

To the members of the Committee mentioned below, you are summoned to attend a meeting at the time and date specified.

Mrs K.L.West – Town Clerk

HESSLE TOWN COUNCIL
Finance & Personnel Committee
Wednesday, 10th February 2010 at 7.30pm
Small Front Room
Town Hall, South Lane, Hessle

A G E N D A

Members: Councillors Bratley, Davison (Vice-Chairman), Masson, Morrow, Prattley, Redmore and R.D.Tress (Chairman).

Mrs V.Evers – Financial Consultant

Apologies: Mrs Evers

1. **DECLARATION OF INTEREST:** Members are reminded to declare whether any interests are of a personal or prejudicial nature and give the reason.
2. **MINUTES OF PREVIOUS MEETINGS:** To confirm as a correct record the minutes of the meeting held on 13th January 2010 and the minutes of the Budget meeting held on 13th January 2010, and authorise the Chairman to sign both.
3. **CHAIRMAN'S COMMUNICATIONS:** To receive such communications as the Chairman may wish to lay before the Committee.
4. **FINANCE MATTERS:**

- a) Financial Reports: To receive the latest Financial Reports to 31st December 2010. Details are attached for your perusal.
- b) Schedule No.124 (Receipts & Payments): To receive Schedule No. 123 to 31st December 2010 and authorise the Chairman to sign. Details are attached for your perusal.
- c) Bank Transfers since the previous meeting: To receive detailed confirmation of transfers between the bank current and savings accounts as attached, and authorise the Chairman to sign.
- d) NatWest Bond: Our 9-month bond has now matured and we await details of the interest earned. Members now to consider if we wish to re-invest and if so, for how much and for how long. Bonds currently available are for 7 months, 14 months and 2 years.
- e) Audit Commission Recommendation: The Financial Consultant will report on the obtaining of a refund of overpaid tax going back 6 years, and of future arrangements with our bank once the information is available.

5. PERSONNEL MATTERS:

- a) Recruitment Policy: A new policy has been prepared by Cllr.B.E.Tress and is attached for your consideration, and thence to Full Council for formal adoption if approved.
- b) Employment Training Session: To consider a training session re. employment by ERNLLCA at a special meeting for all members and staff. Costs to be obtained if approved.

