting held on 9/2/10 Asset Management Committee resolved to approve the minor amendment of mention of the Town Hall to this policy, and RECOMMENDS the same to Full Council for ratification.

8. **ERYC – STANDARDS COMMITTEE – NOMINATIONS FOR A PARISH**

COUNCIL REPRESENTATIVE: Details are attached for your consideration. Deadline for nominations 16th April 2010.

9. **ALL COMMUNITIES TOGETHER – Humberside Police Workshop**

23/2/10: The Town Clerk and Assistant Town Clerk attended a very informative morning workshop on ‘Communities defeating Terrorism’. Those attending had to become the Police and make snap decisions as situations arose, give a press conference, use informants etc. A booklet is available for anyone interested.

10. **ERYC – OVERVIEW AND SCRUTINY – REVIEW OF CAR PARKING**:

Details are attached for your information. Cllr.Davison may wish to speak further on this item.

11. **ATTENDANCE AT MEETINGS OUTSIDE OF THE COUNCIL**:

Cllr.B.E.Tress has put forward the following motion – That the Town Clerk has delegated authority to invite the Chairman of a Committee, or Vice-Chairman in their absence, to attend a meeting that the Council has been invited to for the purpose of gaining information, and that this statement be added to Standing Orders.

12. **ERYC – DRAFT TOURISM ACCOMMODATION GUIDANCE – CONSULTATION IN ACORDANCE WITH THE STATEMENT OF**

COMMUNITY INVOLVEMENT: Details are attached for your consideration. A copy of the Guidance notes for Developers booklet is available from the Town Clerk if you wish to read beforehand.

13. **HESSLE TOWN COUNCIL – DRAFT GREEN ACTION PLAN – 28/1/10**:

Details are attached for your consideration to formally adopt the Green Action Plan.

14. NOTICE BOARDS – FRONTING HESSLE LIBRARY/BOOTHFERRY ROAD ALLOTMENT SITE: Consideration is to be given to the possible repair/replacement of the current wooden double fronted notice board situated in the flower bed to the right of the Library in Southgate. A steel board also belonging to the Town Council is also in situ here. Further information will be brought to this meeting from Finance & Personnel regarding the replanting of the flowerbed by ERYC. The siting of a notice board at one or more of the allotment sites will also come under discussion.

15. MINUTES OF PREVIOUS MEETINGS: To receive the following minutes (previously circulated) –

Environment – 12th January 2010

Finance & Personnel – 13th January 2010

Budget – 13th January 2010

Planning & Traffic – 18th January 2010

Events – 20th January 2010

Planning & Traffic – 2nd February 2010

Town Plan – 2nd February 2010

Events – 3rd February 2010

Asset Management – 9th February 2010

Finance & Personnel – 10th February 2010

Communication – 23rd February 2010

Planning & Traffic – 2nd March 2010

Events – 3rd March 2010 (*see agenda item 16a for the recommendation contained therein*).

16. HESSLE TOWN COUNCIL CHARTER:

- a) New Item – Events Committee: It was resolved at the Events Committee meeting held on 3/3/10 to accept and approve the following wording as prepared by Cllrs.Kersey, R.D.Tress and B.E.Tress and RECOMMENDS to Full Council that it be formally adopted for inclusion in the Town Council Charter.

Events Committee

This Committee will

- Provide, maintain and extend Christmas lights and decorations and organise Christmas celebrations at the switch-on of the lights.
- Engage with local schools and the Hessle community in the possible staging of other Christmas festivities.
- Support the Town Mayor in the organisation of the Annual Civic Service.
- Organise and promote suitable social events throughout the year for the enjoyment of the Hessle community.

b) New Item – Tree Visit Committee: Cllr.R.D.Tress has prepared the following statement. Full Council is now to consider its formal adoption for inclusion in the Town Council Charter.

Tree Visit Committee

This Committee will

- Respond fairly and speedily to consultations on Tree Preservation Orders and proposed work to trees in the Conservation areas.
- Where timely, respond to proposals about highway trees and other trees owned and maintained by ERYC.

c) Alterations to existing text in the Charter: Full Council to approve the following alterations/amendments to existing wording thus:

(i) Asset Management Committee –

Last but one bullet point – amend to read ‘Manage other Council assets (eg bus shelters in The Square, seat at the top of Prestongate and the maintenance and replacement of the Council’s notice boards).

Last bullet point – Delete all and send to the Events Committee.

(ii) Planning & Traffic Committee –

Third bullet point – delete the words ‘tree orders’.

d) The following resolutions were made by the Communication Committee (23/2/10) –

That any amendments to the Charter as agreed by the Communication Committee be recommended to Full Council for adoption.

That Full Council be responsible for the whole of the Charter and that each Committee is responsible for its own amendments, and for making any recommendations to Full Council.

17. HESSLE TOWN COUNCIL 25TH ANNIVERSARY: The Events Committee (meeting of 3/3/10) resolved to ask of Full Council 'What are we doing re. 25 year anniversary of Hessele Town Council?'